

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

March 5, 2019

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, March 5, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. After a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Hudgins, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. Mayor and Board Second Regular Meeting - February 19, 2019
- B. Approve Claims Docket – **Exhibit A****
 - 1. Computer Checks – 03/05/2019
122014-122162
 - 2. Payroll Checks
Checks 33454-33487; EFT 2138-2332
Disbursement Checks: 33488-33491
- C. Accept the following proofs of publication: - **Exhibit B****
 - 1. Public Notice – Variance for landscape setback – Mark Castleberry, Main Street Investments, LLC (*Herald & Journal*)
 - 2. Public Notice – Variance for north front yard setback – Mark Castleberry, Main Street Investments, LLC (*Herald*)
 - 3. Public Notice – Variance for east front yard setback – Sanctuary Development, White Oak Construction (*Herald & Journal*)
 - 4. Public Notice – Variance for west front yard setback – Sanctuary Development, White Oak Construction (*Herald & Journal*)
- D. Approval of and authorization for Mayor to execute Polling Lease Agreement with Madison County for the lease of 2103 Main Street – **Exhibit C****
- E. Approval of and authorization for City Clerk to execute Carousel Industry's agreement to add two voicemail pro ports – **Exhibit D****
- F. Approval of and authorization for Mayor to execute the documents for the following special events and associated expenditures: - **Exhibit E****
 - 1. Senior Social Event, March 14, 2019
 - 2. Movie Under the Stars, March 29, 2019
 - 3. Easter in the Park, April 13, 2019
 - 4. Swing Into Summer, May 16, 2019 and May 23, 2019
- G. Authorization to remove the following items/vehicles from Police Department inventory as outlined on the attached memoranda: - **Exhibit F****
 - 1. One (1) Rigid 16-gallon Shop Vacuum, Serial # 12202Ro971, Property #8861

2. One (1) 2014 Dodge Charger, Unit 1402, VIN 9300
 3. One (1) 2014 Dodge Charger, Unit 1408, VIN9304
- H. Authorization for the following department travel: - **Exhibit G**
1. John Michael Sledge, Firefighter to Meridian, Mississippi on March 18-21, 2019 for Advanced Search and Rescue training (*paid by Homeland Security grant*)
 2. Police Department Training & Travel Requests, January – July 2019
- I. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit H**
1. Accept resignation of Jeremy Marshall, Firefighter effective March 11, 2019
 2. Authorization to hire Julee Sudduth, Building and Permits Clerk effective February 28, 2019
 3. Authorization to hire Michael Shayne Perry, Building and Permits Inspector effective March 1, 2019
 4. Authorization to hire Danielle Jaroszewski as a full-time Police Officer effective March 25, 2019
 5. Authorization to transfer Judd Wilson to Street Department Operations Manager effective March 14, 2019
 6. Authorization to transfer Gary Tolbert from Street Department to Parks Department effective March 18, 2019
 7. Authorization for Parks Department to hire Margaret C. McKinnis and Sydney G. Hodges as part-time, seasonal employees for concessions
- J. Approval of and authorization for Police Department to apply for the Mississippi Office of Highway Safety FY 2020 Police Traffic Safety Grant – **Exhibit I**
- K. Accept the following monthly departmental reports: - **Exhibit J**
1. Parks Department – June-December 2018; January 2019
 2. Police Department – January 2019
- L. Approval of tenant build-out for a juice bar to be located at 119 Colony Crossing Way, Space 480
- M. Approval of tenant build-out for Hollywood Feed to be located at 111 Colony Crossing Way, Space 420
- N. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Sponsorship Advertising from Madison County Young Life for Combo Hole Sponsorship/Team for the 2019 Young Life Classic Golf Tournament – **Exhibit K**
- O. Authorization to increase the Stop Work Order fee from \$100.00 to \$500.00
- P. Authorize and approve Nature's Choice Lawn & Landscape Management's proposal for 2019 Landscape and Maintenance of City properties, and authorize the Mayor to execute the contract for this maintenance agreement – **Exhibit L**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

ENVIRONMENT AND DESIGN DEPARTMENT – THE LANDING AT CALUMET, PART 1, ARCHITECTURAL APPROVAL AND BUILDING PERMIT - *Approved*


Director of Environment and Design Alan Hoops presented the request of Prosperity Holdings, LLC for the architectural approval and permission to issue a building permit for office space to be located at Calumet Office Park on Old Canton Road. After brief discussion and review of the architectural rendering, Alderman Strain made the motion to grant approval of the building design and to authorize the issuance of a building permit contingent upon the resolution of all details as outlined in the staff notes and working out details on the site plan. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY – Continued

Mayor Hawkins Butler opened the Public Hearing for continuation of discussion regarding the cleaning of private property located at 3117 W. Tidewater Lane. She stated that Code Enforcement Officer Miriam Ethridge had reported good progress and improvements being made at the home and asked for a motion to continue the public hearing. There was no one present from the public to address the matter. Alderman Hudgins made the motion to continue the hearing. Alderman Tatum seconded the

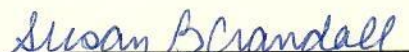
motion. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, the motion was duly made by Alderman Bowering, seconded by Alderman Strain and unanimously carried to adjourn the meeting. Mayor Hawkins Butler declared the meeting adjourned.



Mayor Mary Hawkins Butler

Attest:



Susan B. Crandall, City Clerk