

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

December 17, 2024

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 17, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Mayor Hawkins Butler was present by telephone.

Mayor Pro Tempore Bowering called the meeting to order and after a Prayer led by Alderman Tankersley and the Pledge of Allegiance led Alderman Hudgins, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no removals and the motion was made by Alderman Tatum to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:**
 - 1. Minutes of First Regular Board Meeting – December 3, 2024
- B. Approve Claims Docket – **Exhibit A****
 - 1. Computer Checks
Checks: 12065-12210
 - 2. Manual Checks/EFTs
Checks: 11900; 12059-12064
 - 3. Payroll Checks
Disbursement EFTs: 34551-34556 (*November 2024*)
Checks: 2253-2262; EFTs: 34557-34808 – *December 13, 2024*
Disbursement/Manual Checks: 2263-2271 – *December 13, 2024*
- C. Accept the following monthly departmental reports: - **Exhibit B****
 - 1. Fire Department – November 2024
- D. Accept the following Proofs of Publication (*Madison County Journal*): - **Exhibit C****
 - 1. Advertisement for Bids: Hoy Road Water Well Drainage Improvements
- E. Adopt the following Resolutions Adjudicating Cost of Cleaning Certain Real Property: - **Exhibit D****
 - 1. Galleria Parkway Properties
 - Lot 2, Parcel 072C-06A-003/01.00
 - Lot 4, Parcel 072C-06A-003/02.00
 - Lot 5, Parcel 072C-06A-005/00.00
 - Lot 7, Parcel 072C-06A-005/08.00
 - Lot 8, Parcel 072C-06A-005/00.00
 - Lot 13, Parcel 072C-06A-005/00.00
 - Lot 14, Parcel 072C-06A-003/09.00
- F. Accept the following departmental changes/documents per terms of the Status/
Payroll Change Report on file in the Office of the City Clerk: - **Exhibit E****
 - 1. Authorization to promote Fire Department Lieutenant David Duddleston to the position of Battalion Chief effective December 26, 2024
 - 2. Authorization to promote Firefighter Cameron Willson to the position of Lieutenant effective December 26, 2024

3. Accept termination of Building Inspector Travis Dunlap effective December 5, 2024
 4. Authorization to transfer Turner Foote from the position of Parks & Recreation Department Laborer to the position of Building Inspection effective December 12, 2024
 5. Authorization to promote Andrew Alfred from Parks & Recreation Laborer to Crew Leader effective December 12, 2024
 6. Accept resignation of Police Officer Carrol R. Walker effective December 4, 2024
 7. Authorization to hire Adrian Page as full-time Laborer in the Street Department effective December 18, 2024
 8. Authorization to hire KnyZavian Washington as full-time Laborer in the Street Department effective December 18, 2024
 9. Authorization to hire Aaron Sims as full-time Laborer in the Water Department effective December 18, 2024
 10. Authorization to hire Victoria Oliver as full-time Utility Clerk for the Water Department effective December 18, 2024
 11. Accept resignation of Webster Shelter Kennel Worker Nancy Hardy Curry effective January 4, 2025
- G.** Approve Southern Administrators and Benefits Consultants, Inc. Fees for Services for Cafeteria and Flexible Spending Account Plans for the FlexCard option – **Exhibit F**
- H.** Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Mississippi Classic Cruisers Car Club – **Exhibit G**
- I.** Approval of and authorization for City Clerk to execute Employer Benefit Membership Agreement with MASA Medical Transport Solutions – **Exhibit H**
- J.** Approve estimate from Wells Graphics for monthly website maintenance for the Madison the City Business Network – **Exhibit I**
- K.** Authorization for the Police Department to proceed with purchase and repair of microwave equipment and tower work from Motorola Solutions at State contract pricing – **Exhibit J**
- L.** Accept and Ratify Final Supplemental Agreements in Connection with the Hoy Road Project, as approve by the Parties, with Concurrence by the Mississippi Department of Transportation – **Exhibit K**
- M.** Authorization to advertise for bids for the purchase of a Grapple Truck for the Street Department – **Exhibit L**
- N.** Approve 8-foot gate and attached wall at Lot Z-3 in Reunion Subdivision, home of Kaci and Adrian Morrison
- O.** Adopt Resolution Ratifying Emergency Purchase and Installation of New Cotten Hill Flow Meter – **Exhibit M**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT

Director of Community Development Kianca Guyton presented the following requests for approval:

Rezoning A-1 to R-2, Rice Road/Madison Avenue – Ordinance Adopted

Matt Jensen of Madison Avenue Land, LLC was present regarding his request to rezone a 22-acre tract of land at the northwest intersection of Madison Avenue and Rice Road. This will be for development of 40 residential lots with construction of homes at a minimum of 2,800 square feet. Alderman Peeler made the motion to grant approval of this rezoning requested based upon the recommendations of the Planning and Zoning Commission and Ms. Guyton and contingent upon all staff notes. Alderman Tatum seconded the request and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Supporting documentation and a copy of the Rezoning Ordinance is attached hereto and incorporated herein as **Exhibit N**.

Special Exception for Nail Spa, 1022 Highway 51 – Approved

On behalf of applicant, Kevin Truong, discussion was held regarding approval of a special exception for conditional use to operate a nail spa in a C-2 (General Commercial District)

to be located at 1022 Highway 51, Suite 500. The motion was made by Alderman Strain to grant approval of this request, seconded by Alderman Hudgins, and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit O**.

Variances for Two Accessory Structures, 634 Magnolia Street – Approved

Mark Milner, owner of property located at 634 Magnolia Street requested two variances for the construction of two accessory structures (20x20 carport and 12x24 shed) to be located on the side of the existing house. Alderman Hudgins made the motion to grant approval of both variances. Alderman Tankersley seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation regarding this matter is attached hereto as **Exhibit P**.

Variances for Accessory Structures, 114 St. Regis Drive – Approved

Nick Fiorito, owner of property located at 114 St. Regis Drive requested approval of variances to allow for the construction of multiple accessory structure on this property and for the height increase of one from 10 feet to 21 feet. Ms. Guyton explained that letters of support had been received from surrounding neighbors and from the homeowners' association. The motion was made by Alderman Tankersley to grant approval of these variances. Alderman Jarvis seconded the motion and vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Supporting documentation is attached hereto as **Exhibit Q**.

Site Plan, One Madison Building, Lot 6 One Madison Plaza – Approved

One Madison Building, LLC requested site plan approval for an office building to be located on Lot 6, One Madison Plaza. This property backs up to Adderley Gardens and Lake Castle subdivision and is zoned C-1 (Business Office District). Ms. Guyton explained that the Planning and Zoning Commission recommended approval and she requested that the approval be granted contingent upon staff notes and addressing of drainage issues with the Public Works Department. Alderman Hudgins made the motion to grant site plan approval based on contingencies as outlined by Ms. Guyton. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit R**.

Site Plan, Building Elevations, and Building Permit, The Bean Coffeehouse – Approved

Bridgforth Rutledge, owner of Madison Management, LLC requested site plan and building elevations approval and permission to issue a building permit for the construction of The Bean Coffeehouse at 959 Madison Avenue in the Old Madison Station District. Alderman Jarvis made a motion to grant approval of these request contingent upon staff notes as recommended by Ms. Guyton. The motion was seconded by Alderman Hudgins. After a unanimous vote of approval, Mayor Pro Tempore Bowering declared the motion carried. Documentation supporting these requests is attached hereto as **Exhibit S**.

EXECUTIVE SESSION

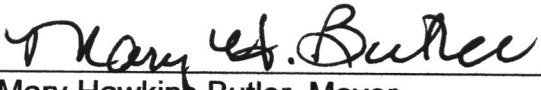
Mayor Pro Tempore Bowering requested a motion to enter a Closed Session to determine if an Executive Session would be appropriate. Alderman Strain made the motion, seconded by Alderman Peeler and unanimously approved by all Board members. The Mayor Pro Tempore declared the motion carried and requested that the public vacate the room.

After brief discussion, it was determined that an Executive Session would be appropriate to discuss an update on active litigation. The public was invited to return to the room to hear the motion as follows: Alderman Tatum moved to go into Executive Session for the purpose of discussing active litigation. Alderman Strain seconded the motion. The vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried and once again asked that the room be vacated.

Upon conclusion of discussion, Mayor Pro Tempore Bowering asked for a motion to end the Executive Session. Alderman Jarvis made the motion, seconded by Alderman Tatum

and unanimously approved by all Board members. Mayor Pro Tempore Bowering declared the motion carried.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Peeler, and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


J. Nathan Hanson, City Clerk

