

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

October 15, 2019

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, October 15, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering and Warren Strain, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Tawanna Tatum was absent.

Mayor Hawkins Butler called the meeting to order. After the invocation led by Alderman Ken Jacobs and the pledge led by Alderman Strain, the meeting proceeded as follows.

Mayor Hawkins Butler welcomed new Chelsea Brannon to her first Board meeting as the new City Attorney.

ADMINISTRATION – CONSENT AGENDA - Approved

Concerning the Consent Agenda, there were no items removed for the discussion and the motion was made by Alderman Hickok to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:
 - 1. First Regular Board Meeting – October 1, 2019
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks
124728-124912
 - 2. Manual Checks
124725-124727
 - 3. Payroll Checks
Checks 34047-34065; EFTs 5335-5535 – 10/11/19
Disbursement Checks: 34066-34070
- C. Accept the following proofs of publication: - **Exhibit B**
 - 1. Resolution Adopting Revised FY19 Budget and FY20 Budget (*Herald and Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Accept Oath of Office for Police Officer Britt Thomas
 - 2. Accept resignation of James Blakely Brooks, Street Department Laborer effective 11/01/2019
 - 3. Authorization to hire Tyjuan J. Edmond as Street Department Laborer effective October 16, 2019
 - 4. Authorization to hire Cooper Wells as part-time/seasonal employee for the Parks Department effective October 16, 2019
 - 5. Authorization to extend military leave-of-absence for Police Officer Andrea Lacy Gray from October 23, 2019 to November 17, 2019
- E. Approval of and authorization for Mayor to execute the Memorandum Of Understanding Between The Pearl River Valley Water Supply District And The City of Madison, Mississippi Regarding Hearn Creek Rehabilitation Project subject to staff notes and review – **Exhibit D**
- F. Approval of and authorization for Mayor to execute letter to Madison County Board of Supervisors requesting the property in the City limits of Madison along

North Old Canton Road to be removed from the South Madison County Fire Protection District – **Exhibit E**

- G. Rescind six-month suspension given to Watkins Roofing Company as approved at the October 1, 2019 Board meeting
- H. Approval of and authorization for Mayor to execute Pay Estimate #2 for Hemphill Construction Company, Inc. for the Quail Run Subdivision Low Pressure Sewer System project – **Exhibit F**
- I. Accept quotes and grant approval for Public Works Department to rehab Lift Station 21 at Hoy and Tisdale, and award to Hemphill Construction Company as lowest and best quote – **Exhibit G**
- J. Reaffirmation of approval of appraisal to be conducted by Casey W. Wingfield as outlined on October 1, 2019 Board minutes and to provide correction of property description to Madison County Tax Parcel: 072C-07D-036/02.00 –L-Bar,LLC , 8.495 acres of land situated in the southeast quadrant of Poore's Pass and Welch Farms Road
- K. Accept quotes for the Fire Department's purchase of Multi-Force Door (Forcible Entry Door Simulator) and approve award of purchase to Firehouse Innovations Corp. as lowest and best quote – **Exhibit H**
- L. Authorization for Police Department to remove three (3) computer monitors from inventory as outlined on the attached memorandum – **Exhibit I**
- M. Approval of and authorization for Police Department to apply for and obtain appropriate signatures for Firehouse Subs Public Safety Foundation Grant and Target Public Safety Grant – **Exhibit J**
- N. Accept quotes for Police Department's purchase of two (2) long rifle scopes and two (2) scope rings and approve award of purchase to Deep South Tactical as lowest and best quote – **Exhibit K**
- O. Approval of Police Department's Travel and Training calendar for the period of October 15, 2019 – January 29, 2020 – **Exhibit L**
- P. Approval of and authorization for Mayor to execute Public Depositor Annual Reports for Origin Bank and Trustmark National Bank for submission to the MS State Treasurer's office – **Exhibit M**
- Q. Authorization for Chris Pace to travel to Southaven, Mississippi on October 9, 2019 for LPA training
- R. Authorize the execution of a Purchase Agreement in the same or substantially the same form as attached for Parcel 072C-07D-036.2 (L-Bar, LLC-Lundy Property) and to further authorize the City Attorney to proceed with obtaining any documents necessary to effectuate the purchase of the property – **Exhibit N**
- S. Authorization and approval for Water Department to dispose of one (1) Toshiba e-Studio 2040c copier (W-777) – **Exhibit O**
- T. Approval of and authorization for City Clerk to execute Maintenance Service & Supply Agreement for a Toshiba eStudio 3515A copier with Advantage Business Systems for the Street Department – **Exhibit P**
- U. Accept quotes for Police Department's purchase of AFIS Compatible Fingerprint System and approve award of purchase to AD&S, Inc. as lowest and best quote – **Exhibit Q**
- V. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from St. Anthony Catholic School for the Starry Night Gala – **Exhibit R**
- W. Approval of and authorization for Mayor to execute Proposal to hire Belinda Stewart Architects, PA to provide preliminary design services for the potential rehabilitation of the gymnasium building as a Performing Arts Center for Madison – **Exhibit S**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

DEPARTMENT OF ENVIRONMENT AND DESIGN – ARCHITECTURAL DESIGN AND BUILDING PERMIT, DENTAL CARE OF MADISON - Approved

Director of Environment and Design Alan Hoops presented the architectural design for construction of Jason Grissom's Dental Care of Madison to be located on Lot 12, Waterford Square. The motion was made by Alderman Jacobs to grant approval of the architectural design and to authorize issuance of a building permit. His motion was

seconded by Alderman Strain and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

RICHARD AND PAM NAVARI – 262 FOREST LAKE DRIVE

City Attorney Chelsea Brannon briefed the Board regarding this pending code enforcement issue, stating that the homeowners had been sent a letter of ordinance violation pursuant to their house fire which occurred in December 2018. The homeowners indicated that they were working with their insurance company and with the homeowners association, and on July 2, 2019, the Board granted approval of the temporary housing contingent upon receipt of an approval letter from their homeowners association. To date, no letter has been received.

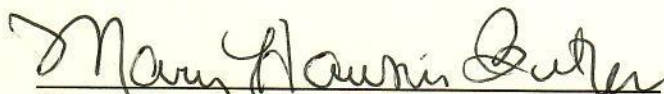
Mr. Taylor Polk, Attorney for Richard and Pam Navari addressed the Board explaining that the Navaris' have been put in a financial bind because their insurance company has not settled as quickly as they expected. He indicated that they will go back before the homeowners association on October 22, 2019 and that within 30 days, he anticipates a resolution with the homeowners association, and insurance settlement and a timeline for re-build of the home. He also indicated that ideally the Navaris would like to be able to live in the temporary housing during reconstruction of their home unless the insurance settlement provides for alternative housing. He asked for an exception to the code enforcement due to these circumstances.

City Attorney Brannon explained that the original date for code compliance had already been extended from October 1 to October 15, 2019 and that there is no matter before the Board to vote on at this time. The matter will go to environmental court through the normal process for code violations.

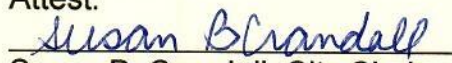
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI, ACKNOWLEDGING AND APPROVING THE SALE AND AWARD OF GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2019, OF THE MUNICIPALITY, IN THE PRINCIPAL AMOUNT OF SIX MILLION DOLLARS (\$6,000,000); AND FOR RELATED PURPOSES

Mayor Hawkins Butler presented the proposed Resolution approving the sale and award of General Obligation Public Improvement Bonds, Series 2019. She stated that the bid opening was held this afternoon with seven bids received. The lowest and best bid was received from Crews & Associates of Little Rock, Arkansas. The motion was made by Alderman Bowering to adopt the Resolution as presented. His motion was seconded by Alderman Strain and unanimously approved. Mayor Hawkins Butler declared the motion carried. A copy of the Bond Resolution is attached hereto and incorporated herein as **Exhibit T**.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion to adjourn, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mayor Mary Hawkins Butler

Attest:


Susan B. Crandall, City Clerk