

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

January 2, 2024

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, January 2, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Strain, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices: - **Exhibit A**
 - 1. Notice of Special Called Meeting – December 22, 2023
- B. Approve Claims Docket – **Exhibit B**
 - 1. Computer Checks
Checks: 8001-8103
 - 2. Manual Checks/EFTs
Checks: 7999-8000
 - 3. Payroll Checks
Checks: 1784-1794; EFTs: 28463-28686 – 12/29/2023
Disbursement/Manual Checks: 1795-1799 – 12/29/2023
Checks: 1800-1803; EFTs: 28687-28695 – 12/31/2023
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Accept the following Oaths of Office:
 - Christopher Brogdon, Police Department Intelligence Analyst
 - Eric Mallery, Police Department Investigator
- D. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Miss Mississippi Corporation for ad sponsorship of Miss America's Teen – **Exhibit D**
- E. Accept the following proofs of publication (*Madison County Journal*): - **Exhibit E**
 - 1. Advertisement for Bids – Signal Installation & Intersection Improvements
 - 2. Public Notice – Variance for West Side Yard Setback, Phillips
 - 3. Public Notice – Variance for East Side Yard Setback, Phillips
 - 4. Public Notice – Variance Accessory Building Height, Emrick
 - 5. Public Notice – Variance for Accessory Structure, Emrick
 - 6. Public Notice – Variance for Two Accessory Structures, Emrick
- F. Authorization for Police Department to remove items from inventory as outlined in the attached memorandum – **Exhibit F**
- G. Accept quotes and authorize Police Department to purchase upfitting equipment from Jackson Communications as lowest and best quote – **Exhibit G**

- H. Authorization for Code Enforcement Officer Steve Greenough to attend MS Association of Code Enforcement (MACE) Conference in Meridian, MS on February 16, 2024 – **Exhibit H**
- I. Approve Right-of-Way Maintenance Agreement with Madison Management, LLC – **Exhibit I**
- J. Adopt Resolution Declaring State of Emergency in response to the Extreme Drought and Subsequent Infestation of Invasive, Damaging Beetles Resulting in Widespread Damage to Trees and Requesting Emergency Assistance – **Exhibit J**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

EXECUTIVE SESSION – PERSONNEL MATTER

Mayor Mary Hawkins Butler requested a motion to enter into a Closed Session to determine if an Executive Session would be appropriate. Alderman Jarvis made the motion, seconded by Alderman Tankersley and unanimously approved by all Board members. The Mayor declared the motion carried and requested that the public vacate the room.

After brief discussion, it was determined that an Executive Session would be appropriate for discussion of a personnel matter. The public was invited to return to the room to hear the motion as follows: Alderman Strain moved to go into Executive Session for the purpose of discussing a personnel matter. Alderman Tankersley seconded the motion. The vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and once again asked that the room be vacated.

Upon conclusion of discussion, Mayor Hawkins Butler asked for a motion to end the Executive Session. Alderman Bowering made the motion, seconded by Alderman Tankersley and unanimously approved by all Board members. Mayor Hawkins Butler declared the motion carried. An additional motion was made by Alderman Bowering to accept the resignation of Community Partners Director, Amy Cummins effective immediately. The motion was seconded by Alderman Tankersley and unanimously approved by all Alderman. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk

