

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

January 19, 2021

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, January 19, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Ken Jacobs, Paul Tankersley, Michael Hudgins, Guy Bowering and Sandra Strain, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Aldermen Tawanna Tatum and Patricia Peeler and City Attorney Chelsea Brannon were present by telephone.

Mayor Hawkins Butler called the meeting to order after a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Strain, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. First Regular Board Meeting – January 5, 2021
- B. Approve Claims Docket – Exhibit A**
 - 1. Computer Checks
Checks: 129509-129645
 - 2. Manual Checks
Checks: 129502
 - 3. Payroll Checks
Voided Manual Checks: 34872-34875
Manual Payroll Check: 34876 -12/18/2020
Checks: 34877-34888; EFTs: 12252-12446 – 01/15/2021
Disbursement Checks: 34889-34894 – 01/15/2021
- C. Accept monthly department reports: - Exhibit B**
 - 1. Administration & Finance – Financials through November 2020
 - 2. Fire Department – December 2020
 - 3. Police Department – November 2020
 - 4. Public Works – December 2020
- D. Accept the following proofs of publication: - Exhibit C**
 - 1. Advertisement for Bids: Legal Advertisements (*Herald & Journal*)
- E. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit D**
 - 1. Accept resignation of Jonathan Chisolm, Firefighter effective January 16, 2021
 - 2. Accept resignation of Chase Rivers, Firefighter effective January 19, 2021
 - 3. Authorization to hire George Dill to the position of Firefighter effective January 20, 2021
 - 4. Authorization to hire Xavier Redmond for the position of Patrol Officer effective February 1, 2021
 - 5. Authorization to hire Ashley Roberson as full time Police Dispatcher/Deputy Court Clerk effective February 1, 2021
 - 6. Accept resignation of David Potvin, Police Officer effective January 24, 2021
 - 7. Accept Oath of Office for Alderman-at-Large Sandra Strain

8. Accept Order 015-010 for deployment of Robert C. Reid, Police Officer to inauguration detail in Washington, DC for the period of January 13, 2021 – January 31, 2021
9. Accept appointment of Loreleigh C. Phillips, Attorney-at-Law, as Environmental Court Prosecutor
- F. Authorization for Fire Inspection Kevin Miller to attend training at the National Fire Academy in Emmitsburg, Maryland on July 25-30, 2021
- G. Approval of Police Department Training Calendar for January – March 2021 – **Exhibit E**
- H. Authorization to rescind quote from Lawmen Supply Company and approve new quote and award of purchase to SRT Supply Company for eight (8) Peltar headsets as outlined in the attached memorandum – **Exhibit F**
- I. Authorization for Police Department to proceed with Uniti Fiber internet upgrade project as outlined in the attached memorandum – **Exhibit G**
- J. Accept quotes and authorize Police Department to purchase and install automatic access door lock system replacement parts from Communication Technologies as outlined in the attached memorandum and quote – **Exhibit H**
- K. Approval of and authorization for Mayor to execute Annual SWPPP Evaluation Form (for Industrial Stormwater Activity) for Bruce Campbell Field – **Exhibit I**
- L. Approval of and authorization for Mayor to execute NPDES Phase II Stormwater Program 2020 Annual Report – **Exhibit J**
- M. Acknowledge no bids received for legal advertisers request for bids; and award bid for publication of legal notices to Madison County Journal and authorize supplemental publication of notices in the Madison County Herald to ensure widest possible dissemination of matters of public interest
- N. Approval of and authorization for Mayor to execute Consulting Agreement with Sage Advice, Inc effective January 1, 2021 through December 31, 2021 – **Exhibit K**
- O. Accept resignation letter from Municipal Election Commissioner Lois Cooper – **Exhibit L**
- P. Appointment of Michael Gandy, Lori Godwin, Steve Morris, Kyle Smith, and Kathy Sue Wells to the City of Madison Election Commission
- Q. Approval of Baptist Health Systems multipurpose walking trail as outlined in the attached map – **Exhibit M**
- R. Approval of and authorization for Mayor to execute Professional Services Agreement with Julia R. Hodges, LLC for services related to the 2021 Municipal Election – **Exhibit N**
- S. Approval of and authorization for Mayor to execute Engagement Letter with Jones Walker, LLP for Professional Legal Services – **Exhibit O**
- T. Authorization to resurface roads in North Place Subdivision: North Place Drive, Azalea Circle, North Azalea Drive, Hawthorne Drive, Hawthorne Cove; award to 12-month bid contractor for in-place asphalt and cold milling – Adcamp, Inc. and 12-month bid contractor for concrete services – Steve Chisholm, LLC – **Exhibit P**
- U. Authorization to repair sidewalks and raise curb at 260 Woodland Drive; award to 12-month bid contractor for concrete services – Steve Chisholm, LLC – **Exhibit Q**

Alderman Hudgins seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Jacobs made the motion to adjourn, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


 Mary Hawkins Butler, Mayor

Attest:


 Susan B. Crandall, City Clerk