



# EVENT PERMIT APPLICATION

## APPLICANT INFORMATION

Full Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Email \_\_\_\_\_ Date \_\_\_\_\_

## EVENT INFORMATION

Event Name \_\_\_\_\_ Event Date \_\_\_\_\_ Event Time \_\_\_\_\_

Organization Name \_\_\_\_\_ Non-Profit  Yes  No

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_

Event Contact Name \_\_\_\_\_ Event Contact Phone Number \_\_\_\_\_

Event Type  Walk/Run  Parade  Concert  Car Show  Sport Event

(Select all that apply)

If Other Please Specify \_\_\_\_\_

Brief Description of Event

Estimated attendance at the event \_\_\_\_\_ Will alcohol be served?  Yes  No

Event Start (from) \_\_\_\_\_ (to) \_\_\_\_\_  
(date) (time) (date) (time)

Event Setup (from) \_\_\_\_\_ (to) \_\_\_\_\_  
(date) (time) (date) (time)

City Services Requested  Madison Police  Madison Fire  Public Works  Parks

(Select all that apply)

## POLICY ACKNOWLEDGEMENT

1. The flow of vehicular and/or pedestrian traffic must not be interfered with.
2. Private businesses must not be interfered with.
3. No trespassing on private property.
4. No violent or noisy conduct will be permitted.
5. No candy, trinkets, or other favors will be thrown from any float or group in a parade.
6. Grantee whose signature appears below accepts full and complete responsibility for the actions and conduct of each and every member of this activity.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## OFFICE USE ONLY

Approved  Denied

Econ. Dev. \_\_\_\_\_ Public Works/Parks \_\_\_\_\_ MPD \_\_\_\_\_