

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

February 5, 2019

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 5, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Pro Tempore Warren Strain, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, and Guy Bowering, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler and Alderman Michael Hudgins were both absent.

Mayor Pro Tempore called the meeting to order. After a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Mayor Pro Tempore Strain, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor Pro Tempore asked if there were any items which needed to be removed for discussion. There were no removals or discussion and Alderman Jacobs made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes: January 15, 2019
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks – 02/05/2019
121635-12852
 - 2. Payroll Checks
Checks 33380-33410; EFT 1744-1935
Disbursement Checks 33374-33379; 33411-33414
- C. Authorization for the City Clerk to complete and sign the following account credit applications:
 - 1. Jerry Pate Turf & Irrigation (Parks Department)
 - 2. Williams Equipment & Supply (Public Works Department)
- D. Authorization for Mayor, Board of Aldermen and City Clerk to attend the Mississippi Municipal League's 88th Annual Conference
- E. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Sponsorship Advertising from MS Wheelchair Mississippi Foundation – **Exhibit B**
- F. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Sponsorship Advertising from Madison Central High School PTO for 30+ Club – **Exhibit C**
- G. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Sponsorship Advertising from Madison County Journal of 2019 Madison County Newcomer's Guide – **Exhibit D**
- H. Accept the following proofs of publication: - **Exhibit E**
 - 1. Public Notice for Cleaning of Private Property – 3117 W. Tidewater Lane
(*Journal*)
 - 2. Public Notice – Amendment to Zoning Ordinance, Section 5.01 (*Journal*)
- I. Accept the following Oaths of Office: - **Exhibit F**
 - 1. Brian C. McCarty, Police Officer
 - 2. Robert D. Parker, Police Officer
- J. Authorization and approval to transfer from Water & Sewer Department to the Police Department, a mini excavator Cat 304CR (Property Control No. EM-017)

- K. Authorization for placement of a Temporary Storage Unit (POD) for Scott McGregor at 9 Eastbrooke Circle for a period from February 1, 2019 through March 30, 2019 – **Exhibit G**
- L. Approval of and authorization for Mayor to execute Interlocal Cooperation Agreement Between Madison County, Mississippi and the City of Madison, Mississippi Regarding the Funding of Certain Street Improvements in the City of *Madison (Oak Ridge Circle, Northbay, Natchez Trace Village, Annandale, St. Ives, etc.)* – **Exhibit H**
- M. Authorization for Public Works Department to advertise for Statements of Qualification for Construction, Engineering and Inspection (CE&I) Services on Hoy Road Project STP-6940-00(001) LPA/105508-701000, Highway 51 to West Bradford Place & Rice Road -Tisdale Road Multi-Use pathway from Madison Avenue to Wellington Way, Federal Aid Project No. STP-0047-00(035) LPA/106869-701000; and approve appointment of Steve Hickok, Jim Marler and Warren Strain as Committee Review Members for analysis of the Statements of Qualifications – **Exhibit I**
- N. Authorize the Mayor to approve payment for a remaining balance of \$3775.00 to the Madison County Circuit Clerk regarding the Establishment of Just Compensation for the Hoy Road Improvements Project Parcel Number 001-00-00-W (Church of Jesus Christ Latter Day Saints Property) – **Exhibit J**
- O. Approval of and authorization for Mayor to execute Advanced Government Solutions forms – **Exhibit K**
- P. Authorization and approval to sell at auction, scrap, cannibalize or destroy the following items/vehicles as outlined in the attached spreadsheet – **Exhibit L**
- Q. Authorization to transfer one 2004 Dodge Ram 2500, VIN 3759, PD#0411 from Police Department to Parks Department
- R. Authorization to transfer the following hand radios from Arts Center to Parks Department inventory: AC5110061, AC5110062, AC5110063, AC5110064, AC5110065, AC5110066
- S. Authorization for removal of furniture and equipment from Arts Center inventory as outlined in the attached list – **Exhibit M**
- T. Authorization for removal of washing machines from Webster Animal Shelter inventory as outlined in the attached memorandum –**Exhibit N**
- U. Approval of the following monthly departmental reports: - **Exhibit O**
 1. Administration & Finance, Privilege Licenses, July-December 2018
 2. Police Department, December 2018
- V. Authorization and approval for Mayor to sign the General Services Agreement for Engineering Services by and Between the City of Madison, MS and Neel-Schaffer Inc. – **Exhibit P**
- W. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:
 1. Authorization to hire David Hodge as Public Works Department Project Manager

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Strain declared the motion carried.

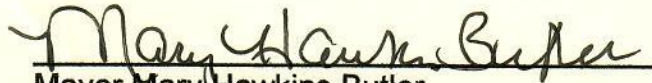
PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY – Continued

Mayor Pro Tempore opened the Public Hearing for discussion regarding the cleaning of private property located at 3117 W. Tidewater Lane. Code Enforcement Officer Miriam Ethridge gave a status update regarding the abandoned property. She stated that she had sent six letters to the property owner with no response until the property was subsequently posted for a public hearing. She then learned that the property had been sold to Michael Tate. Mr. Tate was present at the meeting and asked the Board for 30 days to continue the cleanup and repairs to the property.

Based on the recommendation of City Attorney Danks, the motion was made by Alderman Jacobs to continue the Public Hearing until such time as the cleanup and repairs to the property have been satisfactorily made. Alderman Tatum seconded the

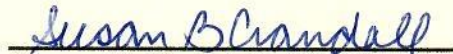
motion which was unanimously approved by all Aldermen and declared carried by Mayor Pro Tempore Strain.

With no further business for discussion, the motion was duly made by Alderman Hickok, seconded by Alderman Bowering and unanimously carried to adjourn the meeting. Mayor Hawkins Butler declared the meeting adjourned.



Mayor Mary Hawkins Butler

Attest:



Susan B. Crandall, City Clerk