

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**May 16, 2017**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 16, 2017 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Pro Tempore Steve Hickok, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler was absent.

Mayor Pro Tempore Hickok called the meeting to order. After the invocation led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

**RECOGNITION OF LINDA MARTINEZ – MS GOVERNOR’S SCHOOL**

On behalf of the Mayor and the City of Madison, Mayor Pro Tempore Steve Hickok presented Miss Linda Martinez with a certificate of recognition for her appointment to the Mississippi Governor’s School in June 2017. He commended her for receipt of this prestigious award and commended her for making her parents, this City and community proud.

**FERRELL SPICER OF CIRCLE LODGE NO. 638**

On behalf of the Circle Lodge No. 638, located in Madison, Mr. Ferrell Spicer, Lodge Master appeared before the Board to officially extend an invitation to attend their upcoming Car Show/Chicken Plate Lunch on Saturday, June 10th from 9:00 a.m. to 3:00 p.m. at the Madison Community Center located at 7454 Old Canton Road. This event is held in order to draw public awareness of the activities and mission of the Circle Lodge.

**ADMINISTRATION – CONSENT AGENDA - *Approved***

Concerning the Consent Agenda, the Mayor Pro Tempore asked if there were any items which needed to be removed for discussion. Alderman Strain stated that he would like to recuse himself from the meeting during the Consent Agenda vote because Item H involves his current employer. At this time, Alderman Strain left the meeting room.

There were no items removed for discussion and Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices: - Exhibit A**
  - 1. First Regular Board Meeting – May 2, 2017
  - 2. Special Called Board Meeting – May 3, 2017
  - 3. Notice and Waiver of Special Called Board Meeting – May 3, 2017
  - 4. Planning and Zoning Commission Meeting – April 10, 2017
- B. Approve Claims Docket - Exhibit B**
  - 1. Computer Checks – 05/16/2017  
114688-114901
  - 2. Manual Checks – April 2017  
293-299; 17393-17433
  - 2. Payroll Checks  
024840-025070 – May 12, 2017

- C. Accept the following proofs of publication: - **Exhibit C**
  - 1. Advertisement for Bids – Surveillance Camera Systems for Parks (*Journal*)
  - 2. Public Notice – Testing of Elections Equipment for May 2, 2017 Republican Primary Election (*Journal*)
  - 3. Notice of Bid Process for Non-Exclusive Parking Rights Lease – City Property located at 2023 Main Street (*Journal*)
- D. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Distinguished Young Woman – Mississippi for Sponsorship of Rimika Banerjee – **Exhibit D**
- E. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison County Journal for Sponsorship of Law Enforcement Week – **Exhibit E**
- F. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison Central High School Big Blue All Sports Booster Club – **Exhibit F**
- G. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit G**
  - 1. Accept resignation of Brandon Schmitt, Firefighter/EMT effective May 21, 2017
  - 2. Accept resignation of Leon Lacy, Street Dept. Laborer effective April 18, 2017
  - 3. Accept resignation of Tracy Hall, Street Dept. Laborer effective May 24, 2017
  - 4. Authorization to hire Jesseka Moore as full-time Police Officer effective June 5, 2017
  - 5. Authorization to hire Cole B. Hillman as full-time Police Officer effective May 17, 2017
  - 6. Authorization for Fire Department to hire Peyton Letchworth as part-time, seasonal employee effective May 17, 2017
  - 7. Accept MS Military Department Permanent Orders 344-077 for Tyler Knox, Firefighter effective May 19, 2017 – June 2, 2017
- H. Approval of and authorization for Police Chief to execute the Occupant Protection Special Wave Grant for the Traffic Unit Click It or Ticket It Campaign – **Exhibit H**
- I. Authorization for Fire Department to issue purchase order to Bear Creek Water Association for installation of fire hydrant at the corner of Twelve Oaks Drive and Twelve Oaks Place in the amount of \$3,100.00 – **Exhibit I**
- J. Accept Irrevocable Standby Letter of Credit No. 17-027-SP for Rice Road, LLC for Wright's Mill, Phase 6B – **Exhibit J**
- K. Approval of and authorization for Mayor to execute letter to Hemphill Construction Company, Inc. for Partial Maintenance Release for Old Canton Road Project No. STP-6926-00SLPA/105507-701000 – **Exhibit K**
- L. Authorization for Mayor to execute MDOT Reimbursement Estimate Recap Sheet for Invoice No. 1160701, Old Canton Road Project No. 105507-701000 – **Exhibit L**
- M. Approve the selection of Neel-Schafer Engineering Company for Construction, Engineering and Inspection (CE&I) services for the Rice Road Multi-Use Path Project, as recommended by the Statement of (SOQ) Review Committee –
- N. Authorization to release and pay final reimbursement in the amount of Two Hundred Fifty Thousand dollars (\$250,000.00) to Venture Properties in full satisfaction of Grandview Development Agreement, subject to staff review, submission of final documentation in support of request, resolution of collateral issues, and execution of receipt in form acceptable to City
- O. Authorization for Public Works Department to advertise for six-month supply bids for the period of July 1, 2017 through December 31, 2017
- P. Authorization to appoint Mayor Mary Hawkins Butler to the Madison County Wastewater Authority
- Q. Adopt Resolution Authorizing Lease of Non-Exclusive Parking Rights to Madison & Main, LLC – **Exhibit M**
- R. Resolution Awarding Bid for Construction of Welch Farms Road Extension and Liberty Park Drainage Improvements in Aid of Academy Sports and Hobby Lobby Retail Development, Subject to Conditions Stated Therein – **Exhibit N**

Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried. At this time, Alderman Strain returned to the meeting room.

## **COMMUNITY DEVELOPMENT DEPARTMENT**

### **Variance in Fence Height – Lance & Donna Allen, 105 Ratliff Drive - Approved**

With regard to the request for variance of fence height at 105 Ratliff Drive, Ms. Kianca Stringfellow, Director of Community Development explained that the homeowners, Lance and Donna Allen are requesting this increase in fence height from 6' to 8' for the purpose of providing a noise protection barrier. Their home backs up to Madison Avenue and all surrounding neighbors have voiced their approval. The Planning and Zoning Commission also recommended approval. With no further discussion, Alderman Jacobs made a motion to grant the approval of the fence height variance from 6' to 8' feet as requested. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Steve Hickok declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit N**.

### **Concept Plan – Mixed Use Development, Main Street at Madison Parkway - Approved**

With regard to the concept plan for mixed use development located on property at the intersection of Main Street and Madison Parkway, Ms. Kianca Stringfellow, Director of Community Development explained that both the Planning and Zoning Commission and the Community Development Department recommended approval of this concept plan which will include the Half Shell Oyster House restaurant site. With no further discussion, Alderman Strain made the motion to grant approval of the concept plan as requested, seconded by Alderman Bowering. The vote was unanimous in favor of approval and Mayor Pro Tempore Hickok declared the motion carried. Documentation relevant to this concept plan is attached hereto and incorporated herein as **Exhibit O**.

## **DEPARTMENT OF ENVIRONMENT AND DESIGN**

### **Architectural Approval and Permission to Issue Building Permit – Georgia Blue Restaurant – Approved**

Mr. Alan Hoops, Director of Environment and Design presented the architectural rendering for Georgia Blue Restaurant to be located on the Baptist Medical Center campus between the Marriott Courtyard site and the Primo's Restaurant site. He stated that site plan approval had already been granted and that the owner and architect had been asked to make some changes with regard to matching the architectural design of the building with others at that location.

Mr. Hoops indicated that these changes had been satisfactorily made and asked that approval of the architectural design and permission to issue the building permit be granted contingent upon working out minor details in the staff notes. Alderman Hudgins made the motion to grant approval as requested by Mr. Hoops. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried.

## **PUBLIC WORKS DEPARTMENT**

### **National Public Works Week – May 21-27, 2017 – Proclamation Issued**

Mr. Denson Robinson addressed the Mayor Pro Tempore and Board of Aldermen concerning the upcoming National Public Works Week from May 21-27, 2017 and stated that the Mayor had issued a proclamation in recognition of that week to recognize the Public Works Department and its employees for their dedication and hard work they do in service to this City and its citizens. A copy of that proclamation is attached hereto and incorporated herein as **Exhibit P**.

### **Final Plat Approval – Fountains of Madison, Part II-A- Approved**

Concerning the final plat approval for Fountains of Madison, Part II-A, it was noted by Denson Robinson that all conditions of approval with regard to roads, utilities, etc. have been met and approval is recommended. Alderman Hudgins moved to grant approval of the final plat based on Mr. Robinson's recommendation. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried.

**Welch Farms Road Plat and Acceptance of Quitclaim Deed – Approved**


Denson Robinson addressed the Board concerning the Quitclaim Deed for a section of road owned by the Bailey family which is to be dedicated to the City. He also indicated that time is of the essence in getting this project accomplished. Bids were opened earlier in the week and, at the recommendation of Pickering Firm, Inc., the award to the lowest bidder, Hemphill Construction Company, was made through approval of a Resolution on tonight's Consent Agenda (***see Item R – Exhibit N***). He also indicated that a pre-construction meeting is scheduled for Wednesday, May 24, 2017 and the Notice to Proceed will be issued for June 5, 2017 with a projected completion date of December 2017. The motion was made by Alderman Bowering to accept the Quitclaim Deed as presented. A second to the motion was made by Alderman Hudgins and the vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried and thanked Pickering Firm, Inc. for their timely assistance with the project. A copy of the Quitclaim Deed is attached hereto and incorporated herein as **Exhibit P**.

Prior to adjournment of the meeting, Mayor Pro Tempore Hickok recognized Nick Ewing with Boy Scout Troop 15 of Madison United Methodist Church. Mr. Ewing was in attendance at the meeting in partial fulfillment of the requirements need to earn his Citizenship in the Community Badge.

At this time, with no further business for discussion, Mayor Pro Tempore Hickok declared the meeting adjourned.

  
Mayor Mary Hawkins Butler

Attest:

  
Susan B. Crandall, City Clerk