

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

December 5, 2017

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 5, 2017 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Ken Jacobs was absent.

Mayor Hawkins Butler called the meeting to order and after a Prayer led by Building Official Ken Wilbanks and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

CALEA AWARD PRESENTATION

Police Chief Gene Walrop presented the Mayor and Board of Alderman with the Commission on Accreditation for Law Enforcement Agencies (CALEA) award received by the Madison Police Department for July 2017 accreditation. He explained that the Department is considered a Tier 2 recipient meeting 480 required criteria, and one of only two Tier 2 recipients in the State of Mississippi. Less than 5% of law enforcement agencies across the nation are accredited. Mayor Hawkins Butler commended Chief Waldrop stating that this is a very prestigious award and expressing the City's gratitude for having the best chief in the state and southeast region. A copy of the 2017 CALEA Assessment Report is attached hereto and incorporated herein as **Exhibit A**.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed from the Consent Agenda for discussion. She stated that Item F.2 concerning the hiring of Marcus Evans should be removed.

With no other removals or discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A.** Accept Meeting Minutes:
 - 1. Second Regular Board Meeting – November 21, 2017
- B.** Approve Claims Docket – **Exhibit B**
 - 1. Computer Checks – 12/05/2017
117005-117130
 - 2. Payroll Checks
28036-28273 – 11/24/2017
- C.** Accept the following proofs of publication: - **Exhibit C**
 - 1. Advertisement for Bids for Roadway Marking (*Journal*)
 - 2. Advertisement for Bids for Water Plant Chemicals (*Journal*)
 - 3. Advertisement for Bids for Road Material (*Journal*)
 - 4. Advertisement for Bids for Polyurethane Foam Services (*Journal*)
 - 5. Advertisement for Bids for Concrete Services (*Journal*)
 - 6. Advertisement for Bids for In Place Asphalt and Cold Milling (*Journal*)
 - 7. Public Notice –Special Exception, Mainland Madison MCA LLC (*Journal*)
 - 8. Advertisement for Bids – Legal Advertising for 2018 (*Journal*)

- D. Approval of and authorization for Police Department to renew annual maintenance agreement with PTS Solutions for the period of January 1, 2018 – January 1, 2019 - **Exhibit D**
- E. Authorization to remove the following vehicles from inventory and sell at auction: - **Exhibit E**
 - 1. 2004 Dodge Intrepid, VIN 2114 – Fire Department
 - 2. 2008 Ford Crown Victoria, VIN 9594 – Police Department
- F. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit F**
 - 1. Authorization to re-hire James Ryan Saxton, Water Department Laborer effective December 6, 2017
 - 3. Accept resignation of Police Officer Thomas Colton Thornton effective November 22, 2017
 - 4. Accept termination of Chris Vance, Water Department Laborer effective October 27, 2017
 - 5. Authorization to vacate Police Officer position occupied by new hire Joseph Westbrook effective December 1, 2017 (no show)
- G. Accept the following monthly departmental reports: - **Exhibit G**
 - 1. Building Permits & Code Enforcement – November 2017
 - 2. Parks & Recreation Department – November 2017
 - 3. Police Department – October 2017
- H. Approval of and authorization for Mayor to execute Change Order No. 3, Richard Womack Construction, LLC for Madison Airport Terminal Building Project – **Exhibit H**
- I. Authorization to change name of Welch Farms Road (from Main Street south to Madison Avenue) to Crawford Farms Boulevard – **Exhibit I**
- J. Authorization for Mayor to execute Resolution in Support of the Local Government Debt Collections Act – **Exhibit J**
- K. Accept Grant Closeout Letter for Federal Aviation Administration (FAA) AIP Grant Number 3-28-0046-021-2013, Bruce Campbell Field – **Exhibit K**
- L. Accept Department of Information Technology Services (ITS) CP-1 Acquisition Approval Form and proceed with the State Contract purchase of a new telephone system for City Hall and Public Works – **Exhibit L**

Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

RESOLUTION PERTAINING TO 203 BREEZY HILL, LOT 22 - Adopted

Building Official Ken Wilbanks presented the request for adoption of a Resolution pertaining to Lot 22, 203 Breezy Hill. He stated that approval had been granted after a Public Hearing at a previous Board Meeting, to allow for the removal of the slab at this location, but an official Resolution was not adopted. Alderman Hickok made a motion to adopt the Resolution for Cleaning of Private Property pertaining to the slab removal. The motion was seconded by Alderman Tatum, unanimously approved and declared carried by the Mayor. A copy of the Resolution and a photo of the property is attached hereto and incorporated herein as **Exhibit M**.

EXECUTIVE SESSION

At this time, Mayor Mary Hawkins Butler requested to enter into a Closed Session to determine if an Executive Session would be appropriate regarding a possible purchase of property. Alderman Hickok made the motion, seconded by Alderman Tatum and unanimously approved by all Board members. The Mayor declared the motion carried and requested that the public vacate the room.

After brief discussion, it was determined that an Executive Session would be appropriate for discussion of a possible purchase of property. The public was invited to return to the room to hear the motion as follows: Alderman Bowering moved to go into Executive Session for the purpose of discussing a matter of possible purchase of property. Alderman Tatum seconded the motion. The vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and once again asked that the room be vacated.

Mayor Hawkins Butler stated that consideration is being given to the possible purchase of 8.4 acres on the south side of Madison Avenue near the railroad tracks. If purchased, the City would then own all property from the railroad tracks to Madison Garden Center. The quoted price is \$950,000.00 or approximately \$2.60 per square foot.

With discussion concluded, Mayor Hawkins Butler asked for a motion to end the Executive Session and invite the public to return to the meeting room to hear the action of the Board taken during Executive Session. Alderman Bowering made the motion, to end the Executive Session, seconded by Alderman Strain and unanimously approved by all Board members. Mayor Hawkins Butler declared the motion carried and the public returned to the meeting room.

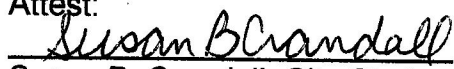
Alderman Hickok made the motion to approve and authorize the execution of the final contract pursuant to the existing contract price and 30-day extension as outlined in the contract document and associated email. Alderman Tatum seconded the motion which was unanimously approved. Mayor Hawkins Butler declared the motion carried. Copies of the contact and referenced email are attached hereto and incorporated herein as **Exhibit N**.

INTERLOCAL AGREEMENT WITH MADISON COUNTY FOR STREET IMPROVEMENTS – Adopted

City Attorney Dale Danks presented the Interlocal Cooperation Agreement Between Madison County and the City of Madison for funding of Certain Street Improvements in the City of Madison (\$707,254.25). After brief discussion, the motion was made by Alderman Hickok to authorize approval contingent upon review by Mr. Danks and correction of any administrative errors as necessary. Alderman Strain seconded the motion which was unanimously approved and Mayor Hawkins Butler declared the motion carried. A copy of this Interlocal Agreement is attached hereto and incorporated herein as **Exhibit O**.

With no further business for discussion, the motion was duly made by Alderman Hickok seconded by Alderman Hudgins, and unanimously approved to adjourn the meeting. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mayor Mary Hawkins Butler

Attest:

Susan B. Crandall, City Clerk