

**MINUTES OF A SPECIAL CALLED MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

February 22, 2021

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

A Special Called Meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held at 1:00 p.m. on Monday, February 22, 2021 in the Municipal Courtroom at the Madison Justice Complex in Madison, Mississippi.

Notice of the date, time, location and specific subject matter of business to be acted upon was given to each alderman at least three hours prior to the time fixed for the meeting, pursuant to Miss. Code Section 21-3-21.

Those present in in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Ken Jacobs, Paul Tankersley, and Guy Bowering, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Aldermen Patricia Peeler, Mike Hudgins and Sandra Strain and City Attorney Chelsea Brannon were present by phone.

The City Clerk presented the Meeting Notice and fully executed Waiver of Notification. A copy of the Meeting Notice and Waiver of Notification is attached hereto and incorporated herein as **Exhibits A and B**, respectively.

Mayor Hawkins Butler called the meeting to order and after a Prayer led by Alderman Jacobs the meeting proceeded as follows:

The Mayor strongly commended members of the Fire, Police and Public Works Departments for their efforts during the recent ice and snow storm.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tankersley made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. First Regular Board Meeting – February 2, 2021
- B. Approve Claims Docket - **Exhibit C****
 - 1. Computer Checks
Checks: 129789-129909
 - 2. Manual Checks
Checks: none
 - 3. Payroll Checks
Checks: 34918-34929; EFTs: 12652-12850 – 02/12/2021
Disbursement Checks: 34930-34936 – 02/12/2021
- C. Accept monthly departmental reports: - **Exhibit D****
 - 1. Fire Department – January 2021
 - 2. Police Department – December 2020
 - 3. Public Works Department – January 2021
- D. Authorization for the Fire Department to remove from inventory and dispose of items and equipment that are no longer serviceable, as outlined in the attached memorandum – **Exhibit E****
- E. Approval of and authorization for the Mayor to execute a Resolution of the City of Madison Adopting the District 5 Regional Hazard Mitigation Plan – **Exhibit F****

- F. Authorization for the Police Department to purchase chairs and storage dollies for the court room from Hotel & Restaurant Supply, the lowest and best quote as outlined in the attached memorandum – **Exhibit G**
- G. Accept quotes to line two lateral (service) sewer lines at 210 Breezy Hill, and award to Suncoast Infrastructure, Inc. as lowest and best quote – **Exhibit H**
- H. Approval of and authorization for Police Chief to execute Memorandum of Understanding (MOU) with the Mississippi Attorney General's Office and the Mississippi ICAC Task Force – **Exhibit I**
- I. Approval of and authorization for Mayor to execute a Resolution of the City of Madison requesting assistance from the Central Mississippi Planning and Development District (CMPDD) and show their intent to apply for Community Development Block Grant funds – **Exhibit J**
- J. Authorization to resurface roads in Annandale Subdivision: Annandale Parkway Drive (from Guard House to 470 Annandale Parkway Drive), Forest Lake Place, Forest Lake Drive, Mulberry Place; award to 12-month bid contractor for in-place asphalt and cold milling—Adcamp, In. and 12-month bid contractor for concrete services—Steve Chisholm, LLC – **Exhibit K**
- K. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit L**
 - 1. Accept resignation of Steven Linick, Police Officer effective February 25, 2021
 - 2. Authorization of pay adjustments as outlined in the attached memorandum
 - 3. Authorization to hire Corey Marshall, Construction/Inspector for Public Works Department effective March 8, 2021
- L. Approval of and authorization to execute Travelers Insurance company (Meyer & Rosenbaum, Agent) policy renewal applications and authorize the binding of coverage for the 2021-2022 policy period effective March 1, 2021 - **Exhibit M**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

EXECUTIVE SESSION

Mayor Hawkins Butler requested to enter into a Closed Session to determine if an Executive Session would be appropriate. Alderman Bowering made the motion, seconded by Alderman Tatum and unanimously approved by all Board members. The Mayor declared the motion carried and requested that the public vacate the room.

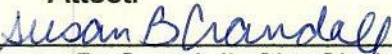
After brief discussion, it was determined that an Executive Session would be appropriate for discussion of possible litigation and personnel matters. The public was invited to return to the room to hear the motion as follows: Alderman Tankersley made the motion to go into Executive Session for the purpose of discussion of litigation. Alderman Jacobs seconded the motion. The vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and once again asked that the room be vacated.

Upon conclusion of general discussion regarding both of these matters, Mayor Hawkins Butler asked for a motion to end the Executive Session. Alderman Bowering made the motion, seconded by Alderman Tatum and unanimously approved by all Board members. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Peeler made the motion to adjourn, seconded by Alderman Jacobs and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.



Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk