

**MINUTES OF A SPECIAL CALLED MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

May 3, 2017

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

A special called meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Wednesday, May 3, 2017 at 9:00 a.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Telephonic notice of the date, time, location and specific subject matter of business to be acted upon was given to each alderman at least three hours prior to the time fixed for the meeting, pursuant to Miss. Code Section 21-3-21.

The Chief Deputy Clerk presented the Meeting Notice and fully executed Waiver of Notification. A copy of the Meeting Notice and Waiver of Notification is attached hereto and incorporated herein as **Exhibits A and B**, respectively.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Ken Jacobs and the Pledge of Allegiance led by Alderman Strain the meeting proceeded as follows:

Mayor Hawkins Butler congratulated all the Aldermen upon being newly re-elected to their positions.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Mayor Hawkins Butler asked if there were any items which needed to be removed from the Consent Agenda for discussion. There were none and Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. Second Regular Board Meeting – April 18, 2017
- B. Approve Claims Docket – Exhibit A**
 - 1. Computer Checks – 05/02/2017
114546-114687
 - 2. Payroll Checks
024598-024839 – 04/28/2017
- C. Accept the following proofs of publication: - Exhibit B**
 - 1. Notice for Bids – Welch Farms Road Extension and Liberty Park Drainage Improvements (*Herald & Journal*)
 - 2. Public Notice – Donnie Allen, Variance for Fence Height (*Journal*)
- D. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison Central High School Big Blue All-Sports Booster Club – Exhibit C**
- E. Accept the following departmental reports: - Exhibit D**
 - 1. Police Department, March 2017
- F. Authorization for Police Department to participate in Summer Internship Program with Criminal Justice Department of the University of Mississippi –Exhibit E**
- G. Approval of and authorization for Police Chief to execute Memorandum of Understanding between the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) and the City of Madison – Exhibit F**
- H. Approval of and authorization for Police Chief to execute Memorandum of Understanding between the MS Department of Homeland Security/Task Force and the City of Madison – Exhibit G**
- I. Accept name change for W. Hoy Road and authorization to add change to Madison County Road Registry – Exhibit H**

- J. Approve and authorization Mayor to execute Access Agreement between L-BAR, LLC and the City of Madison – **Exhibit I**
- K. Authorization to execute/accept easement agreements and/or deeds of dedication, in connection with Welch Farms Road project, with L-BAR, LLC, and St Paul A.M.E. Church subject to staff approval as to form – **Exhibit J**
- L. Authorize Mayor and other appropriate City personnel to execute, seek necessary approval for and file Interlocal Agreement with Madison County School District pertaining to Welch farms Road Project – **Exhibit K**.
- M. Authorize Execution of Revised Development Agreement, in substantially the form attached hereto but subject to approval as to final form, with Venture Properties in connection with Welch Farms Road Project – **Exhibit L**
- N. Authorization for the Public Works Department to install stop signs in St. Regis Subdivision – **Exhibit M**
- O. Authorization to execute MDOT Survey Notification Acknowledgement in connection with Madison Avenue Improvement Project – **Exhibit N**
- P. Approval of and authorization to execute production contract from Music Theatre International for Disney's High School Musical Jr. - **Exhibit O**

Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

ENVIRONMENT AND DESIGN – DYATECH OFFICE BUILDING – ARCHITECTURAL REVIEW AND PERMISSION TO ISSUE BUILDING PERMIT - Approved

Director of Environment and Design Alan Hoops presented the architectural rendering for Dyatech Office Building to be located in Woodgreen Place, Village of Woodgreen. This is a third-party, 401K retirement management firm which employs approximately 51 people. Mr. Hoops stated that the Village of Woodgreen Property Owners Association (Summertree) submitted their letter of approval, a copy of which is attached hereto and incorporated herein as **Exhibit P**. After brief discussion, the motion was made by Alderman Jacobs to approve the architectural design and grant approval to issue a building permit. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

ENVIRONMENT AND DESIGN – MISSISSIPPI PREMIER PLASTIC SURGERY CENTER – ARCHITECTURAL REVIEW AND PERMISSION TO ISSUE BUILDING PERMIT - Approved

Mr. Alan Hoops presented the request of Mississippi Premier Plastic Surgery Center for their architectural approval and a building permit for their surgery center to be located in the Fountains of Madison. After brief discussion, the motion was made by Alderman Bowering to approve the architectural rendering and grant permission to issue a building permit contingent upon satisfaction of staff notes and architectural details being worked out with Mr. Hoops. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

DISCUSSION AND ACTION REGARDING APPOINTMENT OF CITY REPRESENTATIVE TO METROPOLITAN PLANNING POLICY COMMITTEE

Discussion was held regarding the upcoming Technical Committee meeting of the Central MS Planning and Development District to be held on May 10, 2017. It was determined that Denson Robinson would attend that meeting as the City's representative. In addition, the motion was made by Alderman Strain to appoint Mayor Hawkins Butler to serve as the City's representative to the Central MS Planning and Development District. Alderman Hickok seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

There being no further matters for discussion or action, the Mayor declared the meeting to be adjourned.


Mayor Mary Hawkins Butler

Attest:


Susan B. Crandall, City Clerk