

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

March 7, 2017

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, March 7, 2017 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Patricia Peeler was absent.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Ken Jacobs and the Pledge of Allegiance led by Alderman Hickok, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor pointed out Item P regarding the Police Department's 2016 Annual Report of 2016 UCR Crime Statistics. She commended Police Chief Gene Waldrop for his efforts in providing excellent protection to the City of Madison. Chief Waldrop, and his Department, received a standing ovation from all present in the Board Room.

Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:
 - 1. Second Regular Board Meeting – February 21, 2017
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks – *03/07/2017*
113873-114029
 - 2. Payroll Checks
23653-23888 – 03/07/2017
- C. Accept the following proofs of publication: (*Journal*) – **Exhibit B**
 - 1. Variance Request, Brian Sartain and Randy Watkins – reduction of minimum lot size in RE-B (PUD) zoning district from 21,780 square feet to 7,000 square feet
 - 2. Variance Request, Brian Sartain and Randy Watkins – reduction of rear yard depth in RE-B (PUD) zoning district from 25 feet to 20 feet
 - 3. Variance Request, Brian Sartain and Randy Watkins – reduction of front yard width in RE-B (PUD) zoning district from 50 feet to 20 feet
 - 4. Variance Request, Brian Sartain and Randy Watkins – reduction in side yard width in RE-B (PUD) zoning district from 10 feet to 7.5 feet and 5 feet
 - 5. Variance Request, Brian Sartain and Randy Watkins – reduction in minimum lot width in RE-B (PUD) zoning district from 125 feet to 60 feet
 - 6. Variance Request, Brian Sartin and Randy Watkins – reduction in minimum floor area in RE-B (PUD) zoning district from 2,200 square feet to 2,000 square feet

- D. Approval of and authorization for Mayor to execute the MDOT Reimbursement Estimate Recap Sheets for Project No. STP-6926-00(004) LPA #105507-701000 – **Exhibit C**
- E. Approval of and authorization for Mayor to execute the Agreement for Cash Contribution in Aid of Construction with Entergy Mississippi, Inc. for the Liberty Park Expansion Project – **Exhibit D**
- F. Approve the Police Department’s Advanced Training Request for the period of March 6, 2017 – July 21, 2017 – **Exhibit E**
- G. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit F**
 - 1. Authorization to hire James W. Martin and Latayvin Taylor as full- time Police Officers effective March 8, 2017
 - 2. Accept resignation of Police Sergeant Daniel Faught effective March 15, 2017
 - 3. Accept resignation of Police Officer Mark Vincent effective March 2, 2017
- H. Authorization for the following Fire Department travel:
 - 1. Shift Commander Dwayne Meeks and Lt. Brad Letchworth to attend Swiftwater Training March 20-26, 2017 and April 21-25, 2017 in Picayune, MS
 - 2. Training Officer Nick Brooks and Lt. Jereme King to attend the MACE Conference in Meridian, MS on March 9, 2017
- I. Authorization for Director of Environment and Design Alan Hoops to attend the Mississippi/Alabama ASLA Twin States Conference in Birmingham, AL on April 8, 2017
- J. Authorization for Fire Department to pay Chris Snopek the amount of \$200.00 for repair to his residence ceiling (*see attached memorandum* – **Exhibit G**)
- K. Authorization to remove the following items from inventory: - **Exhibit H**
 - 1. Police Unit 1306, 2013 Dodge Charger, VIN8350 – *declared as total loss for transfer to Travelers Insurance Company*
 - 2. Water Department, Vehicle #056 (W-647) – to be auctioned
 - 3. Street Department, Vehicle #362 (S-612) – to be auctioned
- L. Rescind quotes previously approved on February 7, 2017 for Strawberry Patch Park camera system
- M. Authorization to advertise for City parks video systems
- N. Authorize the Mayor to execute “Agreement for Cash Contribution in Aid of Construction – Entergy Power Pole Relocation in the amount of \$5,225.34 contingent upon acceptance of the City counter offer on the Littlejohn Property for the Rice/Tisdale Road Multi-Use Path Project – **Exhibit I**
- O. Confirm and acknowledge execution of insurance renewal documents for the 2017-2018 policy period – **Exhibit J**
- P. Accept City of Madison Police Department 2016 Annual Report of 2016 UCR Statistics – **Exhibit K**

Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT

Architectural Approval and Permission to Issue a Building Permit, Academy Sports & Outdoors- Approved

Director of Environment and Design Alan Hoops presented the request of Academy Sports and Outdoors for approval of the architectural design of their proposed store to be located on Welch Farms Road Extension. After brief discussion, Alderman Jacobs made the motion to grant approval of the architectural design and authorize permission to issue the building permit for Academy Sports. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit L**.

Architectural Approval and Permission to Issue a Building Permit, Vital Care of Central MS, Brick City Drugs- Approved

Director of Environment and Design Alan Hoops presented the request of Vital Care of Central MS, Brick City Drugs for approval of the architectural design of their proposed store to be located on Fountains Boulevard in The Fountains of Madison. After brief discussion, Alderman Hudgins made the motion to grant approval of the architectural

design and authorize permission to issue the building permit for Vital Care of Central MS, Brick City Drugs. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit M**.

Site Plan Approval, Zaxby's Restaurant- Approved

Director of Community Development Kianca Stringfellow presented the request of Zaxby's Restaurant for approval of the site plan for their proposed restaurant to be located on Lot 4 of the Grandview East Retail Development. Ms. Stringfellow noted that the Planning and Zoning Commission has recommended approval and asked for Board approval contingent upon conditions of the staff notes with regard to the access road and a special exception for a drive through. After brief discussion, Alderman Strain made the motion to grant approval of the site plan contingent upon all conditions of the staff notes being met with regard to the access road and special exception for the drive through. Alderman Hudgins seconded the motion and the vote was unanimous in favor of approval. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit N**.

There being no further matters for discussion or action, the Mayor declared the meeting to be adjourned.



Mayor Mary Hawkins Butler

Attest:



Susan B. Crandall, City Clerk