



CITY OF MADISON

MAYOR AND BOARD OF ALDERMEN AGENDA

Tuesday, January 21, 2025, 6:00 p.m.

Madison Justice Complex – Municipal Courtroom

1. CALL TO ORDER

2. CONSENT AGENDA

- *A. Accept Meeting Minutes and Notices:
 - 1. Minutes of First Regular Board Meeting – January 7, 2025
 - 2. Planning & Zoning Commission Minutes – September 9, 2024
 - 3. Planning & Zoning Commission Minutes – November 10, 2024
 - 4. Planning & Zoning Commission Minutes – December 9, 2024
- *B. Approve Claims Docket
 - 1. Computer Checks
Checks: 12389-12596
 - 2. Manual Checks/EFTs
Checks: 12388
 - 3. Payroll Checks:
Checks: 2289-2301, EFTs: 35073-35318 – 01/10/2025
Disbursement/Manual Checks: 2302-2307 – 01/10/2025
Disbursement EFTs: 35319-35323 (*December 2024*)
- *C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:
 - 1. Accept Oath of Office for Police Officer Vernardo D. Patterson
 - 2. Authorization to hire Gregory Neal Davis as full-time Police Officer effective January 22, 2025
 - 3. Accept letter of intent to retire for Henri (Penny) McElroy, Municipal Court Clerk effective June 30, 2025
 - 4. Authorization to hire Alonzo Shavers as full-time Custodian for the Street Department effective January 23, 2025
 - 5. Accept resignation of Police Officer Cory Freeman, Jr. effective January 31, 2025
 - 6. Authorization to hire Kendarius L. Smith as full-time Police Officer effective January 27, 2025
 - 7. Authorization to hire Leland Barr as full-time Police Officer effective January 27, 2025
- *D. Accept the following proofs of publication (Madison County Journal):
 - 1. Advertisement for Bids – Leaf Vacuum
 - 2. Advertisement for Bids – Grapple/Knuckle Boom Truck
- *E. Authorization for City Clerk to execute the following vendor account credit applications on behalf of the Parks & Recreation Department:
 - 1. Agra Turf, Inc.
 - 2. Harrell's, LLC
- *F. Approve and authorize execution of Monitoring Agreement with B&E Communications for security alarm at the new City Hall location
- *G. Accept the following monthly departmental reports:
 - 1. Fire Department – December 2024

- *H. Authorization to release Origin Bank Irrevocable Letter of Credit No. 5022364-1 for Courtyard Place, LLC
- *I. Authorization for Fire Department to remove from inventory equipment that is no longer serviceable and to properly dispose of same as outlined in the attached memorandum
- *J. Authorization to remove two police vehicles from inventory as outlined in the attached memorandum
- *K. Accept quotes and award to Security Support System as lowest and best for installation of surveillance cameras as Liberty Park
- *L. Accept bid tabulation sheet and award to Covington Sales & Service as low bid for the purchase of a leaf vacuum for the Street Department
- *M. Accept quotes and award to Control Systems, Inc. as lowest and best for repair of the variable flow drive (VFD) on the Tisdale water tank
- N. Authorization of 60-day notice of termination to Waste Management for the limbs and debris contract covering Madison city limits; notice to be provided on February 1, 2025 for a contract termination effective day of April 1, 2025
- O. Authorization for the following employees to travel to Natchez, MS for the MS Recreation & Parks Association Conference:
 - Mike Canoy, February 11-12, 2025 – groundskeeping class
 - Cole Smith, February 10-13, 2025 – outgoing association president
- *P. Approve emergency replacement of the 12.5-ton rooftop HVAC unit in the Public Works building over the municipal meeting space (cafeteria) with a new American Standard roof unit under our existing services agreement with Terry Service, Inc.
- *Q. Accept quotes and award to Steve Chisholm, LLC as lowest and best for the removal of ninety (90) trees along Rice Road
- *R. Authorization for LPA Official to sign Memoranda of Agreements with MS Department of Transportation (MDOT) for the following two Central MS Planning and Development District (CMPDD) projects:
 - 463 Geometric Improvement Project
 - Rice Road Overlay Project
- *S. Accept bid tabulation sheet and award to River City Hydraulics as lowest bid for the purchase of one (1) Grapple Truck (knuckle boom)
- *T. Approval of and authorization to execute documents with MS Department of Wildlife, Fisheries, and Parks for the closeout of Land and Water Conservation Fund #28-00697, Liberty Park Playground Improvements
- *U. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Miss Mississippi Corporation for ad sponsorship of Miss Metro Jackson Gracie Bassett
- *V. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from St. Joseph Catholic School Bruin Burn

3. COMMUNITY DEVELOPMENT DEPARTMENT

1. Variance for an accessory building (pool house) - (2025-0001V)
 - Applicant John Hertel of Provision Designs, representing owner Lee Atkins. Variance for an accessory building height increase from 10 feet to 20 feet 3 inches, for a pavilion and fireplace. Property located at 5 Twelve Oaks Place, Twelve Oaks Subdivision. Parcel Number 071A-01B-001/00.00. Zoned RE-A (Residential Estate District)

2. Variance for multiple structures – (2025-0002V)
-Applicant John Hertel of Provision Designs, representing owner Lee Atkins. Variance for multiple structures. Property located at 5 Twelve Oaks Place, Twelve Oaks Subdivision. Parcel Number 071A-01B-001/00.00. Zoned RE-A (Residential Estate District)
 3. Conditional Use/Special Exception for a fitness studio – Property Leasing-Madison, LLC (2024-0005S)
Special Exception for a Pilates Studio. Owner Jacqueline V. Carson. Property Located at 745 Highway 51 (across from the Tax Assessor's Office). Parcel Number 072D-17C-005/00.00, Zoned C-2 (General Commercial District)
- 4. AMENDED PLAT – PICNIC HILL SUBDIVISION**
-Approve and authorize execution of amended plat for the Picnic Hill Subdivision, subject to final review of City Attorney and the Director of Community Development