

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

March 1, 2016

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, March 1, 2016 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Tatum was absent.

Mayor Hawkins Butler called the meeting to order. After the invocation led by Alderman Ken Jacobs and the Pledge of Allegiance led by Alderman Patricia Peeler, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA - *Approved*

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. *Item V - to Reject all recently received bids for the Sanitary Sewer Reverse Flow Project and authorize to re-bid the project* was removed for later discussion and Alderman Hickok requested to add an invoice for payment of Remote Systems Integration in the amount of \$2,736.04 to the Claims Docket. With no further removals or additions, Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

A. Accept Board Meeting Minutes:

1. Second Regular Board Meeting – February 16, 2016
2. Notice and Waiver for Special Called Meeting – February 25, 2016 – **Exhibit A**
3. Minutes of Special Called Meeting – February 25, 2016

B. Approve Claims Docket – **Exhibit B**

1. Computer Checks – 03/01//2016
109747 - 109904
2. Payroll Checks – 02/19/2016
17308 – 17542

C. Accept the following proofs of publication: (*Herald & Journal*) – **Exhibit C**

1. Public Notice – Tammy Ravenstein, Variance on rear yard depth from 25' to 15' feet to construct a 2,400 square foot home on Lot 11, Madison Station Subdivision
2. Public Notice – Tammy Ravenstein, Variance on front yard depth from 30' to 16' feet to construct a 2,400 square foot home on Lot 11, Madison Station Subdivision
3. Public Notice, Annandale Properties, LP, Rezoning property from PUD RE-B and RE-A to A-1, northeast corner of Robinson Springs Road and Old Robinson Springs Road

D. Authorization for the Police Department to remove three (3) unmarked vehicles and one (1) seized vehicle from inventory and take them to auction (*see attached memo*) - **Exhibit D**

E. Authorization for Police Department to renew, and obtain the appropriate signatures, For the annual maintenance agreement with Motorola Solutions for radio consoles and equipment – **Exhibit E**

- F. Accept Federal Aviation Administration Grant Closeout Letter effective February 24, 2016 for AIP Grant Number 3-28-0046-022-2014, Bruce Campbell Field, final amount \$417,718.00 – **Exhibit F**
- G. Accept Oath of Office for Police Officer H. Tamarco O. Taylor – **Exhibit G**
- H. Accept departmental personnel changes: - **Exhibit H**
 - 1. Authorization to hire Kristen A. Byrd for the position of full-time Police Dispatcher/Deputy Court Clerk effective March 4, 2016
 - 2. Authorization to hire John B. Morgan for the position of full-time Street Department Crew Leader effective March 3, 2016
 - 3. Accept resignation of Police Department Dispatcher, Keith Williams, effective March 1, 2016
 - 4. Authorize transfer of Ryan Saxton from the Street Department to the Water Department effective March 3, 2016
- I. Accept the following departmental reports: - **Exhibit I**
 - 1. Administration & Finance – Privilege Licenses, July 2015-January 2016
 - 2. Administration & Finance – Financial Report through January 2016
 - 3. Parks Department – January 2016
- J. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Madison County Journal in the sum of \$75.00 in sponsorship of the Madison County Schools Math Competition 1st place winners – **Exhibit J**
- K. Authorization for the City Clerk to sign the following Applications for Credit: - **Exhibit K**
 - 1. H&E Equipment Services, Inc.
 - 2. Mississippi AG Company
- L. Approve Contract Change Order No. 2 for \$4,300.00 for Project #3-28-0046-023-2015, Construct Terminal Building and Site Work and Construct South Hangar - **Exhibit L**
- M. Approve Bear Creek Water Association to serve Lots 37-53 in Stone Lake Subdivision per construction drawings dated 02/24/2016 – **Exhibit M**
- N. Approve revised MDOT LPA 700 form and design variance request for Hoy Road Project STP 6940-00(001) LPA 105505-701000 – **Exhibit N**
- O. Approval for Fire Department to issue purchase order to pay Bear Creek Water Association for installation of fire hydrant at corner of Audrie Lane and Countryside Place in the amount of \$3,250.00 – **Exhibit O**
- P. Approve the following departmental travel requests: - **Exhibit P**
 - 1. Authorization for Chris Pace to attend the Safe Routes to School Conference in Columbus, Ohio from April 4-8, 2016
 - 2. Authorization for Firefighters Tyler Knox and Blake Wyman to attend Dive Rescue I training in Pelham, Alabama from May 15-18, 2016
 - 3. Authorization for Community Educator Lisa Garforth to attend MS Association of Public Fire Safety Educations Conference in Greenville, MS from April 13-14, 2016
 - 4. Authorization for Alderman Steve Hickok and Public Works Assistant Director Glen Ivey to attend the MS Airports Association Conference in Starkville, MS from April 25-27, 2016
- Q. Approve Police Department March 2016 Travel and Training calendar and advance registration and travel requests – **Exhibit Q**
- R. Authorize Public Works Department to remove from inventory and dispose of the following items (not economical to repair):
 - 1. Dell printer W-690 Serial No. CNOWH19548730
 - 2. Stihl cutoff saw W-723 Serial No. 169480822
- S. Approve MDOT Form LPA-100 for Hoy Road Project Number STP-6940-00(001) LPA 105508-70100 – **Exhibit R**
- T. Accept quotes for new replacement pump at Countryside Plantation and award to Scoggins Pump Repair in the amount of \$12,261.20 – **Exhibit S**
- U. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Miss Mississippi Corporation in the sum of \$150.00 in sponsorship of Sidney Kimble, Miss Mississippi's Outstanding Teen Pageant – **Exhibit T**

Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**PUBLIC WORKS DEPARTMENT - FINAL PLAT APPROVAL, FONTANELLE,
PHASE 2-A - APPROVED**

Public Works Director Whit Hawkins presented the final plat for Fontanelle, Phase 2-A and requested approval pending staff review. Following brief discussion, Alderman Strain moved that the final plat approval be granted based upon Mr. Hawkins' presentation and subject to staff review and approval. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**PUBLIC WORKS DEPARTMENT - BIDS FOR SANITARY SEWER REVERSE FLOW
PROJECT - RE-BID**

Concerning the bids received on February 17, 2016 for the Sanitary Sewer Reverse Flow project, which will divert flow to a facility north of Canton rather than to Jackson, City Attorney John Hedglin indicated that neither the lowest, nor the second lowest, bid received was compliant with all requirements as set forth in the bid specifications. Therefore, Mr. Hedglin, with the concurrence of the project engineer, recommended that all bids received be rejected and the project re-advertised as soon as possible. Based upon this recommendation, Alderman Strain moved that the February 17th bids be rejected and authority granted to re-advertise for bids for the project. Alderman Hudgins seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

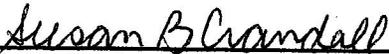
Prior to the close of the meeting, Mayor Hawkins Butler recognized and commended Police Chief Gene Waldrop and the Police Department for their efforts in keeping the City of Madison safe. She specifically mentioned the recent drug arrests involving K9 Officer Donna and the apprehension of those committing recent crimes involving the theft of UPS packages from Madison homes.

With no further business for discussion, Mayor Hawkins Butler declared the meeting adjourned.



Mayor Mary Hawkins Butler

Attest:



Susan B. Crandall, City Clerk