



## CITY OF MADISON

### MAYOR AND BOARD OF ALDERMEN AGENDA

Tuesday, September 17, 2024, 6:00 p.m.

Madison Justice Complex – Municipal Courtroom

#### 1. CALL TO ORDER

#### 2. CONSENT AGENDA

**\*A.** Accept Meeting Minutes and Notices:

1. Minutes of First Regular Board Meeting – September 3, 2024
2. Notice of Special Called Board Meeting – September 11, 2024
3. Planning & Zoning Commission Meeting – August 12, 2024

**\*B.** Approve Claims Docket

1. Computer Checks

Checks:

2. Manual Checks/EFTs

Checks: 10973

3. Payroll Checks

Checks: 2114-2124 – September 6, 2024

EFTs: 32746-32989 – September 6, 2024

Disbursement Checks: 2125-2131 – September 6, 2024

Manual Disbursement EFTs: 32990-32994 (August 2024)

**\*C.** Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:

1. Authorization to promote Virgil Williams to the position of Water & Sewer Department Superintendent effective October 1, 2024
2. Accept Oath of Office for Police Officer Brady A. Brown
3. Accept Oath of Office for Police Dispatcher/Deputy Court Clerk Samantha Dear
4. Accept Oath of Office for Police Officer Peyton C. Henderson
5. Accept Oath of Office for Police Officer Kolton Pigg
6. Accept Oath of Office for Police Officer Donovan Randolph

**\*D.** Accept the following Proofs of Publication (*Madison County Journal*):

1. Resolution Fixing Ad Valorem Tax Levies
2. Public Notice – Special Exception for drive-through, Jason's Deli
3. Public Notice – Variance for Accessory Buildings, 1002 Woodbridge
4. Public Notice – Variance for Side Yard Decrease, 116 Sundial Road
5. Public Notice – Special Exception, Senior Villas Madison Home Pl.
6. Public Notice – Variance for Square Footage Increase, 114 Langdon
7. Public Notice – Variance for Height Increase, 114 Langdon Drive
8. Public Notice – Variance for Square Footage, 138 Carrington Drive
9. Public Notice – Variance for Height Increase, 138 Carrington Drive
10. Public Notice – Variance for Side Yard Setback, 10 Bonne Terre
11. Public Notice – Variance for Height Increase, 1002 Woodbridge

- \*E. Accept the following Monthly Departmental Reports:
  - 1. Administration & Finance – Financials through August 2024
  - 2. Police Department – July 2024
- \*F. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from *The Northside Sun*
- \*G. Adopt Resolution Adjudicating Cost of Cleaning Certain Real Property:
  - 1. 458 Sundial Road
- \*H. Authorization for six (6) firefighters to travel to Corinth, MS on November 7-10, 2024 for training purposes
- \*I. Adopt Resolution ratifying emergency repairs of transmission for 2012 F350 vehicle for Fire Department
- \*J. Authorization for Parks Department employees Mike Canoy and Chris Neel to travel to Mississippi State University on September 19, 2024 for Turfgrass Field Day and Pest Management Training Workshop
- \*K. Authorization to advertise for Public Works term bids for the period of January 1, 2025 – December 31, 2025
- \*L. Authorization to declare one (1) 1996 Ford DumpTruck, VIN 37207 and one (1) 2012 Chevrolet Silverado 2400, VIN 57151 as surplus property to be sold at auction and removed from inventory
- \*M. Accept quotes and award to Steve Chisolm, LLC as lowest and best quote for the removal of one (1) oak tree at 2001 Tidewater
- \*N. Approve term bid estimate from Steve Chisolm for the completion of repairs at 2 and 9 Grogan Place
- \*O. Accept quotes and award to Apex Construction as lowest and best quote for the removal of trees along St. Augustine and Northbay
- \*P. Accept quotes and award to Terry Service, Inc. as lowest and best quote for replacement of ice machine at Public Works
- \*Q. Authorization to execute Application and Certificate for Payment Request No. 6 for Hemphill Construction Company for the Bruce Campbell Field Reconstruct North Apron project
- \*R. Approval of and authorization for Police Department to execute documents for the purchase of two Cellbrite Premium as-a-service devices
- \*S. Authorization to declare a surplus and remove from Webster Animal Shelter inventory, one (1) GE air conditioner, Property #9539
- \*T. Approval of and authorization for Police Department to execute Memorandum of Understanding (MOU) with Madison Rankin County District Attorney's Office
- \*U. Authorization for Police Department to dispose of certain old records in accordance with MS State Statute Code 39-5-9
- \*V. Approve Training & Travel calendar for Police Department for August – November 2024

- \***W.** Adopt Ordinance by the Mayor and Board of Aldermen of the City of Madison, Mississippi Prohibiting the Use, Purchase, Possession, Distribution, Sale or Offering for Sale of Synthetic Cocaine, other Synthetic Products, or Kratom
- \***X.** Acknowledge receipt of and accept appraisals for Tisdale Road Project, and authorize acquisition of identified land necessary for Project; upon final review of appropriate City staff
- \***Y.** Accept letter from MS State Rating Bureau notifying the City of Class Four Rating effective August 27, 2024
- \***Z.** Approval of and authorization to execute Monitoring Agreement with B&E Communications for fire monitoring at the new City Hall
- \***AA.** Accept the following Irrevocable Standby Letters of Credit:
  1. Letter of Credit 23-021 - Lake Village Drive from Winchester Phase 3 to Reunion Parkway, Equity Mortgage
  2. Letter of Credit No. 18-045-SP, Amendment No. Six – Whittington, Phase 2 – Trustmark National Bank
  3. Letter of Credit No. 22-084-SP – Amendment No. Two – Whittington, Phase 3 – Trustmark National Bank
- \***BB.** Authorization to refund to issue refund to Anthony and Angie Lam as outlined in the attached documentation

**3. PUBLIC HEARINGS FOR CLEANING OF PRIVATE PROPERTIES:**

1. Galleria Parkway Parcels (12 lots)
2. North Place Reserve (Ash Tree) – Lots 13,14,16,39
3. 164 St. Augustine Drive

**\*4. COMMUNITY DEVELOPMENT DEPARTMENT**

1. Variance for a rear yard setback from 40 feet to 18 feet for a home addition – 320 Sonoma Cove – (2024-0017V)  
-Applicant/Owner Brian Byrd, Lot 80 Trace Vineyard Subdivision Part 3. Parcel Number 072E-15B-001/02.81. Zoned R- 1 (Single-Family Residential Estate District).
2. Variance for a rear yard setback from 25 feet to 10 feet for a home addition – 153 Brisage Drive – (2024-0016V)  
-Applicant/Owner Gregory Thompson, Brisage Subdivision, Lot 20, Parcel Number 081E-22 -125/00.00. Zoned R-4 (Patio Home District).
3. Preliminary Plat – Lake Castle North  
-Owners John Albritton. Preliminary Plat to sub-divide the property. Property located at the northeast corner of Castle Lake, abutting the lake and dam. 071A-12D-045/03.00. Approximately 2.6 acres, IN N1/2 NE1/4 SE1/4. RE-A (Residential Estate District).

4. Preliminary Plat – Fontanelle Phase 2-D  
-Developer Madison Parkway Enterprises, LLC. Preliminary Plat for Fontanelle Phase 2-D Subdivision. Original approval June 11, 2014. 6.42 Acres. RE-A (Residential Estate District)
5. Site Plan – Asterhouse Design Studio – 1242 Hwy 51  
-Owner Marissa Harris. Asterhouse Realty Group/Asterhouse Design Studio. Property located at 1242 Hwy 51. Parcel Number 072B-04C-010.00.00. Zoned C-1 (Restricted Commercial Use District).
6. Final Plat Approval – Calumet Gardens, Re-subdivision of Lots 1 & 1-19 (MRA parking lot)
7. Special Exception – New Villas at Madison Home Place  
-Special Exception for a senior living development. Madison Home Place, Smithers Engineer + Consultants, representing Bruce Kelly. Property located at Nichols Drive. Parcel Number 072D-20A-004/00.00. Zoned S-1 (Retirement Village Special Use District)
8. Concept Plan – New Villas at Madison Home Place  
-Concept Plan for Madison Home Place, Smithers Engineer + Consultants, representing Bruce Kelly. Property located at Nichols Drive. Parcel Number 072D-20A-004/00.00. Zoned S-1 (Retirement Village Special Use District).

## **5. EXECUTIVE SESSION**