

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

February 7, 2017

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 7, 2017 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna, Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and welcomed members of Boy Scout Troop 164 with Parkway Hills United Methodist Church. Members present included Scout Master Rick Kolar, Assistant Scout Master Terry Pollard, Boy Scouts Langston Dillon, William Gardner, Aidan Guilfoyle, Mason Mayo, Luke, Moore and Connor Pollard.

Also attending the meeting was Boy Scout Jonathan French and his father of Troop 270 from Madison United Methodist Church. Both troops were in attendance at the meeting as part of the requirements needed to obtain their Citizenship Badges. Mayor Hawkins Butler invited them all to stay after the meeting to visit with her.

After a prayer led by Boy Scout William Garnder and The Pledge of Allegiance led by Scout Master Rick Kolar, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Strain made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:
 - 1. Second Regular Board Meeting – January 17, 2017
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks – 02/07/2017
113545-113720
 - 2. Payroll Checks
22964-23196 – 01/20/2017
23197-23418 – 02/03/2017
- C. Accept the following proofs of publication: - **Exhibit B**
 - 1. Public Notice – Variance Application – Affordable Insurance/Tax Plus
(*Herald & Journal*)
 - 2. Rezoning Ordinance – St. Catherine's Village, Inc. (*Herald & Journal*)
 - 3. Ordinance Regarding Security Cameras in Retail Business Centers
(*Herald & Journal*)
- D. Approve and authorize Mayor to execute Payment Request for Projects Financed by The Mississippi Water Pollution Control Revolving Loan Fund Program –SRF-C280857-02 Sewer Project, Payment Request #3 – **Exhibit C**

- E. Approval of the following street names for Eastwood Subdivision: - **Exhibit D**
 - 1. Woodcreek Road – *entrance from N. Old Canton Road*
 - 2. South Woodcreek Road – *street into subdivision from Woodcreek Road*
 - 3. East Oak Circle
 - 4. West Oak Circle
- F. Accept monthly departmental reports: - **Exhibit E**
 - 1. Administration & Finance – Privilege Licenses-December 2016
 - 2. Parks Department – January 2017
 - 3. Police Department – November and December 2016
- G. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit F**
 - 1. Accept resignation of Police Officer James Dollarhide effective February 1, 2017
 - 2. Authorization to hire full-time Police Dispatcher/Deputy Court Clerk Kelvin G. Mays effective February 8, 2017
 - 3. Authorization to place Police Officer Ryan R. Watson on active duty military leave effective January 20, 2017 through March 18, 2017
 - 4. Authorization to change assignment of Police Investigator Jon Cooley from part-time to full-time status with the Department of Homeland Security and to execute the appropriate documentation
- H. Approval request for Code Enforcement employees George Ellmore and Harvey Luby to attend the MS Association of Code Enforcement (MACE) conference in Meridian, MS on March 8-10, 2017
- I. Approval of and authorization for Police Department to execute documents for application for the 2017 Friends of the NRA Foundation simunitions grant - **Exhibit G**
- J. Approval of and authorization for Police Department to execute documents for application for the National "Click It or Ticket" mini funding grant – **Exhibit H**
- K. Accept and award low quote to Applied Concepts, Inc. for the purchase of three (3) radar units – **Exhibit I**
- L. Accept and award low quote from Cable Tech Services of Pearl for the placement of security cameras in Strawberry Patch Park – **Exhibit J**
- M. Approval of and authorization to execute the Coleman Hammons Construction Company, Contract Change Order #4 for Liberty Park Expansion – **Exhibit K**
- N. Accept proposal of Collins & Null Appraisals, Inc. for review appraisal services for Hoy Road Improvement Project LPA 105508-701000, and authorize the Mayor and appropriate City personnel to enter into standard MDOT format services contract, subject to MDOT approval as to specific terms and conditions – **Exhibit L**
- O. Accept proposal of Volkert, Inc. for right-of-way services for Madison Avenue Improvement Project and authorize Mayor and appropriate City personnel to enter into services contract, subject to staff and MDOT review, negotiation of final form of contract, possible addition of title services and any necessary MDOT approval as to format and specific terms and conditions – **Exhibit M**
- P. Accept letter from Mississippi Wing Commemorative Air Force requesting renewal of hangar lease at Bruce Campbell Field for a term of 10 years - **Exhibit N**
- Q. Approval of and authorization for Mayor to execute Right-of-Way Instrument, Entergy Mississippi, Inc. for the Liberty Park Expansion Project – **Exhibit O**
- R. Acknowledge recommendation of the Rice Road Multi-Use Trail Project Acquisition Consultant Don McLemore and make a determination that a 10% adjustment is reasonable, prudent and in the public interest for Parcel Number 072B-09D-089/00.00 (Andrew Stubbs property) and authorize Don McLemore to tender the counteroffer of \$7,315.00 – **Exhibit P**

Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

FINAL PLAT APPROVAL – REUNION SUBDIVISION

Public Works Director Chad Wages presented the final plats for Reunion Drive, Honours Lane, Overbrook Block "X", Edenberg Block "U", Kensington Block "V", and Woodvale Block "W" in Reunion Subdivision. He stated that all matters have been resolved and recommended approval of the plats as presented.

Alderman Jacobs made the motion to approve the aforementioned plat as presented by Mr. Wages. Alderman Bowering seconded the motion, the vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried.

There being no further matters for discussion or action, the Mayor declared the meeting to be adjourned.



Mayor Mary Hawkins Butler

Attest:



Susan B. Crandall, City Clerk