

**MINUTES OF A SPECIAL CALLED BOARD MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF  
MADISON, MISSISSIPPI**

December 20, 2024

State of Mississippi  
County of Madison

**Introduction and Attendance**

A Special Called Meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held at 3:00 p.m. on Friday, December 20, 2024 in the Conference Room at Madison City Hall, 1004 Madison Avenue, Madison, Mississippi. Those present in the room were Aldermen Tawanna Tatum and Paul Tankersley, City Attorney Chelsea Brannon, Chief Deputy City Clerk Lisa Winstead, Pete Vozzo, and Denson Robinson. Present by telephone were Aldermen Sandra Strain, Pat Peeler, Janie Jarvis, Mike Hudgins, and Guy Bowering. Mayor Hawkins Butler was absent.

Notice of the date, time, location, and specific subject matter of business to be acted upon was given to each alderman at least three hours prior to the time fixed for the meeting, pursuant to Miss. Code Section 21-3-21.

The City Clerk presented the Meeting Notice and fully executed Waiver of Notification. A copy of the Meeting Notice and Waiver of Notification is attached hereto and incorporated herein as **Exhibits A and B**, respectively.

Mayor Pro Tempore Bowering called the meeting to order. The meeting proceeded as follows:

**Approve Mid-State Construction Change Order #4, Liberty Park Renovations**

The motion was made by Alderman Jarvis to approve Change Order #4 for Mid-State Construction to paint and rescreen existing louvers on the Liberty Park concession stand at the cost of \$1,000.00. A copy of this Change Order is attached as **Exhibit C**.

**Retirement of City Clerk/Director of Finance and Administration Susan B. Crandall**

The motion was made by Alderman Strain to accept the retirement of City Clerk/Director of Administration and Finance Susan B. Crandall effective December 31, 2024. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

**Appointment of J. Nathan Hanson as City Clerk/Director of Finance and Administration**

The motion was made by Alderman Strain to appoint J. Nathan Hanson as the new City Clerk/Director of Finance and Administration effective January 1, 2025. Alderman Jarvis seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

**Documents with Bank First and Origin Bank for Authorized Signers on City Bank Accounts**

The motion was made to approve and authorization execution of documents with Bank First and Origin Bank to appoint authorized signers on all City bank accounts. Alderman Jarvis made the motion to grant approval, seconded by Alderman Tatum and Alderman Peeler. Mayor Pro Tempore Bowering declared the motion carried. Copies of these documents are attached hereto as **Exhibit D**.

**Resolution to Award Bid and Contract for the City Center, Water, Sewer, and Drainage Improvements, Hoy Road Water Well**

City Attorney Chelsea Brannon presented the bid tab information for all bids receive for the aforementioned project. After brief discussion, the motion was made by Alderman Jarvis to adopt the Resolution awarding the bid and contract to Layne Christensen as lowest and best bid. Aldermen Tatum and Strain seconded the motion. After a unanimous vote of approval, Mayor Pro Tempore declared the motion carried. A copy of this Resolution and all bid information is attached hereto as **Exhibit E**.

There being no further business for discussion, the motion was made by Alderman Jarvis and seconded by Alderman Strain to adjourn the meeting. After a unanimous vote of approval, Mayor Pro Tempore Bowering declared the motion carried and the meeting adjourned.

  
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Mary Hawkins Butler, Mayor

Attest:

  
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J. Nathan Hanson, City Clerk

