

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

January 2, 2019

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Wednesday, January 2, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, and Guy Bowering, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Tawanna Tatum and Warren Strain were absent.

Mayor Hawkins Butler called the meeting to order. After a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Peeler, the meeting proceeded as follows:

BILL HULSEY- SANDALWOOD SUBDIVISION STREETS

Mr. Bill Hulsey, a resident of Sandalwood, addressed the Mayor and Board regarding concerns he has about the condition of streets in Sandalwood and the contractor doing the repairs and resurfacing. His comments were appreciated and taken under advisement.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes: December 18, 2018
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks – *1/02/2019*
121333-121448
 - 2. Manual Checks
33285-33302 – *12/21/18 Payroll Disbursements*
 - 3. Payroll Checks
Checks 33253-33284; EFT 1163-1357
- C. Accept the following Proofs of Publication: - **Exhibit B**
 - 1. Legal Notice, CE&I Services for Hoy Road Project (*Clarion-Ledger*)
 - 2. Public Notice – Adoption of 2018 Property Maintenance Code(*Herald & Journal*)
 - 3. Public Notice – Amendment of Rental Ordinance (*Herald*)
- D. Accept 2017 and 2018 Homestead Exemption Applications
- E. Approve transfer of Tally 4347-i06 printer from City Clerk/Finance & Administration Department to Water & Sewer Department; fixed asset tag FA528
- F. Accept the following departmental report: - **Exhibit C**
 - 1. Police Department – November 2018
- G. Authorization to remove two vehicles from Police Department inventory as outlined in the attached memorandum – **Exhibit D**
- H. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:
 - 1. Authorize transfer of Betsey Hendricks from Water and Sewer Department to Building and Permits Department effective November 12, 2018

- 2. Authorize transfer of Valeria Cotten from Building and Permits Department to Water and Sewer Department effective November 12, 2018
- I. Approval of and authorization for Mayor to execute Amended Retention Letter between the City of Madison and City Attorney Dale Danks, Jr. and Danks, Miller, & Cory Law Firm -- **Exhibit E**
- J. Authorization for placement of a Temporary Storage Unit (POD) for David Seyler at 111 Glenwood Drive for the period of January 1, 2019 – March 30, 2019 – **Exhibit F**
- K. Authorization for the Water Department to remove, and dispose of as appropriate, the fixed asset items as listed on the attached list – **Exhibit G**
- L. Authorization for the Building & Permit Department and Street Department to remove, and dispose of as appropriate, the fixed asset items as listed on the attached list – **Exhibit H**
- M. Approval of and authorization for Mayor to execute contract with Sage Advice, Inc.
- N. Approval of and authorization for Police Department to execute renewal Memorandum of Understanding (MOU) between the City of Madison Police Department and the Natchez Trace Parkway – **Exhibit I**

Alderman Jacobs seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

HOY ROAD PROJECT – CHURCH OF JESUS CHRIST OF LATTER DAY SAINTS ROW

With regard to the acquisition of Hoy Road right-of-way property owned by the Church of Jesus Christ of Latter Day Saints, City Attorney Danks explained that the court appraisal for the property is \$4,000.00 and that the City needs to deposit a minimum of 85%, or \$3,400.00 of this amount. Alderman Hudgins made the motion to authorize the City Clerk to deposits these funds in the amount of \$3,400.00 as ordered. Alderman Jacobs seconded the motion which was unanimously approved by all Aldermen present. Mayor Hawkins Butler declared the motion carried. A copy of the court order is attached hereto and incorporated herein as **Exhibit J**.

With no further business for discussion, the motion was duly made by Alderman Hickok seconded by Alderman Bowering and unanimously carried to adjourn the meeting. Mayor Hawkins Butler declared the meeting adjourned.


 Mayor Mary Hawkins Butler

Attest:


 Susan B. Crandall, City Clerk