

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**July 1, 2025**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, July 1, 2025 at 6:00 p.m. in the Boardroom of City Hall at 120 Montgomery Street. Those present in the Boardroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Pat Peeler, Paul Tankersley, Mike Hudgins and Guy Bowering, City Attorney Chelsea Brannon and City Clerk/Director of Finance & Administration Nathan Hanson.

Mayor Hawkins Butler called the meeting to order and welcomed everyone. Following a Prayer led by Guy Bowering and the Pledge of Allegiance led by Sandra Strain, the meeting proceeded as follows:

The Mayor called attention to recognize Terri Cribb for her work done on the mural in the new boardroom.

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:-Exhibit A**
  - 1. Minutes of Second Regular Board Meeting – June 17, 2025
- B. Approve Claims Docket-Exhibit B**
  - 1. Computer Checks  
Checks: 14378 - 14545
  - 2. Manual Checks/EFTs  
Checks: 14373- 14377
  - 3. Payroll Checks:  
Checks/Disbursements: EFTs: 2536-2559 EFTs: 38199-38468
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:-Exhibit C**
  - 1. Authorize to reassign Investigator John Johnson from DEA HIDTA Task Force Officer to DEA Task Force Officer.
  - 2. Authorize to hire Avara Inzinna as full-time firefighter effective July 2, 2025
  - 3. Authorize to hire Ethan Stevens as full-time firefighter effective July 2, 2025
- D. Approve Madison Fire Department Training and Travel calendar in attached memorandum-Exhibit D**
- E. Accept the following monthly departmental reports:-Exhibit E**
  - 1. Fire Department – May 2025
  - 2. Police Department – April 2025 and May 2025
- F. Authorize Fire Department to remove from inventory equipment that is no longer serviceable and properly dispose of equipment in the attached memorandum-Exhibit F**
- G. Approve payment of final invoice to Pickering Engineering for CE&I services on the Highland Colony traffic signals project.-Exhibit G**

- H. Authorize the addition of a Task Order on Pickering Engineering's master services contract to perform utility and ROW survey to assist with the TA application to extend the sidewalk/multi-use trail on Main Street. The scope will be limited to Utility Survey, ROW Survey and compiling the documents for both the CMPDD and MDOT TA application.-**Exhibit H**
- I. Adopt Resolution Adjudicating Cost of Cleaning Certain Real Property:-**Exhibit I**
  - 1. Lot 2, Galleria Parkway, Parcel 072C-06A-003/01.00
  - 2. Lot 4, Galleria Parkway, Parcel 072C-06A-003/02.00
  - 3. Lot 5, Galleria Parkway, Parcel 072C-06A-005/00.00
  - 4. Lot 7, Galleria Parkway, Parcel 072C-06A-005/08.00
  - 5. Lot 8, Galleria Parkway, Parcel 072C-06A-005/00.00
  - 6. Lot 13, Galleria Parkway, Parcel 072C-06A-005/00.00
  - 7. Lot 14, Galleria Parkway, Parcel 072C-06A-003/09.00
  - 8. 458 Sundial Road – Parcel Number 03B-10B-005/02.00
  - 9. Lot 12-A Pecan Creek, Part 1, Parcel 072C-08A-005/00.00
  - 10. Lot 14, Wind Dance Drive – Parcel 081H-34-422/00.00
  - 11. Lot 24, Wind Dance Drive – Parcel 081H-34-426/00.00
  - 12. Lot 25, Wind Dance Drive – Parcel 081H-34-427/00.00
  - 13. Lot 26, Wind Dance Drive – Parcel 081H-34-428/00.00
  - 14. Lot 27, Wind Dance Drive – Parcel 081H-34-429/00.00
  - 15. Lot 35, Wind Dance Drive – Parcel 081H-34-437/00.00
- K. Authorization to remove Police Department computer equipment in attached memorandum that is no longer serviceable or repairable-**Exhibit K**
- L. Acknowledge receipt of quotes to repair Webster Animal Shelter roof and authorize to award quote SNS Construction, LLC as lowest and best quote-**Exhibit L**
- M. Accept in minutes letter sent to Mississippi Secretary of State Office from City of Madison Municipal Election Commission to dispense with the June 3, 2025 General Election-**Exhibit M**
- N. Accept Oaths of Office for Mayor, Alderman, and Municipal Court Judges-**Exhibit N**
- O. Accept the appointment and re-appointment of Non-Elected Municipal Officers for the 2025-2029 term-**Exhibit O**
- P. Authorization to reconfirm Work Sessions to be held the first and third Tuesdays of every month at 9:00 a.m. at Denson Robinson Public Services Complex, 1239 Highway 51
- Q. Authorize change of location for the Regular Meetings of the Mayor and Board of Aldermen, held the first and third Tuesdays of every month at 6:00 p.m. to 120 Montgomery Street
- R. Authorize and Approve planting plan for Building B at the Village at Madison-**Exhibit P**
- S. Accept the following Amendment to Irrevocable Standby Letters of Credit:-**Exhibit Q**
  - 1. Trustmark National Bank, Letter of credit No. 17-027-SP, Wright's Mill Subdivision, Phase 6B
- T. Authorize and Approve final invoice to Pickering Engineering for CE&I Services on the Highland Colony traffic signals projects at Madison Avenue and Madison Central High School-**Exhibit R**
- U. Resolution to Authorize Execution of Agreement Pursuant to the City's Local and Private Bill-**Exhibit S**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried

## **COMMUNITY DEVELOPMENT**

### **Conditional Use to allow goats in RE-A Zoning District - 433 North Old Canton Road – (2025-0004S)-APPROVED**

Ms. Guyton presented the request of Tara Walker for a conditional use request to allow for the grazing of livestock (goats) within the Residential Estate District (RE-A) zoning district. Upon recommendation of approval from Ms. Guyton, Alderman Hudgins asked how many total goats it would be. Tara Walker stated it would be three total goats, all females. Alderman Strain made the motion to approve the conditional use. Alderman Bowering seconded the motion, and the vote of approval was unanimous. Mayor Hawkins Butler declared the motion carried.

**Variance to allow goats within 200 feet of property line - 433 North Old Canton Road – (2025-0009V)-APPROVED**

Ms. Guyton presented the request of Tara Walker of a variance request to allow the keeping of goats within 200 feet of the property line. Upon recommendation of approval from Ms. Guyton, Alderman Strain asked if the goats were only going to be in the back of the property. Tara Walker stated that yes, the goats and shelter would only be in the back. Alderman Bowering made the motion to approve the variance. Alderman Hudgins seconded the motion, and the vote of approval was unanimous. Mayor Hawkins Butler declared the motion carried.

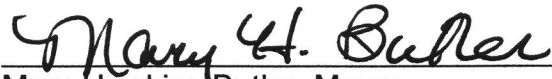
**Variance to increase height from 10 feet to 19.6 feet for a metal accessory structure – 33 Twelve Oaks Place – (2025-0012V)-APPROVED**

Ms. Guyton presented the request of Jon Still for a variance to increase the maximum allowed height of an accessory structure from 10 feet to 19.6 feet, for the construction of a metal building. Upon recommendation of approval from Ms. Guyton, and for the owners to continue to work with Alan Hoops and Chelsea Brannon regarding design and deed restrictions, Alderman Hudgins made the motion to approve the variance. Alderman Tankersley seconded the motion, and the vote of approval was unanimous. Mayor Hawkins Butler declared the motion carried.

**Architectural Approval and Permission to Issue Building Permit –One Madison Building – Lot 6 One Madison Plaza-APPROVED**

Ms. Guyton presented the request of Robert G. Polk for architectural review and approval of elevations and permission to issue a building permit for an office building at Lot 6 One Madison Plaza. Alan Hoops displayed the renderings for the Mayor, Board, and audience. Upon recommendation of approval from Ms. Guyton, Alderman Hudgins made the motion to approve the elevations and permission to issue a building permit. Alderman Bowering seconded the motion, and the vote of approval was unanimous. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion which was seconded by Alderman Tatum and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

  
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Mary Hawkins Butler, Mayor

Attest:

  
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J. Nathan Hanson, City Clerk

