

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**January 7, 2025**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, January 7, 2025 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Nathan Hanson and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. Following a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Hudgins the meeting proceeded as follows:

**OATH OF OFFICE, CITY CLERK JAMES NATHAN HANSON**

Mayor Hawkins Butler introduced James Nathan Hanson as the City's new City Clerk/Director of Finance and Administration. Nathan's wife, Lorie and children, Carter and Elizabeth, his parents Jennifer Hall and Jim and Carrie Hanson, were present to witness as Mayor Hawkins Butler administered his Oath of Office. A copy of that Oath is attached hereto as **Exhibit A**.

**DEPOSITORY BIDS – CALENDAR YEARS 2025 AND 2026**

Chief Deputy City Clerk Lisa Winstead presented all depository bids received by the published deadline. After brief discussion, the motion was made by Alderman Jarvis to take the matter under advisement. That motion was seconded by Alderman Strain and unanimously approved by all Aldermen present. Mayor Hawkins Butler declared the motion carried. These bids are attached hereto and incorporated herein as **Exhibit B**.

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices: - Exhibit C**
1. Minutes of Second Regular Board Meeting – December 17, 2024
  2. Notice of Special Called Board Meeting – December 20, 2024
  3. Minutes of Special Called Board Meeting – December 20, 2024
- B. Approve Claims Docket – Exhibit D**
1. Computer Checks  
Checks: 12216-12387, EFT: 316
  2. Manual Checks/EFTs  
Checks: 12211-12215
  3. Payroll Checks  
Checks: 2272-2278, 2288; EFTs: 34809-35063 – 12/27/2024  
Disbursement/Manual Checks: 2279-2283 – 12/27/2024  
Checks: 2284-2288; EFTs: 35064-35072 – 12/31/2024
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit E**
1. Accept Oath of Office for City Clerk/Director of Finance and Administration  
J. Nathan Hanson

2. Authorization to hire Vernardo Patterson as full-time Police Officer effective January 8, 2025
  3. Accept resignation of Police Officer Xzavier Fleming effective December 24, 2024
  4. Accept resignation of Parks & Recreation Department Laborer Alvin Carter effective January 10, 2025
  5. Accept resignation of Matt Smith, Director of Economic Development effective January 16, 2025
  6. Accept retirement of Code Enforcement Officer Steve Greenough effective January 31, 2025
  7. Accept resignation of Parks & Recreation Laborer Stedman Harris effective January 3, 2025
  8. Authorization to hire Nathaniel Sims as full-time Street Department Laborer effective January 8, 2025
- D.** Accept the following Proofs of Publication (*Madison County Journal*): - **Exhibit F**
1. Depositories 2025 & 2026
  2. Legal Advertisers 2025
- E.** Approve and authorize execution of Quote Q-138246 with NWN Carousel for renewal of Avaya IPO Software Services for the period of March 1, 2025 through February 28, 2026 – **Exhibit G**
- F.** Accept the following monthly departmental reports:
1. Administration & Finance, Financials through November 2024
- G.** Accept quotes and award to Cedar Ridge Construction, LLC as lowest and best quote for renovations at Madison Fire Station #3 – **Exhibit H**
- H.** Authorization for Police Department to renew maintenance and software license agreement with Motorola Solutions for (11) N70 radios – **Exhibit I**
- I.** Authorization for Retirement Activities Coordinator Tona Becker to travel to King of Prussia, Pennsylvania on February 15-16, 2025 to attend the Ideal Living Real Estate Show – **Exhibit J**
- J.** Accept and authorize execution of Certificate of Substantial Completion for the New Madison City Hall Renovations – **Exhibit K**
- K.** Approve Request for Proposal/Specifications and authorize the advertisement of bids for a crane truck for the Water & Sewer Department – **Exhibit L**
- L.** Accept quote and authorize the execution/acceptance of quote for an annual subscription for Bluebeam software for the period of December 2, 2024 through December 1, 2025 – **Exhibit M**
- M.** Approval of and authorization for Police Department to execute service agreement with CSpire for backup system to microwave tower communications system (State Contract #ITS5000) – **Exhibit N**
- N.** Approve Resolution Adopting Services and Facilities Plan for Proposed Annexation Area – **Exhibit O**
- O.** Approval of and authorization for Mayor to execute MDOT Project Activation Letters for MS 463 and Rice Road – **Exhibit P**

Alderman Tankersley seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

#### **PUBLIC HEARINGS FOR CLEANING OF PRIVATE PROPERTIES**

Mayor Hawkins Butler opened the Public Hearings for discussion regarding the following private properties. Adopted Cleaning Resolutions are attached hereto as **Exhibit Q**.

#### **28 Moss Woods Cove – Resolution Adopted**

Code Enforcement Officer Steve Greenough stated that this property is the estate of Ronald Allison. Notices were sent to the estate and to Mr. Allison's son but were neither acknowledged nor returned. There was no one present from the public to address this matter. Based upon Mr. Greenough's recommendation, Alderman Tankersley made a motion to adopt a Cleaning Resolution, seconded by Alderman Tatum and unanimously approved. Mayor Hawkins Butler declared the motion carried.

**Lot 13, North Place Reserve – Hearing Continued**

Mr. Greenough explained that notices were sent to the owner on file, Oil Mill Gin, LLC, but it was subsequently determined that the property had been sold to an unknown entity. Upon determination of the new property owner, new notices will be sent. There was no one present from the public to address this matter. The motion was made by Alderman Bowering to continue the Public Hearing until such time. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

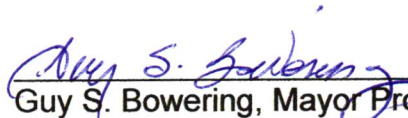
**1505 Rice Road – Resolution Adopted**

Concerning the estate of Joe Rice, Jr located at 1505 Rice Road, his second cousin, Barbara Atkins was present at the meeting along with a friend, Cole Parkin, and a neighbor from Hoy Farms, Troy Peters. Ms. Atkins stated that the family would like to enter the property to possibly retrieve some valuables and family heirlooms.

City Attorney Chelsea Brannon stated that the property has been condemned by the City Building Official and that she has been in touch with the conservatorship attorney regarding the family opening the estate. It was agreed that a meeting between City officials and family and estate representatives, would be scheduled to discuss the matter further.

A motion was made by Alderman Tankersley and seconded by Alderman Jarvis to adopt a Cleaning Resolution to authorize the City to take steps to have the property cleaned at the appropriate time. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. A copy of this Cleaning Resolution is attached hereto as **Exhibit R**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Bowering, and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

  
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Guy S. Bowering, Mayor Pro Tempore

Attest:

  
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J. Nathan Hanson, City Clerk

