

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**March 17, 2026**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 17, 2026 at 6:00 p.m. in the Boardroom of City Hall at 120 Montgomery Street. The attendance in the Boardroom was as follows:

**PRESENT**

Mayor - Mary Hawkins Butler

Aldermen - Sandra Strain, Tawanna Tatum, Pat Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering

**ABSENT**

None

Also present in the board room were City Attorney Chelsea Brannon, Community Development Director Kianca Guyton, Environment & Design Consultant Alan Hoops, and City Clerk/Director of Finance & Administration Nathan Hanson.

Mayor Hawkins Butler called the meeting to order and welcomed everyone. Following a Prayer led by Nathan Hanson and the Pledge of Allegiance led by Guy Bowering, the meeting proceeded as follows:

**SPECIAL RECOGNITION**

Mayor Hawkins Butler recognized coaches and players of the Madison Central High School Boys Soccer team and congratulated them on their State Championship of 2026. Mayor Hawkins Butler thanked them for representing Madison and presented them with certificates.

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

**A. Accept Meeting Minutes and Notices: -Exhibit A**

1. Minutes of First Regular Board Meeting – March 3, 2026
2. Notice of Special Called Board Meeting – March 5, 2026
3. Minutes of Special Called Board Meeting – March 5, 2026

**B. Approve Claims Docket -Exhibit B**

1. Computer Checks  
Checks: 17169-17176 EFTs: N/A
2. Manual Checks  
Checks: 2924-2935
3. Payroll Checks  
Checks/Disbursements: 2917-2923 EFTs: 43014-43267

**C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: -Exhibit C**

1. Accept Oath of Office for Records Clerk/Deputy Court Clerk Jordyn Mitchell
2. Accept Oath of Office for Police Officer Joshua C. Rounsaville
3. Authorize to hire Cullen Alex Mason as Seasonal Part-Time Parks Grounds Crew effective March 18, 2026

- D. Authorize and Approve quote for repair of St. Catherines Water Well Submersible Cable and Fin Guide installation **-Exhibit D**
- E. Authorize and Approve Street Department to declare 2011 Ford F-750 WL VIN#: 3FRXW7FC9BV617708 as surplus, remove from inventory and allow at sale at public auction **-Exhibit E**
- F. Authorize and Approve Public Works to get specifications and advertise for a Backhoe for Public Works at the appropriate date **-Exhibit F**
- G. Authorize and Approve submission of Madison Avenue Widening Project from Crawford Farms to Railroad Federal Earmark Funding Activation with MDOT **-Exhibit G**
- H. Adopt Resolution Authorizing the Use of Municipal Funds for Miss Mississippi Pageant Nataleigh Nix, Miss Metro Jackson advertisement **-Exhibit H**
- I. Authorize and Approve Minutes of Planning and Zoning Commission meeting dated February 9, 2026 **-Exhibit I**
- J. Authorize and Approve Police Department to apply for the Fiscal Year 2026 Mississippi Office of Homeland Security Grant Program and to obtain all appropriate Signatures **-Exhibit J**
- K. Authorize and Approve Annual Services Renewal contract with Terry Services from April 1, 2026 to March 31, 2027 **-Exhibit K**
- L. Adopt Resolution Authorizing the Use of Municipal Funds for Friends of Mississippi Golf Tournament Fundraiser for the benefit of FOM Veterans **-Exhibit L**
- M. Authorize and Approve Fire Department to renew annual preventative maintenance contract for Stryker for cardiac monitors and to obtain all appropriate signatures **-Exhibit M**
- N. Accept the following departmental reports: **-Exhibit N**
  - 1. Fire Department – February 2026
- O. Confirm Award of Lighting Repair at Liberty Park to Sullivan Electric **-Exhibit O**
- P. Authorize and Approve Steve Chisolm, LLC to assist with limb pickup **-Exhibit P**
- Q. Authorize and Approve Repair to Emergency Siren **-Exhibit Q**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried

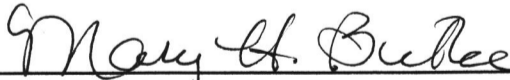
### **COMMUNITY DEVELOPMENT**

1. **Variance Request – Accessory Structure Height (Pool House)-APPROVED**  
Community Development Director Kianca Guyton presented the request for a variance to increase the maximum permitted height of an accessory structure of a pool house from 10 feet to 19 feet for Chris Lamb at 133 Stonelake Drive. Upon recommendation of approval from the Planning and Zoning Commission and Ms. Guyton, Alderman Strain made the motion to approve a variance to increase the maximum permitted height of an accessory structure of a pool house from 10 feet to 19 feet. Alderman Hudgins seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.
2. **Variance Request – Accessory Structure Height (Pool House)-APPROVED**  
Community Development Director Kianca Guyton presented the request for a variance to increase the maximum permitted height of an accessory structure of a pool house from 10 feet to 22.4 feet for William Brad Gatlin and Kelley R. Gatlin at 724 Hoy Road. Upon recommendation of approval from the Planning and Zoning Commission and Ms. Guyton, Alderman Peeler made the motion to approve a variance to increase the maximum permitted height of an accessory structure of a pool house from 10 feet to 22.4 feet. Alderman Tatum seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

- 3. Variance Request – Front Yard Setback-APPROVED**  
Community Development Director Kianca Guyton presented the request for a variance to reduce the required front yard setback from 30 feet to 10 feet in order to align the proposed building with surrounding buildings in the Old Madison district for Oak and Iron Properties, LLC at 2051 Main Street. Upon recommendation of approval from the Planning and Zoning Commission and Ms. Guyton, Alderman Jarvis made the motion to approve a variance to reduce the required front yard setback from 30 feet to 10 feet in order to align the proposed building with surrounding buildings in the Old Madison district. Alderman Tatum seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried
- 4. Variance Request – Accessory Structure Height (Greenhouse)-APPROVED**  
Community Development Director Kianca Guyton presented the request for a variance to increase the maximum permitted height of an accessory building of a greenhouse from 10 feet to 25 feet for Mike and Sharon Frascogna at 132 North Castle Drive. Upon recommendation of approval from the Planning and Zoning Commission and Ms. Guyton, Alderman Hudgins made the motion to approve a variance to increase the maximum permitted height of an accessory building of a greenhouse from 10 feet to 25 feet. Alderman Strain seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.
- 5. Site Plan Approval – The Lady May – \*Amendments (Station 1856 and Plats)-APPROVED**  
Community Development Director Kianca Guyton presented the request for site plan approval for the Lady May development which will have 2 restaurants in The Lady May and Station 1856 for Oak and Iron Properties, LLC at 2051 Main Street contingent to changes of parking spaces. Ms. Guyton did make a request to amend the item to include the second restaurant of Station 1856 and to include approval of the plat. Upon recommendation of approval from the Planning and Zoning Commission and Ms. Guyton, Alderman Tatum made the motion to approve the site plan and plat for The Lady May and Station 1856 contingent to changes of parking spaces. Alderman Bowering seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.
- 6. Architectural Approval – Station 1856 & Lady May Restaurant-APPROVED**  
Environment & Design Consultant Alan Hoops presented the request for Architectural approval and permission to issue a building permit for Station 1856 and The Lady May restaurants contingent on staff notes for Oak and Iron Properties, LLC at 2051 Main Street. Mr. Hoops displayed renderings to the audience and to the Mayor and Board. Upon recommendation of approval of Mr. Hoops, Alderman Jarvis made the motion to approve the request of architectural approval and permission to issue a building permit for Station 1856 and The Lady May restaurants contingent on staff notes. Alderman Strain seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

7. **Site Plan Approval – Ebenezer Lot 5 Commercial Office-APPROVED**  
 Environment & Design Consultant Alan Hoops presented the request for site plan approval for construction of a commercial office building contingent on staff notes for Cedarstone Development located at Lot 5 in the Ebenezer Development. Upon recommendation of approval of Mr. Hoops, Alderman Peeler made the motion to approve the site plan for construction of a commercial office building contingent on staff notes. Alderman Tatum seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.
  
8. **Architectural Approval – The Refuge Group-APPROVED**  
 Environment & Design Consultant Alan Hoops presented the request for architectural approval and permission to issue a building permit for renovations to the old Mother Goose Christian School contingent on staff notes for The Refuge Group at 551 Ridgecrest Drive. Mr. Hoops displayed renderings to the audience and to the Mayor and Board. Upon recommendation of approval of Mr. Hoops, Alderman Jarvis made the motion to approve the request for architectural approval and permission to issue a building permit for renovations to the old Mother Goose Christian School contingent on staff notes. Alderman Strain seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.
  
9. **Architectural Approval – Highway 51 Development-APPROVED**  
 Environment & Design Consultant Alan Hoops presented the request for architectural approval and permission to issue a building permit for Highway 51 Development contingent on staff notes for Jody Thind on Highway 51 north of the existing O'Reilly Auto Parts store. Mr. Hoops displayed renderings to the audience and to the Mayor and Board. Upon recommendation of approval of Mr. Hoops, Alderman Peeler made the motion to approve the request for architectural approval and permission to issue a building permit for Highway 51 Development contingent on staff notes. Alderman Strain seconded the motion and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Peeler made the motion which was seconded by Alderman Strain and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

  
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 Mary Hawkins Butler, Mayor

Attest:

  
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 J. Nathan Hanson, City Clerk

