MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI

September 16, 2025

STATE OF MISSISSIPPI
COUNTY OF MADISON

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, September 16, 2025 at 6:00 p.m. in the Boardroom of City Hall at 120 Montgomery Street. Those present in the Boardroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon and City Clerk/Director of Finance & Administration Nathan Hanson. Alderman Pat Peeler was absent.

Mayor Hawkins Butler called the meeting to order and welcomed everyone. Following a Prayer led by Guy Bowering and the Pledge of Allegiance led by Janie Jarvis, the meeting proceeded as follows:

PRESENTATION TO MADISON CENTRAL BOYS SOCCER TEAM

Mayor Hawkins Butler welcomed members of the Madison Central Boys Soccer Team and their coaches. She commended them and presented them with Certificates of Recognition for having received the State championship title for 2025.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler recognized Police Chief Gene Waldrup who presented an item to be added to the consent agenda. The item was to Authorize to assign Major Robbie Sanders to the Mississippi Bureau of Narcotics Task Force. The Board allowed the item to be added to the Consent Agenda as Item W. Mayor Hawkins Butler then asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

A. Accept Meeting Minutes and Notices:-**Exhibit A**
1. Minutes of First Regular Board Meeting – September 2, 2025
2. Notice of Work Session Location Change – August 29, 2025

B. Approve Claims Docket-**Exhibit B**
1. Computer Checks
   Checks: 15309-15436 EFTs:
2. Manual Checks
   Checks: 15301-15308
3. Payroll Checks:
   Checks/Disbursements: 2646-2666 EFTs: 39573-39839

C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:-**Exhibit C**
1. Accept Resignation of Police Dispatcher Brett Ware effective September 19, 2025
2. Authorize Termination of Parks Department Laborer Grayson Jackson effective September 9, 2025
3. Accept Oath of Office for Police Officer Matthew McMillan

D. Authorize and Approve Police Department to sign annual Memorandum of Understanding between the Parker Children's Center, Mississippi Children's Advocacy Center and the Madison Police Department-**Exhibit D**

E. Acknowledge and Ratify Letter regarding Tisdale Pump Station and Force Main 72-2-CW-5.5 and City Center Water, Sewer, and Drainage Improvements 161-2-DW-5.15 Projects-**Exhibit E**

F. Authorize and Approve Mayor to sign Final Reimbursement documents regarding EWP Brashear Creek NR244423XXXXC105 Project-**Exhibit F**
G. Authorize and Approve Travel of Firefighter Hardie Hays to FUNSAR w SARATECH II training in Meridian, MS from October 13-17, 2025
H. Accept the following monthly departmental reports:-**Exhibit G**
   1. Fire Department – August 2025
   2. Administration & Finance, Financials through April 2025
I. Approval of Temporary Storage Units Permit for PODs for the following:-**Exhibit H**
   1. 1002 N. Azalea Drive – August 22, 2025 – September 22, 2025
   2. 427 Fairfield Drive – August 13, 2025 – October 13, 2025
J. Authorize and Approve Mayor to sign Pre-Applications to Federal Aviation Administration funding regarding projects at Bruce Campbell Field-**Exhibit I**
K. Authorize and Approve Resolutions in connection with MPO Transportation Alternatives Grant Application for the Main Street Sidewalk Project-**Exhibit J**
L. Authorize and Approve Engineering Final Pay Application for Pickering Firm regarding New Traffic Signal and Geometric Improvements on Highland Colony Parkway at Lake Castle Drive STP-7354-00(006)LPA/109219-701000 Project-**Exhibit K**
M. Acknowledge Receipt of Federal Aviation Administration Grant Closeout Letter regarding CRRSA Act Airport Grant 3-28-0046-031-2021-**Exhibit L**
N. Approve Professional Services Agreement with JBHM Architects, P.A. for the Montgomery House-**Exhibit M**
O. Authorize Execution of Documents in connection with the Secondary Manufacturers National Opioid Settlement-**Exhibit N**
P. Authorize Execution of Documents in connection with the Purdue National Opioid Settlement-**Exhibit O**
Q. Resolution Approving Change Order with Lewis Electric for the PAPI Construction Project at the Bruce Campbell Field-**Exhibit P**
R. Authorize and Approve Re-appointment of Valeria Cotten and Lena Guyton to the Water Appeals Board and new Appointment of Guy Strickland to the Water Appeals Board
S. Authorize and Approve Madison Square Center for the Arts Board in attached Memorandum-**Exhibit Q**
T. Authorize and Approve appointment of Dr. Kelly Ladner as Director of Mayor's Youth Council
U. Accept and Approve Minutes from May 12, 2025, Planning and Zoning Commission Meeting-**Exhibit R**
V. Accept and Approve Minutes from July 14, 2025, Planning and Zoning Commission Meeting-**Exhibit S**
W. Authorize and Approve to assign Major Robbie Sanders to the Mississippi Bureau of Narcotics task Force-**Exhibit T**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried

COMMUNITY DEVELOPMENT

1. **Variance to increase height from 10 feet to 13 feet for an accessory structure (fireplace) – 132 Shoreline Drive – (2025-0015V)-APPROVED**
   Ms. Guyton presented the request for approval of a Height Variance of 132 Shoreline Drive for 13 feet for an accessory structure fireplace. Upon recommendation of approval from Ms. Guyton, Alderman Bowering made the motion to grant approval of a Height Variance of 13 feet. Alderman Strain seconded the motion, and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.-**Exhibit U**

2. **<u>Elevations – USDA Office – Waterford Square-APPROVED</u>**
   Ms. Guyton presented the request for approval of Elevations for the USDA building at 0 Waterford Square, Lot 10 Garden Park Subdivision. Ms. Guyton also displayed renderings of the building for the public and board. Upon recommendation of approval from Ms. Guyton, Alderman Jarvis made the motion to grant approval of the Elevations. Alderman Tatum seconded the motion, and the vote for approval was unanimous. Mayor Hawkins Butler declared the motion carried.-**Exhibit V**

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion which was seconded by Alderman Tankersley and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

CITY OF MADISON SEAL MADISON, MS

Mary H. Butler

Mary Hawkins Butler, Mayor

Attest:

J. Nathan Hanson, City Clerk