

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

May 19, 2020

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 19, 2020 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, City Clerk/Director of Finance and Administration Susan Crandall, Police Chief Gene Waldrop and Fire Chief Derrick Layton. Those present by telephonic conferencing were Aldermen Tawanna Tatum, Pat Peeler, Ken Jacobs, Paul Tankersley, Mike Hudgins, and Guy Bowering and City Attorney Chelsea Brannon. Aldermen Strain was absent.

The Mayor asked for a Roll Call:

Alderman Strain:	absent
Alderman Tatum:	aye
Alderman Peeler:	aye
Alderman Jacobs:	aye
Alderman Tankersley:	aye
Alderman Hudgins:	aye
Alderman Bowering:	aye

Mayor Hawkins Butler called the meeting to order and welcomed everyone. She announced we did have a quorum. After an invocation led by Alderman Jacobs, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tatum made the motion to approve the Consent Agenda as follows:

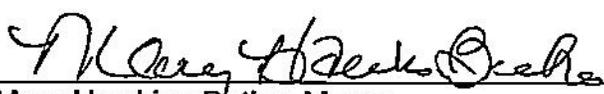
**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:
  - 1. Minutes of First Regular Board Meeting – May 5, 2020
- B. Approve Claims Docket – **Exhibit A**
  - 1. Computer Checks
    - Checks 126954-127064
  - 2. Payroll Checks
    - Checks 34453-34466; EFTs 8508-8714 – 05/08/2020
    - Disbursement Checks: 34467-34471 – 05/08/2020
- C. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit B**
  - 1. Accept termination of Amber Pope, Administrative Assistant/ Constituent Services effective May 7, 2020
  - 2. Accept resignation of Colton Mayfield, Building Inspector effective May 15, 2020
  - 3. Adjust pay rates for the following employees due to re-evaluation of job duties, effective May 21, 2020:
    - 1. Terri L. (Monica) Brooks
    - 2. Chris Buckner
    - 3. Yvonne P. (Pat) Henry
    - 4. David Hodge

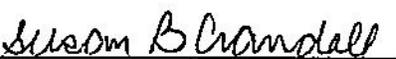
4. Transfer Bobby Montgomery to Public Works Department effective May 21, 2020
- D. Accept the following proofs of publication: - **Exhibit C**
  1. Public Notice – Ordinance to Regulate Small Cell Technology Facilities and for Related Purposes (*Herald & Journal*)
  2. Public Notice – Ordinance to Establish Permit Process for the Construction, Modification or Repair of Driveways and for Related Purposes (*Herald & Journal*)
  3. Advertisement for Bids – Hoy Road Improvements and Rice Road Multi-Use Path (*Clarion-Ledger, Herald, Journal*)
- E. Accept corrected advertisement notice to Advertise for Bids for A.I.P. Project No. 3-28-0046-027-2020 to Rehabilitate AWOS at Bruce Campbell Field; advertisement dates: May 14 and May 21, 2020, bid opening date June 15, 2020 - **Exhibit D**
- F. Confirm the action to authorize removal of Police Department Unit 2018, Ford Explorer, VIN 37152, Property, #9479 from inventory and authorize City Clerk to sign title due to declaration of total loss by insurance carrier
- G. Approval of and authorization for Police Department to complete and obtain appropriate signatures for the execution of applications for Jag Grant and Bullet Proof Vest Grant as outlined in the attached memorandum - **Exhibit E**
- H. Authorization for Mayor to execute Grant Application and other required documents for the 2021 MDOT Multi Modal Transportation Improvement Fund for a project to include removal of obstructions at Bruce Campbell Field (City share of project shall not exceed \$2,500.00) – **Exhibit F**
- I. Adopt Resolution Approving and Authorizing the Execution of a First Amendment to Madison Square Redevelopment Authority Agreement for Redevelopment of Urban Renewal Property; Madison at Main-Town Center Redevelopment Project 2019-001- **Exhibit G**
- J. Authorization of Execution of Agreement with Battelle Memorial Institute to Provide Sanitization Services for Personal Protective Equipment – **Exhibit H**
- K. Accept quotes and authorize the purchase of a 2020 Chevrolet truck from Herrin-Gear AutoPlex in accordance with the Memorandum of Understanding (MOU) approved by the Mayor and Board on April 7, 2020 – **Exhibit I**
- L. Approval of and authorization to execute Music Theatre International Contract for Summer Arts Camp – **Exhibit J**
- M. Approval of Wells Graphic Proposal, Option 2 for redesign of City website – **Exhibit K**
- N. Approve a Resolution to Authorize a Donation to Hope Hollow Ministries pursuant to Mississippi Code Annotated 17-3-1 – **Exhibit L**
- O. Approve a new organization chart to reorganize and restructure the Public Works Department – **Exhibit M**
- P. Adopt a Resolution of the Mayor and Board of Alderman of the City of Madison Urging the United States Congress to Support Direct Federal Funding to all Municipalities in Mississippi to Help Fight COVID-19 and Protect Local Citizens from the Effects of the Novel Coronavirus – **Exhibit N**
- Q. Approval of and authorization for Mayor to execute Periodic Estimate #7 for payment to Hemphill Construction Company, Inc. for the Quail Run Subdivision Low Pressure Sewer System Project – **Exhibit O**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, the motion was made by Alderman Peeler and seconded by Alderman Jacobs to adjourn the Board meeting. Mayor Hawkins Butler declared the meeting motion carried and the meeting adjourned.

  
 Mary Hawkins Butler, Mayor

Attest:

  
 Susan B. Crandall, City Clerk