

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

January 18, 2022

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The SECOND regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, January 18, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Tawanna Tatum, Pat Peeler, Janie Jarvis, Paul Tankersley, Alderman Michael Hudgins was present by telephone, Alderman Sandra Strain was absent. City Clerk/Director of Finance and Administration Susan Crandall, City Attorney Chelsea Brannon was present by telephone.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Jarvis, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Jarvis made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:
 - 1. Minutes of First Regular Board Meeting – January 4, 2022
 - 2. Planning & Zoning Minutes, December 13, 2021
- B. Approve Claims Docket
 - 1. Computer Checks
Checks: 234 - 362
 - 2. Manual Checks
Check: 233
 - 3. Payroll Checks
Checks: 35396 - 35406 ; EFTs: 17616 - 17828 , 1/14/2022
Manual/Disbursement Checks: 35407 - 35410, 1/14/2022
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:
 - 1. Hire Cory C. Freeman, Jr. as Police Officer effective January 19, 2022
 - 2. Hire Clint J. Ford as Police Officer effective January 19, 2022
 - 3. Approve Office Keith L. Wheatley to be placed on military leave,
January 9 – February 25, 2022
- D. Accept the following monthly departmental reports:
 - 1. Police Department – November 2021
 - 2. Public Works – December 2021
 - 3. Fire Department – December 2021
- E. Accept the following Proofs of Publication:
 - 1. Variance Application – Shelley and Patrick Floyd (accessory building height) *Journal & Herald*
 - 2. Variance Application – Shelley and Patrick Floyd (accessory building square footage increase) *Journal & Herald*
 - 3. Variance Application – Mike and Janie Jarvis (front yard setback decrease in Old Madison Station District); *Journal & Herald*
 - 4. Variance Application – Diana Entrekin Trust (accessory building height) *Journal & Herald*
 - 5. Variance Application – Diana Entrekin Trust (number of accessory buildings) *Journal & Herald*

- F. Authorize the Mayor to sign the Application for Special Park Use Permit (identify trees to remove)
- G. Approve and authorize the Mayor to sign financial documents related to Federal Aviation Administration (FAA) project 3-28-0046-030-2021 (Forms SF-271 and SF425)
- H. Authorize Fire Department to remove from inventory equipment no longer serviceable and properly dispose of equipment
- I. Approve and authorize Fire Department to renew annual maintenance contract to service medical equipment with Stryker Medical Corporation
- J. Approve Lt. Ian Bennett to travel to Meridian, MS to AAIR and FUNSAR training March 27 – 29 and April 10 – 15, 2022
- K. Approve Police Department Training Calendar for January – March 2022
- L. Approve William Hall, Robert Touchstone, and Marcus Sanders to attend Power Panel Inspection Training class, February 25, 2022 at Hinds Community College, Pearl, MS
- M. Approve Sage Advice, Inc. Consulting Agreement
- N. Approve Public Works Director Dexter Shelby and Carl Hartzog to attend the MsRWA & MS State Department of Health Water Certification Short Course, Raymond, MS, February 28 – March 3, 2022
- O. Authorize Police Department to obtain all appropriate signatures for applying and if awarded signatures for accepting the FY 2023 Highway Safety Grant
- P. Authorize to purchase ELSAG-ALPR; funded through Homeland Security Grant; sole source item
- Q. Approve and authorize the Mayor to sign financial documents related to Federal Aviation Administration (FAA) project 3-28-0046-027-2020 (Forms SF-271 and SF425)
- R. Approve Lease-Purchase documents for BankFirst upon final review
- S. Authorize appropriate personnel to sign the Hoy Road Reimbursement Packet #4
- T. Approve AIP Grant Oversight Risk Assessment

Alderman Peeler seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

3. COMMUNITY DEVELOPMENT

A. PUD Amendment – Reunion, *Approved*

Ms. Guyton presented the request to amend the Reunion Planned Unit Development on behalf of Keith Kent. The petition is to remove the undeveloped land from the Reunion PUD and establish the Mannsdale PUD as allowed by the Zoning Ordinance. The property is approximately 247.06 acres to be removed for the Reunion PUD, located on the south side of Reunion Parkway, abutting Ingleside Subdivision. Zoned PUD (RE-B). It was recommended for approval by the Planning and Zoning Commission. Alderman Jarvis made the motion to approve the amendment. After a second by Alderman Peeler and unanimous vote, Mayor Pro Tempore Bowering declared the motion approved. Documentation relevant to this matter is attached hereto and incorporated herein as **Exhibit “__”**.

B. Site Plan – BMHCC Boldt Madison POB Medical Building

Ms. Guyton presented Site Plan for the BMHCC Medical Building on behalf of applicant Dean & Dean Associates, representing owners Baptist Circle Properties, LLC. Property located on a 6.7-acre tract just south of Primos Restaurant, parcel number 071A-12A-011/02.00. Zoned C-3 (Major Thoroughfare Commercial District). In addition to approve the architectural design and to issue a building permit. It was recommended for approval contingent on staff notes and signage approval. Alderman Tankersley made a motion to approve the site plan, issue a building permit, and approve the architectural design contingent on staff notes and signage approval. Alderman Jarvis seconded the motion which was approved unanimously. Mayor Pro Tempore declared the motion carried. Documentation relevant to this matter is attached hereto and incorporated herein as **Exhibit “__”**.

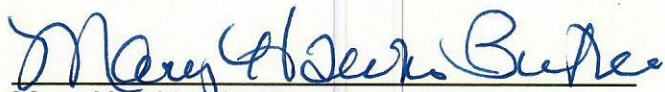
C. Public Hearing – The Bridal Path - Front yard setback from 30 feet to 10 feet - (2022-0001V)

Alderman Jarvis recused herself for this matter. It was determined a public hearing in front of the Mayor and Board was not needed; a public hearing was held in front of the Planning and Zoning Commission. Ms. Guyton presented a variance request to allow for a front yard setback decrease from 30 feet to 10 feet in the O-M (Old Madison Station District) on behalf of applicant Dean & Dean Associates, representing owners Mike and Janie Jarvis. The property is located on a 2.12-acre tract on the east corner of Highway 463 and Main Street (across from Half Shell Oyster House), parcel number 072C-08C-064/01.00. Zoned O-M (Old Madison Station District). Ms. Guyton recommend approval for the setback. Alderman Tankersley made a motion to approve the request. Upon a second by Alderman Peeler and unanimous of approval of those board members present, the motion was approved. Mayor Pro Tempore declared the motion carried. Alderman Jarvis was not present to discuss or vote on this matter. Documentation relevant to this matter is attached hereto and incorporated herein as **Exhibit “__”**.

D. Site Plan – The Bridal Path

Alderman Jarvis recused herself for this matter. Ms. Guyton presented Site Plan for the Bridal Path on behalf of applicant Dean & Dean Associates, representing owners Mike and Janie Jarvis. Property located on a 2.12-acre tract on the east corner of Highway 463 and Main Street (across from Half Shell Oyster House), parcel number 072C-08C-064/01.00. Zoned O-M (Old Madison Station District). The applicant is also requesting approval of architectural design and to issue a building permit. Ms. Guyton recommended approval of the request. Alderman Tankersley made a motion to approve the site plan, issue a building permit, and approve the architectural design. After a second by Alderman Peeler and unanimous approval of the board members present, Mayor Pro Tempore declared the motion carried. Alderman Jarvis was not present to discuss or vote on this matter. Documentation relevant to this matter is attached hereto and incorporated herein as **Exhibit “__”**.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned Alderman Tankersley made the motion, seconded by Alderman Peeler and unanimously approved for those members present. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk