

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

December 4, 2018

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 4, 2018 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Steve Hickok was absent.

Mayor Hawkins Butler called the meeting to order. She welcomed members of the St. Matthews' Boy Scout Troop 15 and their troop leader, Judge Keith Ball to the meeting. Members of this troop attend the meeting in partial fulfillment of requirements to earn their Citizenship in the Community Badge. After the prayer led by Alderman Ken Jacobs and the Pledge of Allegiance led by Boy Scout Skyler Gentry, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor asked if there were any items to be removed for discussion. There were no removals and Alderman Tatum made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:
 - 1. First Regular Board Meeting – November 20, 2018
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks – *12/04/2018*
121063-121187
 - 2. Payroll Checks
33185-33222 Checks; EFT 779-974 – *11/23/2018*
- C. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:
 - 1. Authorization to hire David Holton as Rental Inspector for Building Permits Department effective November 29, 2018
 - 2. Authorization to hire Miriam Ethridge as Code Enforcement Officer effective December 5, 2018
- D. Accept the 2019 Fee Schedule for MEA Drug Testing – **Exhibit B**
- E. Accept the following Proofs of Publication: (*Herald & Journal*) – **Exhibit C**
 - 1. Advertisement for Bids for In Place Asphalt and Cold Milling
 - 2. Advertisement for Bids for Concrete Services
 - 3. Advertisement for Bids for Polyurethane Foam Services
 - 4. Advertisement for Bids for Roadway Marking
- F. Authorization to remove vehicle and radar equipment from the Police Department inventory as outlined in the attached memorandum – **Exhibit D**
- G. Approval of and authorization for Police Department to renew the Annual Software Maintenance for PTS Solutions – **Exhibit E**
- H. Authorization for the Fire Department to remove items from inventory that are obsolete or no longer serviceable as outlined in the attached Memorandum - **Exhibit F**
- I. Authorize travel for Chris Pace to attend MDOT Right-of-Way session in Hattiesburg, Mississippi on December 13, 2018
- J. Authorization for City Clerk Susan Crandall to sign the Tyler Technology RFS Authorization Form for custom report – **Exhibit G**

- K. Authorization for Carl Hartzog, Water Department Laborer to attend the 2019 Water Certification Short Course and CEU Training workshop in Raymond, MS on February 11-15, 2019 – **Exhibit H**
- L. Approval of and authorization for Mayor to execute the Rice Road Multi-Use Path Preliminary Engineering Contract Extension – **Exhibit I**
- M. Authorization to remove obsolete items from the Parks & Recreation Department inventory as outlined in the attached memorandum – **Exhibit J**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

APPEAL OF HOME OCCUPATION PERMIT, JONATHAN STILL, J&S OUTDOORS, LLC, 100 FONTANELLE DRIVE – Continued

Due to the absence of the applicant, Mayor Hawkins Butler asked for a motion to continue the discussion of appeal at the next regular scheduled Board meeting to be held on Tuesday, December 18, 2018. Alderman Strain made the motion, seconded by Alderman Bowering and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried.

WISE CARTER, ATTORNEYS – REQUEST FOR RECONSIDERATION OF PRIOR APPROVED SPECIAL EXCEPTION OF PROPERTY ON BOZEMAN ROAD – Approved

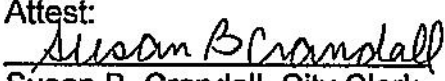
Community Development Director Kianca Stringfellow presented the request of Wise Carter, attorneys for Trend Consultants concerning the special exception for a quasi-public use in a R-1 Residential District for the purpose of constructing a skilled nursing facility. The request was originally approved in 2016, reconsidered and extended for a one-year period in March 2018 and will expire soon. The applicant is requesting an additional extension for a one-year period. After brief discussion, Alderman Jacobs made the motion to approve another one-year extension. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit K**.

DISCUSSION REGARDING ADOPTION OF 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE – Approved

City Attorney Dale Long presented a Resolution Adopting an Ordinance Adopting the International Property Maintenance Code (2018 Edition). He stated that the City is currently operating under the 2012 Edition and explained some changes relevant to the City of Madison which have been made in the proposed Ordinance for the 2018 Edition. After brief discussion, the motion was made by Alderman Bowering to adopt the Resolution as presented. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. This Resolution and Ordinance is attached hereto and incorporated herein as **Exhibit L**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the Board meeting adjourned. Alderman Strain made the motion, seconded by Alderman Tatum and unanimously approved by all Board members. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


 Mayor Mary Hawkins Butler

Attest:

 Susan B. Crandall, City Clerk