

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

January 17, 2023

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, January 17, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Pat Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Boy Scout Jacob Caudell and the Pledge of Allegiance led by Boy Scout James Parmley, the meeting proceeded as follows:

PRESENTATIONS TO BOY SCOUT TROOP 15 AND MADISON CENTRAL AQUA JAGS

Mayor Hawkins Butler welcomed members of Boy Scout Troop 15 and commended them for their Community Service at the Simmons Arboretum where members worked with Boy Scout Wilson Caudell in completion of his Eagle project, to make improvements to the Arboretum including the rebuilding of the bridge. Each Scout member was presented with a Certificate of Recognition.

Also welcomed to the meeting, were members of the Madison Central Swim Team. These coaches and members were recognized with Certificates of Recognition for their achievement as the MSHAA State Champions for 2022.

A list of all Scout members and Swim Team members is attached hereto as **Exhibit A**.

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:**
 - 1. Minutes of First Regular Board Meeting – January 3, 2023
- B. Approve Claims Docket – Exhibit B**
 - 1. Computer Checks
Checks: 4080-4200
 - 2. Manual Checks/EFTs/VOIDs
Checks: 4075-4079
 - 3. Payroll Checks
Checks: 1400-1409; EFTs: 22625-22840 – 01/13/2023
Manual/Disbursement Checks: 1410-1412 – 01/13/2023
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**
 - 1. Authorization to hire Austin Spencer to the position of full-time Firefighter effective January 18, 2023
 - 2. Accept Oath of Office for Police Officer Da'Varius Jackson
 - 3. Accept Oath of Office for Police Officer Kobe Mitchell

4. Authorization to hire Luke Armstrong as full-time Police Officer effective January 18, 2023
5. Authorization to hire Jessica Fant as full-time Police Dispatcher /Deputy Court Clerk effective February 15, 2023
6. Authorization to hire Bruce Morris as Parks Department Laborer effective January 18, 2023
7. Authorization to rehire Quincy Williams as Street Department Laborer effective January 18, 2023
8. Authorization to hire Landon Brazil as full-time Firefighter effective January 18, 2023
9. Accept Oath of Office for Police Officer Edward Steed
10. Accept resignation of Kirby Wilson effective January 31, 2023
- D. Authorization to purchase one (1) K-9, "Rip" and associated equipment as outlined in the attached memorandum – **Exhibit D**
- E. Accept the following Proofs of Publication: (*Madison County Journal*) – **Exhibit E**
 1. Advertisement for Bids – Depository Bids
 2. RFP for Engineering Services – Water Infrastructure Program
- F. Approve Depository Bids as follows: BankFirst, Origin Bank, Trustmark National Bank – **Exhibit F**
- G. Approval of and authorization to execute Rental Agreement with Pitney Bowes for postage meter at City Hall – **Exhibit G**
- H. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from MS Christian Living magazine – **Exhibit H**
- I. Accept Monthly Departmental Reports: - **Exhibit I**
 1. Administration & Finance – Financials, December 2022
 2. Police Department – November 2022
- J. Authorization to remove items from Fire and Police Department inventory as outlined in the attached memoranda – **Exhibit J**
- K. Approval of travel to Meridian, MS for Firefighter Austin Wallace to attend Search and Rescue Training class on February 5-10, 2023 – **Exhibit K**
- L. Approval of and authorization for Police Department to execute Memorandum of Understanding (MOU) between the City of Madison Police Department and the United States Postal Inspection Service (USPIS) – **Exhibit L**
- M. Authorization for Police Department to renew maintenance agreement with RP Power for the generator at the Madison Justice Complex – **Exhibit M**
- N. Accept quotes and authorize the Police Department's purchase of emergency lighting equipment for a 2023 Chevrolet Tahoe from Jackson Communications as lowest and best quote – **Exhibit N**
- O. Authorization to submit letter of request to MS Department of Transportation for time extension for completion of work related to MDOT Project MM-0046-0821 at Bruce Campbell Field – **Exhibit O**
- P. Approval of and authorization to execute proposal from Allen Engineering and Science for the City of Madison Phase II Stormwater Program Implementation – 2023 – **Exhibit P**
- Q. Accept quotes for the purchase of a spare sewage pump for the Tisdale Lift Station and award to Scoggins Pump Repair as lowest and best quote – **Exhibit Q**
- R. Accept Altec Service Group as the sole source vendor for repairs to AT37G Bucket Truck – **Exhibit R**
- S. Authorization for Parks & Recreation Department to declare one (1) Omnispin playground equipment (#00064378) as surplus property and to dispose of it as appropriate – **Exhibit S**
- T. Resolution to Authorize Submittal of an Application to the Mississippi Department of Environmental Quality for Water Supply and Storage Improvements Project, to Designate Authorized Representatives to Act on Behalf of the Applicant in an Official Capacity and for Related Purposes – **Exhibit T**
- U. Award Bid and Authorize Execution of an Agreement with Pickering Inc. for Engineering Services in Connection with the Mississippi Department of Environmental Quality Municipality and County Water Infrastructure Grant Program – **Exhibit U**
- V. Resolution to Authorize Submittal of an Application to CMPDD for the Transportation Alternatives Grant – **Exhibit V**

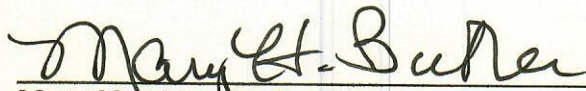
- W. Authorize an Agreement between the City of Madison and the Madison County School District contingent on final review of City Attorney – **Exhibit W**
- X. Authorize Submittal of LPA Forms in Connection with the Traffic Signals on Highland Colony at Madison Central Drive and Lake Castle Drive – **Exhibit X**
- Y. Resolution to Authorize Purchase of Furniture – **Exhibit Y**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

ENVIRONMENT AND DESIGN DEPARTMENT – ARCHITECTURAL RENDERING AND BUILDING PERMIT FOR 2064 MAIN STREET – Approved

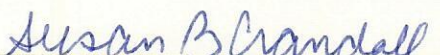
On behalf of Owner, Todd Carter and Architect, Belinda Stewart, Director of Environment and Design Alan Hoops presented the architectural rendering for improvements to property located at 2064 Main Street. He asked for a motion to approve the architectural design and issue a building permit for this project contingent upon all working through all design details. The motion was made by Alderman Jarvis, seconded by Alderman Tatum and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Bowering made the motion, seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.



Mary Hawkins Butler, Mayor

Attest:



Susan B. Crandall, City Clerk