

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

December 19, 2017

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 19, 2017 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, and Guy Bowering, City Attorney Dale Danks, and Chief Deputy City Clerk Lisa Winstead. Aldermen Mike Hudgins and Warren Strain were absent.

Mayor Mary Hawkins Butler called the meeting to order. The invocation was led by Alderman Jacobs. Boy Scout Stephan DeLange of Troop 716, St. Francis Catholic Church was in attendance at the meeting in partial fulfillment of his Citizenship in the Community Badge. After he led the Pledge of Allegiance, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA - Approved

Concerning the Consent Agenda, the Mayor asked if there were any items to be removed for discussion. There were no removals and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. First Regular Board Meeting – December 5, 2017
 - 2. Planning and Zoning Commission Minutes: - **Exhibit A**
 - 1. September 11, 2017
 - 2. October 9, 2017
 - 3. November 13, 2017
- B. Approve Claims Docket – Exhibit B**
 - 1. Computer Checks – 12/19/2017
117131-117296
 - 2. Manual Checks – November 2017
344-350; 17653-17684
 - 3. Payroll Checks
28274-28495 – 12/08/2017
- C. Accept Contract for the Sale of Real Estate located at 911 Madison Avenue, Madison Mississippi – Exhibit C**
- D. Authorization to reimburse Madison Market Retail for sanitation fees erroneously charged to their account – Exhibit D**
- E. Approval of and authorization for Mayor to grant Adjusted Establishment of Just Compensation offer to Betty Kent (Parcel #047WT-Hoy Road Improvement Project) of 5% - Exhibit E**
- F. Award six-month supply bids for Public Works Department for the period**

1. Police Department – November 2017
- J. Authorization for City Clerk to use Central Bidding for Reverse Auctions and PHP for electronic bidding effective January 1, 2018
 - K. Acknowledge no bids were received for legal advertisers request for bids; and award bid for publication of legal notices to *Madison County Journal* and authorize supplemental publication of notices in the *Madison County Herald* to ensure widest possible dissemination of matters of public interest
 - L. Authorization for Southern Electrical Company to complete an emergency repairs work order for inspection, quotes, and completion of repairs of electrical lines inside the Webster Animal Shelter contingent upon review and approval of Police Department personnel – **Exhibit J**
 - M. Accept quotes for Parks Department to purchase a trackless train and award purchase to Taylor Equipment Rentals, LLC as lowest and best bidder – **Exhibit K**
 - N. Authorization to hire Ricky Gray as Information Technology Consultant
 - O. Authorization for payment of invoices to Don McLemore, PC for the following right-of-way agreements: - **Exhibit K**
 1. Margaret T. Taylor, PO Number 172430, Hoy Road
 2. WH Vaughn & Mary S. Watkins, PO Number 172433, Rice Road
 3. WH Vaughn & Mary S. Watkins, PO Number 172434, Rice Road
 4. WH Vaughn & Mary S. Watkins, PO Number 172435, Rice Road
 - P. Award quote to lowest and best vendor for the purchase of two pressure washers to be used at the Public Works Department contingent upon review and approval of City Clerk – **Exhibit L**

Alderman Bowering seconded the motion approving the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

Mayor Hawkins Butler thanked all the Department Heads and other City personnel for all their hard work throughout the year and wished everyone a Merry Christmas.

With no further business for discussion, the motion was duly made by Alderman Bowering, seconded by Alderman Peeler and unanimously carried to adjourn the meeting. Mayor Hawkins Butler declared the meeting adjourned.


Mayor Mary Hawkins Butler