

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

August 5, 2025

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, August 5, 2025 at 6:00 p.m. in the Boardroom of City Hall at 120 Montgomery Street. Those present in the Boardroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Pat Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins and Guy Bowering, City Attorney Chelsea Brannon and City Clerk/Director of Finance & Administration Nathan Hanson.

Mayor Hawkins Butler called the meeting to order and welcomed everyone. Following a Prayer led by Guy Bowering and the Pledge of Allegiance led by Paul Tankersley, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

A. Accept Meeting Minutes and Notices:-Exhibit A

1. Minutes of Second Regular Board Meeting – July 15, 2025

B. Approve Claims Docket-Exhibit B

1. Computer Checks
Checks: 14733 - 14930 EFTs: 387
2. Manual Checks
Checks:
3. Payroll Checks:
Checks/Disbursements: EFTs:

C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:-Exhibit C

1. Authorize to hire Matties Seals-Williams as Part-Time Receptionist for City Hall effective August 1, 2025
2. Authorize to hire Trey Compretta as Seasonal Parks Department Grounds Crew effective August 6, 2025
3. Authorize to hire Cary L. Hill III as Full-Time Police Officer effective August 11, 2025
4. Authorize to hire Skylar Archie as Full-Time Street Department Laborer effective August 6, 2025
5. Authorize to hire Demetrise Smith as Full-Time Street Department Laborer effective August 6, 2025
6. Authorize to hire Octavius Venzen as Full-Time Water Department Laborer effective August 6, 2025
7. Authorize to hire Tristan Jackson as Full-Time Fire Fighter effective August 6, 2025
8. Accept resignation of Water Department Laborer Gregory Brown effective July 22, 2025
9. Accept resignation of Water Department Utility Clerk Terri Brooks effective July 31, 2025
10. Authorize to transfer Margaret Williams from Water Department Office Manager to Water Department Utility Clerk effective August 7, 2025

- D. Authorize Letter of Support for Bear Creek Water Association's Grant Application to Delta Regional Authority-**Exhibit D**
- E. Approve Agreement with Thompson Reuters for Legal Research Software-**Exhibit E**
- F. Authorize Submission of Consultant Selection Letter for Overlay of Rice Road from the Madison City Limits to Hoy Road-**Exhibit F**
- G. Approve Use of Professional Services of Thompson Placemaking, PLLC
- H. Authorize and Approve Travel of Deputy City Clerk Sally Hodges to Hattiesburg, MS from October 1-3, 2025 for Municipal Clerk Training Program
- I. Authorize the Mayor to approve the Project Activation for Madison Avenue Widening from Railroad to U.S. Highway 51 and to authorize Mayor to sign all respective documents accordingly-**Exhibit G**
- J. Authorize the Mayor to approve General Services Agreement with Hefflin Engineering and approve a task order for Hefflin to support Engineering plans studies-**Exhibit H**
- K. Accept an easement agreement from City Limits, LLC, for laying a sewer pipeline, and authorize payment for same-**Exhibit I**
- L. Authorize and Approve Cloud Hosting Agreement with Access Control Group for Public Works Building-**Exhibit J**
- M. Authorize and Approve amended Information Technology agreement with TechSource Solutions -**Exhibit K**
- N. Acknowledge receipt of Letter of Credit for 308 Turning Leaf Court-**Exhibit L**
- O. Authorize Updated Final Estimate for STP-7354-00(006)/109219-701000&702000 Highland Colony Traffic Signals to Lewis Electric-**Exhibit M**
- P. Approval for placement of the following Temporary Storage Unit Permits:-**Exhibit N**
 - 1. 236 Clark Farms Road, August 9-September 9, 2025
- Q. Authorization to enter into a lease agreement between the City of Madison and Police Officer Savannah Hennon for lease of canine "Renley" for K-9 tracking purposes-**Exhibit O**
- R. Accept the following monthly departmental reports:-**Exhibit P**
 - 1. Fire Department – June 2025
 - 2. Police Department – June 2025
- S. Adopt Resolution Adjudicating Cost of Cleaning Certain Real Property:-**Exhibit Q**
 - 1. 1040 Victoria Square, Parcel 072E-21D-060/26.00
 - 2. Lot 2 Galleria Parkway, Parcel 072C-06A-003/01.00
 - 3. Lot 4 Galleria Parkway, Parcel 072C-06A-003/02.00
 - 4. Lot 7 Galleria Parkway, Parcel 072C-06A-005/08.00
 - 5. Lot 14 Galleria Parkway, Parcel 072C-06A-003/09.00
 - 6. Lot 5 Locus Lane, Parcel 072C-06A-005/00.00
 - 7. Lot 8 Locus Lane, Parcel 072C-06A-005/00.00
 - 8. Lot 13 Locus Lane, Parcel 072C-06A-005/00.00
 - 9. 161 St. Augustine, Parcel 072D-17D-069/00.00
- T. Authorize Police Department to remove Unit 1801 Vehicle from inventory as no longer serviceable and authorize to be sold at auction
- U. Adopt Resolution Authorizing the Use of Municipal Funds to purchase Team Sponsorship Registration for Madison County Schools Education Foundation Annual Golf Tournament on August 28, 2025-**Exhibit R**
- V. Authorize submittal of consideration of Mayor to be appointed to Mississippi Municipal League Board of Directors for 2025-2026 year-**Exhibit S**
- W. Accept quotes for updating the Madison City website for ADA compliance along with overall updates and award quote to MWB as lowest and best quote-**Exhibit T**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried

COMMUNITY DEVELOPMENT

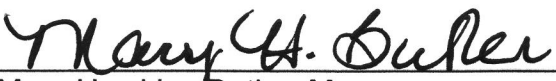
Final Plat – Lake Castle-APPROVED

Ms. Guyton presented the request for approval of the Final Plat of Lake Castle which would be subject to final punch list at completion. Upon recommendation of approval from Ms. Guyton, Alderman Hudgins made the motion to grant approval of the final plat subject to final punch list at completion. Alderman Strain seconded the motion, and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

Final Plat – Baptist Madison Campus Phase I & Phase II-APPROVED

Ms. Guyton presented the request for approval of the Final Plat of Baptist Madison Campus Phase I and Phase II which would be subject to final punch list at completion. Upon recommendation of approval from Ms. Guyton, Alderman Hudgins made the motion to grant approval of the final plat subject to final punch list at completion. Alderman Tatum seconded the motion, and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion which was seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.



Mary Hawkins Butler, Mayor

Attest:



J. Nathan Hanson, City Clerk

