



## CITY OF MADISON

### MAYOR AND BOARD OF ALDERMEN AGENDA

Tuesday, September 21, 2021, 6:00 p.m.

Madison Justice Complex – Municipal Courtroom

#### 1. CALL TO ORDER

#### 2. CONSENT AGENDA

- \*A. Accept Meeting Minutes and Notices:
  - 1. Minutes of First Regular Board Meeting – September 7, 2021
  - 2. Special Called Board Meeting Notice – September 15, 2021
  - 3. Minutes of Special Called Board Meeting – September 15, 2021
  - 4. Planning & Zoning Commission Minutes – August 9, 2021
- \*B. Approve Claims Docket
  - 1. Computer Checks  
Checks: 132126-132273
  - 2. Manual Checks  
Checks: 132125
  - 3. Payroll Checks  
Checks: 35253-35261; EFTs: 15697-15898, 09/10/2021  
Manual/Disbursement Checks: 35262-35266, 09/10/2021
- \*C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:
  - 1. Authorization to hire Wendell Watts as full-time Police Officer effective September 22, 2021
  - 2. Authorization to hire Amy Cummins as full-time Office Administrator & Events Assistant for the Economic Development Department effective October 4, 2021
  - 3. Authorization to hire Cynthia Robinson-Mays as Deputy City Clerk effective October 4, 2021
  - 4. Authorization to hire Robert Touchstone as full-time Inspector in the Building Department effective October 4, 2021
  - 5. Authorization to hire Elizabeth Durrett as full-time Building Department Clerk effective October 1, 2021
- \*D. Approve Gold Membership Sponsorship for Madison County Business League & Foundation
- E. Approve the following departmental travel expenses:
  - 1. *Economic Development*: Tona Becker and Brittany Mayfield to attend the Hometown Retirement Conference in Oxford, Mississippi on September 29-30, 2021
  - 2. *Fire Department*: Hunter Grewe, Josh Hudgens, Kevin Miller, and Cody Moss to attend FUNSAR training in Meridian, Mississippi on September 27 – October 1, 2021
- \*F. Accept the following Affidavits of Publication:
  - 1. Public Notice-Resolution Fixing the Ad Valorem Tax Levies for the Real, Personal, Vehicle and Public Utility Property for Taxes (*Journal*)

2. Public Notice – Adoption of the 2017 Edition of National Electrical Code (*Journal*)
  3. Public Notice – Variance Side Yard Setback, Mike Thompson (*Journal*)
- \*G. Accept the following monthly departmental reports:
    1. Administration & Finance – Financials, August 2021
    2. Fire Department – August 2021
  - \*H. Authorization to remove items from departmental inventory as outlined in the attached memoranda:
    1. Fire Department
    2. Police Department
  - \*I. Approval of and authorization for Police Department to obtain appropriate signatures to execute Tactical Response Agreement/Memorandum of Understanding (MOU) between the Madison County Sheriff’s Department, Ridgeland Police Department and Madison Police Department
  - \*J. Approval of and authorization for Police Department to execute Purchasing Entity Agreement with Verizon
  - \*K. Approve Resolution Finding No Objection to the Wind Dance Special Assessment Improvements Project and for Related Purposes
  - \*L. Approve Resolution of Intent for the Issuance of Special Assessment Bonds in Connection with the Wind Dance Special Assessment Improvements Project
  - \*M. Accept Quotes and Authorize Castellanos Brick Mason, LLC to Complete Walkway Construction at the Children’s Memorial Garden
  - \*N. Approval of and authorization for Mayor to execute Proposal & Contract from Adcamp, Inc. (12-month bid contractor for small in-place asphalt and cold milling), for repair of Sundown Cove, Alternate #1
  - O. Approve lease purchase of FY2021 budgeted items upon review of City Clerk and City Attorney
  - \*P. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from *The Mississippi Magazine*
  - \*Q. Approval of and authorization to execute all appropriate documents for renewal of the City’s Workers Compensation coverage for the period of October 1, 2021 through September 30, 2022
  - \*R. Authorization for Mayor to execute Pre-Application for Federal Assistance for proposed FAA AIP Project No. 3-28-0046-033-2022 for a project to reconstruct the north ramp at Bruce Campbell Field (total project cost estimate is \$151,000)

**\*3. COMMUNITY DEVELOPMENT DEPARTMENT**

1. Arlington at Colony Park -Variance for front yard decrease from 30 feet to 15 feet - R-2 (PUD) - (2021-0002V)  
 Variance to allow for a front yard setback decrease from 30 feet to 15 feet with a proposed zoning of PUD (R-2) - (Planned Unit Development District/Single Family Residential District).  
 Applicant Lake Castle Development LLC, representing owner Highland Colony Land Company. Property located at the southwest corner of

Highland Colony Parkway & Lake Castle Road, parcel number 071F-13B-002/02.00. Zoned C-1 to be rezoned to R-2 (PUD).

2. Arlington at Colony Park -Variance for side yard decrease from 10 feet to 8 feet - R-2 (PUD) - (2021-0003V)  
Variance to allow for a side yard setback decrease from 10 feet to 8 feet with a proposed zoning of PUD (R-2) - (Planned Unit Development District/Single Family Residential District).  
Applicant Lake Castle Development LLC, representing owner Highland Colony Land Company. Property located at the southwest corner of Highland Colony Parkway & Lake Castle Road, parcel number 071F-13B-002/02.00. Zoned C-1 to be rezoned to R-2 (PUD).
3. Arlington at Colony Park -Variance for rear yard decrease from 25 feet to 7 feet (rear loaded house) - R-2 (PUD) - (2021-0004V)  
Variance to allow for a side yard setback decrease from 25 feet to 7 feet for a typical rear loaded house with a proposed zoning of PUD (R-2) - (Planned Unit Development District/Single Family Residential District).  
Applicant Lake Castle Development LLC, representing owner Highland Colony Land Company. Property located at the southwest corner of Highland Colony Parkway & Lake Castle Road, parcel number 071F-13B-002/02.00. Zoned C-1 to be rezoned to R-2 (PUD).
4. Arlington at Colony Park -Variance for rear yard decrease from 25 feet to 20 feet (front loaded house) - R-2 (PUD) - (2021-0005V)  
Variance to allow for a side yard setback decrease from 25 feet to 20 feet for a typical front-loaded house with a proposed zoning of PUD (R-2) - (Planned Unit Development District/Single Family Residential District).  
Applicant Lake Castle Development LLC, representing owner Highland Colony Land Company. Property located at the southwest corner of Highland Colony Parkway & Lake Castle Road, parcel number 071F-13B-002/02. 00. Zoned C-1 to be rezoned to R-2 (PUD).
5. Arlington at Colony Park -Variance for front yard decrease from 25 feet to 15 feet - R-4 (PUD) - (2021-0006V)  
Variance to allow for a front yard setback decrease from 25 feet to 15 feet with a proposed zoning of PUD (R-4) - (Planned Unit Development District/Single Family Residential District).  
Applicant Lake Castle Development LLC, representing owner Highland Colony Land Company. Property located at the southwest corner of Highland Colony Parkway & Lake Castle Road, parcel number 071F-13B-002/02.00. Zoned C-1 to be rezoned to R-4 (PUD).

6. Arlington at Colony Park -Variance for side yard decrease from 15 feet to 8 feet - R-4 (PUD) - (2021-0007V)  
Variance for a side yard decrease from 15 feet to 8 feet with a proposed zoning of PUD (R-4) - (Planned Unit Development District/Single Family Residential District).  
Applicant Lake Castle Development LLC, representing owner Highland Colony Land Company. Property located at the southwest corner of Highland Colony Parkway & Lake Castle Road, parcel number 071F-13B-002/02.00. Zoned C-1 to be rezoned to R-4 (PUD).
7. Arlington at Colony Park -Variance for rear yard decrease from 25 feet to 5 feet - R-4 (PUD) - (2021-0008V)  
Variance to allow for a rear yard setback decrease from 25 feet to 5 feet with a proposed zoning of PUD (R-4) - (Planned Unit Development District/Single Family Residential District).  
Applicant Lake Castle Development LLC, representing owner Highland Colony Land Company. Property located at the southwest corner of Highland Colony Parkway & Lake Castle Road, parcel number 071F-13B-002/02.00. Zoned C-1 to be rezoned to R-4 (PUD).
8. Variance 445 Kingsbridge Road -Variance for rear yard decrease from 35 feet to 10 feet - (2021-0009V)  
Variance to allow for a rear yard setback decrease from 35 feet to 10 feet for an office and porch. Owner Everett White. Property located at Lot 159, 445 Kingsbridge Road in the Wright's Mill Subdivision. Zoned R-1.
9. Preliminary Plat – Villages at Madison, Phases 2 & 3  
Preliminary Plat, Phases 2 & 3 - Applicant McMaster & Associates, Inc. On behalf of owner Main St. Investments. Property located on Crawford Street just east of Half Shell Oyster House, Zoned O-M.
10. Amendment of Sections 24.02 and 24.03 regarding allowable uses in S-1 (Retirement Village)  
Discuss amendment proposal and re-codification.
11. Rezoning – Take Five Oil Change - 1115 Hwy 51N (2021-0002R)  
Applicant PRM Realty and Take Five Oil Change, on behalf of owners Mary Jane Coign & ETAL. Rezoning request from A-1 (Agricultural District) to C-3 (Major Thoroughfare Commercial District) currently zoned A-1 (Agricultural District).  
Property located on the 1.68-acre lot located at 1115 Highway 51 North, Parcel number 072C-08A-065/00.00, Zoned A-1
12. Special Exception – Take Five Oil Change - 1115 Hwy 51N (2021-0002S)  
Applicant PRM Realty and Take Five Oil Change, on behalf of owners Mary Jane Coign & ETAL. Special exception request to allow for a quick

car care clinic in a proposed C-3 (Major Thoroughfare Commercial District), currently zoned A-1 (Agricultural District). Property located on the 1.68-acre lot located at 1115 Highway 51 North, Parcel number 072C-08A-065/00.00, Zoned A-1.

13. Site Plan – Take Five Oil Change - 1115 Hwy 51N  
Applicant PRM Realty and Take Five Oil Change, on behalf of owners Mary Jane Coign & ETAL. Property located on the 1.68-acre lot located at 1115 Highway 51 North, Parcel number 072C-08A-065/00.00, Zoned A-1.
14. Architectural Design and Building Permit Approval – Take Five Oil Change  
Applicant PRM Realty and Take Five Oil Change, on behalf of owners Mary Jane Coign & ETAL. Property located on the 1.68-acre lot located at 1115 Highway 51 North, Parcel number 072C-08A-065/00.00, Zoned A-1.

**4. PUBLIC HEARING – CLEANING OF PRIVATE PROPERTY**

-Ash Tree Lane (Northplace Reserve), Lots 1-6