

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

February 21, 2017

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 21, 2017 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. After the invocation led Alderman Jacobs and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA - *Approved*

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. First Regular Board Meeting – February 7, 2017
 - 2. Planning & Zoning Commission – January 9, 2017 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B****
 - 1. Computer Checks – 02/21/2017
113721-113872
 - 2. Manual Checks – January 2017
273-277; 17261-17301
 - 3. Payroll Checks
23419-23652 – 02/17/2017
- C. Approve and authorize execution of Travelers Insurance Company (Meyer & Rosenbaum, Agent) policy renewal applications and authorize binding of coverage for the 2017-2018 policy period effective March 1, 2017**
- D. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Mississippi Christian Living in the sum of \$200.00 for sponsorship of Christian Leaders of the Future issue – **Exhibit C****
- E. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Miss Mississippi Corporation in the sum of \$150.00 for sponsorship of Annelise Meador in the 2017 Miss Mississippi Scholarship Pageant –**Exhibit D****
- F. Accept monthly departmental reports: - **Exhibit E****
 - 1. City Clerk/Finance & Administration, Financials through February 2017
 - 2. Fire Department – January 2017
 - 3. Police Department – December 2016, January 2017
- G. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit F****
 - 1. Authorization to hire Lauren E. Chancellor and Kathleene S. Pace as seasonal/part-time employees for Parks Department concessions effective February 22, 2017

2. Accept amended orders ending active military duty for Police Officer Ryan Watson effective February 3, 2017 and reinstate as active Police Officer
 3. Authorization to increase pay for Carl Hartzog, Water Department, effective February 16, 2017
 4. Accept Oath of Office for Kelvin G. Mays, Police Dispatcher/Deputy Court Clerk
- H. Approve training calendar for Fire Department as outlined on the attached memorandum - **Exhibit G**
 - I. Authorization to remove the following items/vehicles from Fire Department and Police Department inventory as outlined on the attached memoranda - **Exhibit H**
 - J. Approval of and authorization for Police Department to execute documents to renew annual maintenance contract with Motorola Solutions for the period of March 1, 2017 through February 28, 2018 – **Exhibit I**
 - K. Accept list of unmarked Police Department vehicles – **Exhibit J**
 - L. Approval of and authorization for City Clerk to execute credit application with Rogers-Dabbs Chevrolet - **Exhibit K**
 - M. Approve Temporary Storage Unit Permit for location of two (2) PODs at 136 Woodbury Park Place for the period of January 23, 2017 – February 23, 2017 - **Exhibit L**
 - N. Approve Temporary Storage Unit Permit for location of two (2) PODs at 110 Laird Avenue for the period of January 13, 2017 – February 13, 2017 – **Exhibit M**
 - O. Approve and authorize execution of Allen Engineering and Science proposal for City of Madison Phase II Stormwater Program Implementation – 2017 – **Exhibit N**
 - P. Approval of and Authorization for Mayor to Execute Hemphill Construction Company, Inc., Periodic Estimate No. 7 for the Old Canton Road Improvements Project – **Exhibit O**
 - Q. Authorization to release Hemphill Construction Company, Inc. Certificate of Deposit (\$20,000.00) held in lieu of retainage for Sanitary Sewer Reverse Flow Project – **Exhibit P**
 - R. Acknowledgement of Quitclaim Deed from Cross Creek, LLC and authorization to execute same on behalf of the City
 - S. Acknowledge staff recommendation for a 10% increase adjustment for Parcel Number 072B-09D-015/01.00 (Littlejohn Property) of the Rice Road Multi-Use Trail Project as it is reasonable, prudent and in the public interest, and authorize Right-of-Way Acquisition Consultant Don McLemore to tender the counteroffer of \$18,342.50 – **Exhibit Q**
 - T. Authorization to advertise for bids for construction of Welch Farms Road

Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT

Preliminary Plat and Site Plan – Welch Farms Road Shopping Center/Crawford Farms Development, LLC - Approved

Community Development Director Kianca Stringfellow presented the request of Crawford Farms Development, LLC for the preliminary plat and site plan for the construction of Welch Farms Road Shopping Center to be located at the southwest intersection of Main Street and Welch Farms Road on land that is currently zoned as C-2. She stated that the Planning and Zoning Commission recommended approval of requests and asked for Mayor and Board approval contingent upon staff review. Alderman Bowering made the motion to approve both the preliminary plat and site plan for this shopping center development with the contingency as noted above. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit R**.

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT APPROVING
EXTENSION OF SERIES 2011-A NOTES MATURITY AND MODIFYING SERIES
2011-A CONTRIBUTION AGREEMENT BETWEEN THE CITY OF MADISON,
MISSISSIPPI, AND THE MADISON SQUARE REDEVELOPMENT AUTHORITY
PROVIDING FOR CONTRIBUTION OF FUNDS BY THE CITY OF MADISON IN
CONNECTION WITH AN URBAN RENEWAL PROJECT DESIGNATED "MADISON
SQUARE REDEVELOPMENT PROJECT", AS PREVIOUSLY AMENDED - Adopted**

City Attorney John Hedglin presented the Resolution for consideration of execution of an agreement approving a two-year extension of the Series 2011-A Note for the Madison Square Redevelopment Project. He asked the Board for a motion to adopt the proposed Resolution and authorize execution of the associated agreement. After brief discussion, Alderman Hickok moved to approve the Resolution and execution of the agreement as requested by the City Attorney. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Resolution and Agreement is attached hereto and incorporated herein as **Exhibit S**.

With no further business for discussion, Mayor Hawkins Butler declared the meeting adjourned.


Mayor Mary Hawkins Butler

Attest:


Susan B. Crandall, City Clerk