

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**January 15, 2019**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, January 15, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and welcomed Ms. Katie Clark and her daughter, Lily who were in attendance as part of Lily's homeschool assignment. After the invocation led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Tatum, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA - Approved**

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes: January 2, 2019
- B. Approve Claims Docket – **Exhibit A**
  - 1. Computer Checks – 1/15/2019  
121452-121627
  - 2. Manual Checks  
121450; 33330-33339
  - 3. Payroll Checks  
Checks 33303-33329; EFT 1358-1544
- C. Authorization for the City Clerk to execute the NETDOOR Domain Renewal for madisonthecity.com (3 years - \$55.00) – **Exhibit B**
- D. Upon review of City Clerk and City Attorneys, approve the following banks as qualified depositories as received and opened December 18, 2018 for calendar year 2019 and 2020: BankFirst, BankPlus, Community Bank of Mississippi, Origin Bank, Renasant Bank, the first, and Trustmark National Bank
- E. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison County Distinguished Young Women 2019 scholarship program – **Exhibit C**
- F. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Madison County Business League for Sponsorship of the 2019 League & Legislature Luncheon Reception – **Exhibit D**
- G. Accept the following departmental reports: – **Exhibit E**
  - 1. Administration and Finance, Financial through December 2018 (after computer migration)
  - 2. Fire Department – November, December 2018
- H. Accept the following Oaths of Office: - **Exhibit F**
  - 1. Skyler Burks, Police Officer
  - 2. Asjiah Fulgham, Deputy Clerk
  - 3. Michael Hutton, Police Officer
  - 4. Matthew Kaulfers, Police Officer

- I. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit G**
  - 1. Accept retirement of John Simpson, Jr., (Street Department) effective December 31, 2018
  - 2. Authorize pay adjustment for Chris Buckner, Water Department effective January 17, 2019 based on the re-evaluation of job duties
  - 3. Authorization to hire Brian McCarty as full-time Police Officer effective January 21, 2019
  - 4. Authorization to hire Robert Parker as full-time Police Officer effective January 18, 2019
  - 5. Authorization to hire Ashlei Donerson as part-time Projects Assistant for Community Development department effective January 10, 2019
- J. Authorization for the Fire Department to establish account with Arc-Up Welding, Inc. for the construction of a push/pull rack for training use – **Exhibit H**
- K. Approval for the Fire Department to purchase authorized equipment approved through MS Homeland Security Grant No: 18HS249 (grant is 100% reimbursable) - **Exhibit I**
- L. Authorization for Fire and Police Department personnel to travel to Biloxi, MS on May 6-9, 2019 for the Partners in Preparedness Conference - **Exhibit J**
- M. Authorization for Police Department training and travel as outlined in the attached memorandum – **Exhibit K**
- N. Acknowledgement of letter from MS Department of Transportation (MDOT) regarding Traffic Study Signal at MS Highway 463 at Fairfield Drive (East) – **Exhibit L**
- O. Approval of and authorization for Mayor to execute the City of Madison Phase II Storm Water Program Implementation -2019 Agreement with Allen Engineering and Science, Inc. – **Exhibit M**
- P. Authorization for Police Department to transfer Unit ID#3403, Ricoh MPC 4502 copier from Court Services to the Patrol Division; Authorization to remove from inventory and dispose of one (1) Toshiba EStudio 723T copier, ID #9100 and purchase a new copier for Court Services from Advantage Business Systems at state contract pricing as outlined in the attached memorandum – **Exhibit N**
- Q. Authorization for Police Department to renew and execute the annual maintenance agreement with Motorola Solutions as outlined in the attached memorandum – **Exhibit O**
- R. Authorization for Police Department to renew and execute the revised maintenance agreement with Jackson Communications as outlined in the attached memorandum – **Exhibit P**
- S. Authorization for Police Department to renew and execute the annual support agreement with Kologik, LLC for COPsync Software as outlined in the attached memorandum – **Exhibit Q**
- T. Accept quotes for Indian Pine Lift Station Rehab project and authorize the Water and Sewer Department to award the job to Scoggins Pump Repair as the lowest and best quote – **Exhibit R**
- U. Accept quotes for the purchase of wide area mowers and authorize the Parks and Recreation Department to award the purchase to Jerry Pate Turf & Irrigation - **Exhibit S**
- V. Acknowledge receipt of and accept Grant Closeout Letter dated December 31, 2018 from Federal Aviation Administration for AIP Grant Number 3-28-0046-023-2015, Bruce Campbell Field – **Exhibit T**
- W. Approval of and authorization for Mayor to execute letter to MS Department of Transportation (MDOT) regarding pavement markings on Highway 51 and Highway 463 – **Exhibit U**
- X. Authorization for the placement of a three-way stop sign at the intersection of Galleria Parkway and Fontanelle Subdivision based on the attached letter of request from Fontanelle-City Liaison Committee – **Exhibit V**
- Y. Approval of and authorization for City Clerk to execute Federal Financial Reports for AIP Project No. 3-28-0046-025-2018, AIP Project No. 3-28-0046-024-2016, and AIP Project No. 3-28-0046-023-2016 and submit them to the Federal Aviation Administration (FAA) – **Exhibit W**

- Z. Authorization for Sydney Byram, Building Permits Clerk to attend the International Residential Code 2015 Conference in Jackson, Mississippi on February 19, 2019 - **Exhibit X**
- AA. Approval of and authorization for Mayor to execute the Storm Water Annual Report for submission to the MS Department of Environmental Quality – **Exhibit Y**


Alderman Hudgins seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

At this time, Mayor Hawkins Butler accepted a letter from Mr. Bruce Bartley, a member of the Planning and Zoning Commission, requesting a leave of absence from that Committee, until after his upcoming race for a seat in the Mississippi State Legislature. This letter is attached hereto and incorporated herein as **Exhibit Z**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Tatum made the motion to adjourn, seconded by Alderman Jacobs and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.

  
Mayor Mary Hawkins Butler

Attest:

  
Susan B. Crandall, City Clerk