

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**January 3, 2023**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, January 3, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Pat Peeler, Janie Jarvis, Paul Tankersley, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Administrative Assistant Janet Danks. Aldermen Tawanna Tatum and Mike Hudgins were both absent.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Tankersley the meeting proceeded as follows:

**DEPOSITORY BIDS – CALENDAR YEARS 2023 AND 2024**

City Clerk/Director of Finance and Administration Susan Crandall presented all depository bids received by the published deadline. After brief discussion, the motion was made by Alderman Bowering to take the matter under advisement. That motion was seconded by Alderman Jarvis and unanimously approved by all Aldermen present. Mayor Hawkins Butler declared the motion carried. These bids are attached hereto and incorporated herein as **Exhibit A**.

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Strain made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:
  - 1. Minutes of Second Regular Board Meeting – December 20, 2022
- B. Approve Claims Docket – **Exhibit B**
  - 1. Computer Checks  
Checks: 3952-4074
  - 2. Manual Checks/EFTs/VOIDs  
Checks: 3945-3951  
Void Checks: attached list (*December 2022*)
  - 3. Payroll Checks  
Checks: 1383-1396; EFTs: 22404-22624 – 12/30/2022  
Manual/Disbursement Checks: 1382, 1397-1399 – 12/30/2022
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
  - 1. Accept Oath of Office for Police Officer Skyler Burks
  - 2. Authorization to hire Da'Varius Jackson as full-time Police Officer effective January 4, 2023
  - 3. Authorization to hire Kobe Mitchell as full-time Police Officer effective January 13, 2023
  - 4. Authorization hire Edward Steed as full-time Police Officer effective January 16, 2023
  - 5. Accept resignation of Police Dispatcher Daniel Rawson effective January 6, 2023
  - 6. Authorization to hire Thomas Simmons as Laborer in the Streets & Maintenance Department, effective January 5, 2023

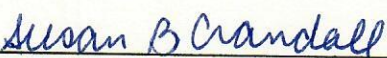
- D. Approval of and authorization for Mayor to execute Maintenance Service & Supply Agreement with Advantage Business systems for Toshiba eStudio 6516AC copier – **Exhibit D**
- E. Approval of and authorization for Mayor to execute Consulting Agreement with Sage Advice, Inc. – **Exhibit E**
- F. Authorization for Parks & Recreation Director Cole Smith and Parks & Recreation Assistant Director Chris Neel to attend the MS Recreation & Parks Association Spring Leadership Summit in Richland, MS on March 8-9, 2023 – **Exhibit F**
- G. Authorization for Parks Department to declare as surplus, remove from inventory, and dispose of old Christmas decorations as outlined in the attached list – **Exhibit G**
- H. Approval of and authorization for Parks & Recreation Director Cole Smith to submit Quarterly Progress Report to the MS Department of Wildlife, Fisheries, and Parks for the Liberty Park Playground Improvements – **Exhibit H**
- I. Authorization for Police Department to purchase five (5) Motorola M500 in-car cameras with five (5) Motorola V300 body cams from Motorola Solutions as sole source vendor/manufacturer – **Exhibit I**
- J. Accept quotes and authorize Police Department to purchase one (1) 2023 Chevrolet Tahoe fleet vehicle from Cannon Motors of MS as lowest and best quote – **Exhibit J**
- K. Accept quotes and authorize Police Department to purchase one (1) 2023 Chevrolet Tahoe replacement vehicle from Cannon Motors of MS as lowest and best quote – **Exhibit K**
- L. Authorization for Police Department to remove items from inventory as outlined in the attached memorandum – **Exhibit L**
- M. Approve Police Department Training and Travel calendar for the period of January April 2023 – **Exhibit M**
- N. Approve letter sent to Madison County in connection with the Cooperation Agreements for Paving in the City of Madison and authorize the Mayor, or her designee, to submit and execute any documents necessary to effectuate the terms of the Agreement – **Exhibit N**
- O. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from MS Wheelchair Mississippi Foundation – **Exhibit O**
- P. Interlocal Cooperation Agreement Between Madison County, Mississippi and the City of Madison, Mississippi Relating to MPO Construction Activities at Bozeman Road in the City of Madison – **Exhibit P**
- Q. Approve Grinder Pump Policy – **Exhibit Q**
- R. Award quote to Gill Fence, LLC for fencing project on Rice Road – **Exhibit R**
- S. Declare the Sweeper truck as surplus property and authorize to send to auction – **Exhibit S**

Alderman Peeler seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Strain and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

  
 Mary Hawkins Butler, Mayor

Attest:

  
 Susan B. Crandall, City Clerk