

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

November 7, 2017

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, November 7, 2017 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after a Prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Strain, the meeting proceeded as follows:

The Mayor recognized and welcomed Madison County Sheriff Randy Tucker and family to the meeting.

MISSISSIPPI TASK FORCE 2 TEAM MEMBERS – SPECIAL RECOGNITION

Mayor Hawkins Butler recognized two City of Madison firefighters, Dwayne Meeks and Kevin Miller, and one police officer, Stephen Tucker as members of the Mississippi Task Force 2 Team. These employees were proudly applauded for their roles in the provision of hurricane relief efforts to citizens in Florida after Hurricane Irma.

MADISON CENTRAL HIGH SCHOOL SPEECH & DEBATE TEAM – SPECIAL RECOGNITION

Members of the Madison Central High School Speech and Debate Team were congratulated, by the Mayor, for their accomplishments and presented with Certificates of Recognition. A list of these students is attached hereto and incorporated herein as Exhibit A.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed from the Consent Agenda for discussion.

City Attorney Danks addressed the Mayor and Board concerning Item G stating that there are some discrepancies in the Interlocal Agreement appendix listing the subdivision name as Treasure Cove instead of Trace Cove and an incorrect amount on Page 2 of the document. He suggested that the Board may opt to execute the document conditioned upon the appropriate corrections being made, or table the matter for two more weeks.

At this time, Alderman Strain pointed out that Item FF of the Consent Agenda concerns the MS Department of Public Safety who is his current full-time employer. He recused himself and left the meeting room.

The motion was made by Alderman Hickok to approve Item G. as part of the Consent Agenda, contingent upon the aforementioned corrections being made. The Consent Agenda was approved as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:
 - 1. First Regular Board Meeting – October 17, 2017
- B. Approve Claims Docket - **Exhibit B**
 - 1. Computer Checks – 11/07/2017
116628-116843
 - 2. Manual Checks – October 2017
336-343; 17618-17652
 - 3. Payroll Checks
27580-27810 – 10/27/2017
- C. Accept the following proofs of publication: - **Exhibit C**
 - 1. Public Notice, Fence Height Variance-244 Ina Street (*Herald & Journal*)
 - 2. Public Notice, Landscape Variance, Raising Cane's (*Herald & Journal*)
 - 3. Public Notice, Special Exception, Raising Cane's (*Herald*)
 - 4. Public Notice, Side Yard Variance, 147 Cavanaugh Drive (*Herald & Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit D**
 - 1. Accept resignation of Charles Graham, Street Department Laborer effective October 4, 2017
 - 2. Accept resignation of Police Officer Michael Guynes effective November 10, 2017
 - 3. Authorization to hire the following full-time Police Officers:
 - Jerry Wayne Adair, effective November 8, 2017
 - Thomas Colton Thornton, effective November 10, 2017
 - Joseph Westbrook, effective December 1, 2017
 - 4. Authorization to hire the following Firefighters/EMTs effective November 8, 2017: Jeremy Marshall, Marcus Stone, Braylon Williams
 - 5. Authorization to transfer Judd Wilson, Laborer from Water Department to Street Department
- E. Accept Monthly Departmental Reports: - **Exhibit E**
 - 1. Parks Department – May-October 2017
 - 2. Police Department – September 2017
- F. Approval of and authorization for Mayor to execute Interlocal Cooperation Agreement Between Madison County, Mississippi and the City of Madison, Mississippi Regarding the Funding of Certain Street Improvements (*2018 Program-Northbay and Summit Village Subdivisions*) – **Exhibit F**
- G. Approval of and authorization for Mayor to execute Interlocal Cooperation Agreement Between Madison County, Mississippi and the City of Madison, Mississippi Regarding the Funding of Certain Street Improvements (*2018 Program-Sandalwood and Trace Cove Subdivisions*) – **Exhibit G**
- H. Adopt Resolution Authorizing the Use of Municipal Funds for Sponsorship of the St. Joseph Catholic School 2018 Draw Down – **Exhibit H**
- I. Approval of an Order Ratifying the Execution of Power of Attorney and Declaration of Representation by City Attorney, Dale Danks, Jr. and Michael Cory, Jr. regarding the City of Madison Grandview TIF District – **Exhibit I**
- J. Approval of and authorization for City Clerk to execute Pitney Bowes Rental Agreement, #0011999612 for the rental of a postage meter for City Hall – **Exhibit J**
- K. Approval of and authorization for Mayor to execute revised grant applications for construction of multi-use paths in the vicinity of Strawberry Patch Park: - **Exhibit K**
 - 1. Sherbourne South Drive to Madison Ridgeland Academy (Project 1)
 - 2. Strawberry Patch Park to S. Calumet Gardens Drive (Project 2)
- L. Approval of and authorization for Mayor to execute the Rice Road Multi-Use Path Preliminary Engineering Contract Extension – **Exhibit L**
- M. Approval for Fire Department to purchase one (1) Ram 350 pickup truck from Cannon Motors Mississippi, State Contract #8200035587 – **Exhibit M**
- N. Authorization for Fire Department to enter into preventative maintenance contract with Central Alabama Solutions for breathing air compressor – **Exhibit N**
- O. Approval for the following departmental travel: - **Exhibit O**
 - 1. Fire Department Lt. Jereme King to Emmitsburg, Maryland for National Fire Academy, November 5-18, 2017
 - 2. Police Department Training and Travel Calendar – Oct-Dec. 2017

3. Building Official Ken Wilbanks and Building Inspector Jesse Green to Oxford, MS for Building Officials Association of MS Winter Training Conference, December 6-8, 2017
4. Street Department Laborer Don Burt to Huntsville, Alabama for Schwarze sweeper truck training, December 5-6, 2017
- P. Accept quotes and award to Ainsworth Foundation Repair Company for the foundation repair services at Strawberry Chapel – **Exhibit P**
- Q. Accept quotes and award to Accu-Borz, Inc. for directional bores for the sprinkler system at Bruce Campbell Field airport – **Exhibit Q**
- R. Accept quotes and award to A-1 Kendrick Fencing Company, Inc. for fencing at the Madison Police Department – **Exhibit R**
- S. Accept quotes and award to Cable Tech Services for parking lot camera system for the Madison Police Department – **Exhibit S**
- T. Accept quotes and award to Stalker Applied Concepts for the purchase of one (1) traffic radar trailer for the Police Department – **Exhibit T**
- U. Accept quotes and award to Stalker Applied Concepts for the purchase of one (1) traffic message board for the Police Department – **Exhibit U**
- V. Accept quotes and award to George's Door Services, Inc. for repairs to overhead door at the Public Services Complex – **Exhibit V**
- W. Authorization for Police Department to purchase ten (10) portable radios from Motorola, State Contract MSWIN3429 Pricing – **Exhibit W**
- X. Authorization for Police Department to purchase department ammunition for FY2018 from state contact (budget item) – **Exhibit X**
- Y. Authorization for Police Department to proceed with the trade of original weapons purchased with JAG grant monies – **Exhibit Y**
- Z. Authorization to remove, and sell at auction, two vehicles from Police Department inventory: - **Exhibit Z**
 1. Unit #1302, 2013 Dodge Charger, VIN 8358
 2. Unit #1312, 2013 Dodge Charger, VIN 8352
- AA. Authorization to remove, and dispose of, one (1) Panasonic TV, Model AG-520C, Serial #C8AA20109 from City Hall/Administration inventory – **Exhibit AA**
- BB. Authorization to remove items from Parks Department inventory as outlined in attached memorandum – **Exhibit BB**
- CC. Authorization to remove, and dispose of, three (3) dispatch chairs from Police Department inventory: - **Exhibit CC**
 1. Concept Chair Model 3142, Serial #17692-072011-01, Prop#8786
 2. Concept Chair Model 3142, Serial #17692-072011-02, Prop#8787
 3. Concept Chair Model 3142, Serial #17692-072011-03, Prop#8788
- DD. Authorization for Parks Department to purchase one (1) John Deere bunker rake from Beard Equipment Company (Deere & Company), State Contract #8200030377 – **Exhibit DD**
- EE. Authorization for Police Department, Court Services, to enter into agreement with Court Solutions for the purpose of electronically collecting payment for fines - **Exhibit EE**
- FF. Approval of and authorization for Police Department to accept and obtain all appropriate signatures for the sub-recipient grant award from MS Department of Public Safety, Homeland Security and to proceed with expenditures, and award to Dependable RV Services, Inc. of Madison, MS for professional services for repair and renovations of tactical equipment – **Exhibit FF**
- GG. Approval of water account reimbursement to Todd Martin, 221 Pecan Creek Drive – **Exhibit GG**
- HH. Approval of water account reimbursement to Madison County Schools for over billing to Madison Avenue Lower Elementary School – **Exhibit HH**
 - II. Approval of and authorization to execute Establishment of Just Compensation Forms for Hoy Road Improvement Project No: STP-6940-00(001)/LPA: 105508-701000 (*Gallamo, Wolverton*) – **Exhibit II**

Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. At this time, Alderman Strain returned to the Meeting Room.

PUBLIC HEARINGS – CLEANING OF PRIVATE PROPERTY

Mayor Hawkins Butler declared the floor open for discussion regarding the following public hearings for cleaning of private properties:

100 Charlestowne Square

Building Official Ken Wilbanks stated that this is a vacant house and the property itself has been adequately cleaned, but there are some structurally unsafe issues regarding the house. There was no one from the public present to address the matter and the motion was made by Alderman Bowering to continue the hearing pending receipt of a legal opinion with regard to the structural issues. Alderman Tatum seconded the motion which was unanimously approved and declared carried by the Mayor.

51 Wintergreen Road

Building Official Ken Wilbanks stated that the condition of this lot is improved, but the home appears to be abandoned. There was no one from the public present to address the matter and the motion was made by Alderman Strain to continue the hearing pending receipt of a legal opinion with regard to property. Alderman Hudgins seconded the motion which was unanimously approved and declared carried by the Mayor.

224 Timbermill Drive

Building Official Ken Wilbanks explained that this house has been abandoned and is now a bank-owned property in need of cleaning on the outside. There was no one from the public present to address the matter and the motion was made by Alderman Hudgins to adopt a Resolution Pertaining to the Cleaning of Private Property which is attached hereto and incorporated herein as **Exhibit JJ**. The motion was seconded by Alderman Strain and unanimously approved. Mayor Hawkins Butler declared the motion carried. The determination was made to continue this hearing pending a legal opinion regarding the condition of inside of the home.

Mayor Hawkins Butler declared the Public Hearings closed.

DEPARTMENT OF ENVIRONMENT & DESIGN

Architectural Approval and Permission to Issue Building Permit – Burger King - Approved

Mr. David Ruiz, Fusion Architecture, was present regarding the request for architectural approval for renovations to Burger King located at 1874 Main Street. These renovations will involve structural changes, ADA modifications, and additional paving and will require a temporary restaurant closing beginning in February. Alderman Tatum made the motion to approve the architectural design as presented and to grant permission for the issuance of a building permit contingent upon the review and approval of the Building Department. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit KK**.

Architectural Approval and Permission to Issue Building Permit – O'Reilly Auto Parts - Approved

Mr. Paterson Ogburn, Developer, was present regarding the request for architectural approval for the construction of a 7,225 square foot O'Reilly Auto Parts store to be located on Highway 51 north of the State Farm insurance office. Alderman Strain made the motion to approve the architectural design as presented and to grant permission for the issuance of a building permit contingent upon the review and approval of the Building Department. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit LL**.

DEPARTMENT OF COMMUNITY DEVELOPMENT

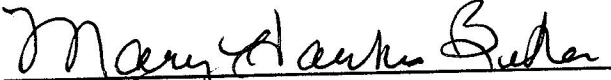
Special Exception, Public/Quasi-Public Facility – Madison Heights Church Cemetery, – Approved

On behalf of the Madison Heights Church, 411 Bozeman Road, Mr. Ken Primos presented a request for approval of a special exception for a public /quasi-public facility, private church cemetery, to be constructed on church property. He explained that this would be a perpetual care cemetery with approximately 1,100 grave sites, opened only to church members and maintained by a cemetery committee.

After brief discussion, Alderman Bowering made a motion to grant approval of the special exception with the contingency that the City will never acquire nor maintain the cemetery. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval, with the exception of Alderman Hudgins, who abstained from voting. Mayor Hawkins Butler declared the motion carried.

At this time, Alderman Ken Jacobs was presented with a Proclamation in honor and celebration of his 80th birthday.

With no further business for discussion, the motion was duly made by Alderman Strain, seconded by Alderman Peeler, and unanimously approved to adjourn the meeting. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mayor Mary Hawkins Butler

Attest:


Susan B. Crandall, City Clerk