

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**May 6, 2025**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, May 6, 2025 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, and City Clerk/Director of Finance & Administration Nathan Hanson.

Mayor Hawkins Butler called the meeting to order and welcomed everyone. Following a Prayer led by Guy Bowering and the Pledge of Allegiance led by Paul Tankersley, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

**A. Accept Meeting Minutes and Notices: - Exhibit A**

1. Minutes of Second Regular Board Meeting – April 15, 2025
2. Notice of Work Session Location Change – April 15, 2025
3. Notice of Special Called Meeting – April 25, 2025
4. Minutes of Special Called Meeting – April 25, 2025

**B. Approve Claims Docket – Exhibit B**

1. Computer Checks  
Checks: 13633 ; EFT 355
2. Manual Checks/EFTs  
Checks: 13616-13626
3. Payroll Checks:  
Checks: 2420-2429, EFTs: 36877-37134 – April 18, 2025  
Disbursement/Manual Checks: 2430-2435 – April 18, 2025  
Checks: 2436-2439; EFTs: 37135-37143 – April 30, 2025

**C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**

1. Authorization to re-hire Lauren Martinson as full-time Police Officer effective May 7, 2025
2. Authorization to re-hire Nancy Hardy-Curry as part-time Webster Shelter Kennel Worker effective May 10, 2025
3. Authorization to hire DeAnthony Luckett as full-time Street Department Laborer effective May 7, 2025
4. Authorization to hire Jaydon Kelly as full-time Street Department Laborer effective May 7, 2025
5. Accept resignation of Fire Fighter Terrence DeFrance effective May 1, 2025
6. Accept resignation of Police Officer Kobe Mitchell effective May 15, 2025
7. Authorization to hire Alex Jackson as part-time/seasonal employee for the Parks Department effective May 7, 2025
8. Authorization to hire Christopher Brown as full-time Street Department Laborer effective May 7, 2025

- D. Accept the following monthly departmental reports: - **Exhibit D**
  - 1. Administration & Finance Department – Financials through March 2025
  - 2. Fire Department – March 2025
- E. Accept the following Amendment to Irrevocable Standby Letters of Credit:- **Exhibit E**
  - 1.Trustmark National Bank, Letter of Credit No. 24-060-SP, Fontanelle, Phase 2-D
  - 2.Arch Insurance Company, Subdivision Bond – Arlington, Phase 2
  - 3.Equity Mortgage, Letter of Credit No. 23-023 – Block AA, Reunion
  - 4.Equity Mortgage, Letter of Credit No. 23-022 – Block BB, Reunion
  - 5.Equity Mortgage, Letter of Credit No. 23-024 – Block X, Reunion
  - 6.Equity Mortgage, Letter of Credit No. 19-018 – Block Z, Winchester, Phase 1
  - 7.Equity Mortgage, Letter of Credit No. 22-020 – Block Z, Winchester, Phases 2 and 3
  - 8.BankFirst, Irrevocable Letter of Credit No. 1349703 for rental property located at 7624 Old Canton Road
- F. Adopt Resolution Adjudicating Cost of Cleaning Certain Real Property: - **Exhibit F**
  - 1. 200 Hawthorne Drive, Parcel 072C-05D-003/02.02
  - 2. Lot 13, Ash Tree Lane, Parcel 072C-05D-093/00.00
  - 3. Lot 14, Ash Tree Lane, Parcel 072C-05D-093/00.00
  - 4. Lot 16, Ash Tree Lane, Parcel 072C-05D-093/00.00
  - 5. Lot 39, Ash Tree Lane, Parcel 072C-05D-093/00.00
  - 6. 28 Moss Woods Cove, Parcel 072E-15D-088/20.00
  - 7. Lot 2, Galleria Parkway, Parcel 072C-06C-003/01.00
  - 8. Lot 4, Galleria Parkway, Parcel 072C-06A-003/02.00
  - 9. Lot 7, Galleria Parkway, Parcel 072C-06A-005/08.00
  - 10. Lot 14, Galleria Parkway, Parcel 072C-06A-003/09.00
  - 11. Lot 5, Galleria Parkway, Parcel 072C-06A-005/00.00
  - 12. Lot 8, Galleria Parkway, Parcel 072C-06A-005/00.00
  - 13. Lot 13, Galleria Parkway, Parcel 072c-06A-005/00.00
- G. Approval of and Authorization to execute Proposal for Moisture Intrusion Investigation Services with Sinergi Consulting, LLC – **Exhibit G**
- H. Authorization for Water Department to declare Case 580SN backhoe (W-5007) as surplus inventory
- I. Approval of and Authorization to execute McMaster Engineering Change Order #001 for Deerfield Drive/Hearn Creek Project – **Exhibit H**
- J. Authorize Mayor to execute documents related to an Application for Federal Assistance for the project titled “Rehabilitate Runway 17-35 (Engineering Design) and RSA Improvements (Engineering Design) at Bruce Campbell Field and execute Work Authorization 19 with Neel-Schaffer, Inc. for engineering services related to the Project – **Exhibit I**
- K. Approval for placement of the following Temporary Storage Unit Permits: - **Exhibit J**
  - 1. 144 Ingleside Road, April 18-May 2, 2025
  - 2. 1505 Plum Ridge Court, May 24-July 22, 2025
- L. Authorization for Fire Department to remove from inventory equipment that is no longer serviceable and properly dispose of equipment in the attached memorandum – **Exhibit K**
- M. Authorize Mayor to execute grant documents related to the Mississippi Department of Transportation Committee for Strategic Multi-Modal Investments Fund Agreement for airport project No. SMIFA-0046-0125 Expand Terminal Apron – **Exhibit L**
- N. Ordinance Vacating and Abandoning a Section of Right of way identified as West Hoy Road and for Related Purposes – **Exhibit M**
- O. Adopt Resolution Recognizing the Outstanding Work of the City of Madison Police Department and Other Municipal and County Law Enforcement Officers and First Responders and for Related Purposes – **Exhibit N**
- P. Authorization for Chelsea Brannon to attend the Mississippi Municipal Attorneys CLE July 20-22, 2025
- Q. Authorize Professional Services Agreement with McMaster and Associates – **Exhibit O**
- R. Authorize Submission of a Letter to the Mississippi Department of Transportation in Connection with the Highway 463 and Interstate 55 Interchange work – **Exhibit P**

Alderman Peeler seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion which was seconded by Alderman Hudgins and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

Mary H. Butler  
Mary Hawkins Butler, Mayor

Attest:

J. Nathan Hanson  
J. Nathan Hanson, City Clerk

