

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**March 3, 2026**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, February 3, 2026 at 6:00 p.m. in the Boardroom of City Hall at 120 Montgomery Street. The attendance in the Boardroom was as follows:

**PRESENT**

Mayor - Mary Hawkins Butler,  
Aldermen - Sandra Strain, Tawanna Tatum, Pat Peeler, Janie Jarvis, Paul Tankersley,  
Mike Hudgins, Guy Bowering

**ABSENT**

None

Also present in the board room were City Attorney Chelsea Brannon and City Clerk/Director of Finance & Administration Nathan Hanson.

Mayor Hawkins Butler called the meeting to order and welcomed everyone. Following a Prayer led by Guy Bowering and the Pledge of Allegiance led by Tawanna Tatum, the meeting proceeded as follows:

**SEPCIAL GUEST RECOGNITION**

Mayor Hawkins Butler recognized Chancery Judge, District II Cynthia Brewer who is seeking election for Chancery Judge. Mrs. Brewer thanked the Mayor and Board for their time and stated that she likes everything about her position and has for the last seven years. Mrs. Brewer stated that many people cannot imagine all of what she does and sees in her role, and that she loves what she does because it is something different every day. Mrs. Brewer chose to do this and wants to continue to do so. Mayor Hawkins Butler thanked Mrs. Brewer for attending the meeting.

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

**A. Accept Meeting Minutes and Notices: -Exhibit A**

1. Minutes of Second Regular Board Meeting – February 17, 2026
2. Notice of Special Called Board Meeting – February 23, 2026
3. Minutes of Special Called Board Meeting – February 23, 2026

**B. Approve Claims Docket -Exhibit B**

1. Computer Checks  
Checks: 17033-17168 EFTs: 450
2. Manual Checks  
Checks: 17021-17032
3. Payroll Checks  
Checks/Disbursements: 2898-2916 EFTs: 42746-43008

- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: **-Exhibit C**
  - 1. Authorize to Hire William James Harris as Seasonal Part-Time Parks Ground Crew effective March 4, 2026
  - 2. Authorize to Hire Jordyn Mitchell as Full-Time Police Records/Deputy Court Clerk effective March 6, 2026
  - 3. Authorize to Rehire Joshua Rounsaville as Full-Time Police Officer effective March 16, 2026
  - 4. Accept Resignation of Police Records Clerk Teresa Cohea effective March 27, 2026
  - 5. Authorize to Hire Mark Thornton as Full-Time Museum Project Staff effective March 2, 2026
  - 6. Accept Resignation of Police Patrol Administrative Assistant Michelle Alexander effective March 19, 2026
- D. Authorize and Approve Police Department to renew contract between Madison Police Department and Boondocks Firearms Training Academy for Fiscal Year 2026 **-Exhibit D**
- E. Accept the following departmental reports: **-Exhibit E**
  - 1. Police Department – January 2026
- F. Authorize and Approve Fire Department Training and Travel calendar in attached Memorandum **-Exhibit F**
- G. Authorize and Approve Resolution regarding Change Order #2 regarding Tisdale Pump Station & Force Main MCWI 72-2-CW-5.5 project **-Exhibit G**
- H. Authorize and Approve sending Notice to Proceed to APAC regarding STP-6940-00(002) LPA/109856-701000 Rice Road Overlay Project, to include moving the no later than date from March 2, 2026 to March 6, 2026 **-Exhibit H**
- I. Authorize and Approve Request for Permission to Subcontract #4 and #5 regarding STP-6940-00(002)LPA/109856-701000 Rice Road Overlay Project **-Exhibit I**
- J. Authorize and Approve submission of MDOT SMIF Agreement regarding SMIFA-0046-0226 for Bruce Campbell Airport Rehabilitate Runaway Project **-Exhibit J**
- K. Authorize and Approve Fire Department to apply for the Fiscal Year 2026 Homeland Security Grant Program and to obtain appropriate signatures **-Exhibit K**
- L. Authorize and Approve Full and Final Settlement from MDOT relating to Traffic Signal Projects along Highland Colony Boulevard at Madison Central High School and Madison Avenue **-Exhibit L**
- M. Authorize and Approve acceptance of MDOT Transportation Alternative Grant regarding construction of sidewalk on Main Street between City Welcome Center and railroad track and developing project schedule to be submitted no later than June 30, 2026 **-Exhibit M**
- N. Accept the following Amendments to Irrevocable Standby Letters of Credit: **-Exhibit N**
  - 1. Trustmark Bank, Letter of Credit No. 18-015-SP, Whittington, Phase 1
  - 2. First State Bank, Letter of Credit No. 345, Village at Madison, Phase 2
- O. Authorize and Approve additional repairs of Knuckleboom, S1535 VIN#1FVACXDTXGHH0289 through Hydraulics Service and Supplies **-Exhibit O**
- P. Authorize and Approve to retire K-9 Renley, badge #662, due to Illness **-Exhibit P**
- Q. Authorize and Approve Memorandum of Understanding between Madison Police Department and MS Bureau of Narcotics for non-compensated special investigative Contract **-Exhibit Q**
- R. Authorize and Approve Police Department renew Memorandum of Understanding between Madison Police Department and U.S. Postal Inspection Service and obtain appropriate signatures **-Exhibit R**
- S. Authorize and Approve Police Department to purchase one (1) seized 2023 GMC 2500 AT4HD, VIN#1G1T49PEY4PF214172, pickup truck from Progressive Insurance Company, in accordance with Mississippi Code 63-25-1 and obtain all appropriate signatures **-Exhibit S**
- T. Authorize submission of correspondence to Madison County Junior Auxiliary **-Exhibit T**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Bowering made the motion which was seconded by Alderman Strain and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

Mary H. Butler  
Mary Hawkins Butler, Mayor

Attest:

J. Nathan Hanson  
J. Nathan Hanson, City Clerk

