

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

October 16, 2018

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, October 16, 2018 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain. City Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. After the invocation led by Alderman Ken Jacobs and the Pledge of Allegiance led by Alderman Tawanna Tatum, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA - *Approved*

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed, but it was noted by City Attorney Dale Danks that concerning Item X of the Consent Agenda, the Interlocal Agreement referenced as being approved on October 2, 2018 differs from one an amended copy presented for signature by the County's legal counsel, which includes an increase from \$2.5 million to \$2.8 million dollars.

Alderman Hickok made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes: - *Exhibit A***
 - 1. First Regular Board Meeting – October 2, 2018
 - 2. Planning & Zoning Minutes – August 13, 2018; September 10, 2018
- B. Approve Claims Docket – *Exhibit B***
 - 1. Computer Checks – *10/16/2018*
 Invoice Batch 2019-09 (120489-120670)
 - 2. Payroll Checks
 33075-33112; EFT 207-394 – *10/12/2018*
- C. Accept the following proofs of publication: - *Exhibit C***
 - 1. Public Notice – Michael & Suzanne Osborne, Variance – Lot 13, Calumet (Herald)
 - 2. Public Notice – Brown Bridges, LLC (Walter & Bobbie Blackard), Variance - 222 Timberland Terrace (Herald)
 - 3. Resolution Declaring Intent to Issue Bonds (\$1,700,000) to Finance Sewage System (Journal)
 - 4. Public Notice – Mark Utley & Ashley Utley Walker (Mary Patterson) – Property Rezoning - 1103 Highway 51 (Herald)
 - 5. Public Notice – Hearing for Proposed Amendment to Section 15.01 (PUD) of the Zoning Ordinance (Herald)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:**
 - 1. Accept termination of the following Street Department employees:
 Eric Giles (Division Manager of Construction); Antonio Harris, (Laborer); and
 Lester Yancy (Laborer) effective October 8, 2018

2. Accept resignation of Matthew Peacock, Water Department Utility Clerk effective October 5, 2018
 3. Accept resignation of Austin Ransburg, Street Department Laborer effective October 8, 2018
 4. Accept termination of Demarico Morment, Street Department Crew Leader effective October 10, 2018
 5. Authorization to hire Thomas Clark as full-time Firefighter effective October 17, 2018
 6. Authorization to hire Benjamin Hawthorne as full-time Firefighter effective October 17, 2018
 7. Authorization to hire Derrick Ware as full-time Laborer in Street Department effective October 17, 2018
 8. Authorization to hire the following full-time Patrol Officers effective October 17, 2018: Timothy Hester, David Potvin, Lee Sanders
- E. Accept quotes and award to Willoughby Painting, LLC for roofing repairs to Circle Lodge Number 538, 7454 Old Canton Road – **Exhibit E**
 - F. Accept and approve Madison Police Department list of unmarked vehicles for Fiscal Year 2019 – **Exhibit F**
 - G. Authorization for Police Department to proceed with its annual ammunition purchase at state contract pricing – **Exhibit G**
 - H. Authorization for Police Department to renew its Memorandum of Understanding (MOU) with the U. S. Marshall's Office, Gulf Coast Regional Fugitive Task Force – **Exhibit H**
 - I. Authorization for the Police Department to proceed with the purchase of two (2) replacement long guns for the SRT Unit based on approval and award of the low quote to Deep South Tactical – **Exhibit I**
 - J. Authorization for the Police Department to accept grant award from the Bullet Proof Partnership of the Department of Justice - **Exhibit J**
 - K. Authorization for the Police Department to renew its annual maintenance and software support contract for the Cellbrite system – **Exhibit K**
 - L. Acknowledge recommendation of the Hoy Road Improvement Project Acquisition Consultant Don McLemore and make a determination that a \$1,400.00 increase adjustment (less than 10%) to the revised EJC of \$14,400.00 is reasonable, prudent and in the public interest for Parcel Number 005-00-00-W,T (Victoria Park Homeowners Association) and authorize Don McLemore to tender the counter offer of \$15,800.00 ". – **Exhibit L**
 - M. Authorization for Fire Department to purchase one (1) Toshiba eStudio 3505AC copier from Advantage Business Systems, State Contract #8200038146 – **Exhibit M**
 - N. Authorization for Police Department to proceed with the purchase of Fiscal Year 2019 unmarked vehicles at state contract pricing – **Exhibit N**
 - O. Approval of Police Department training and travel calendar for the period of October - November 2018 – **Exhibit O**
 - P. Approval of and authorization for Mayor to execute Public Depositor Annual Reports for Origin Bank and Trustmark National Bank for submission to the MS State Treasurer's Office – **Exhibit P**
 - Q. Authorization for Public Works Department to advertise for six-month bids
 - R. Accept quotes for manhole rehabilitation project in Stonegate Subdivision and award to Mitchell Contracting, Inc. – **Exhibit Q**
 - S. Accept quotes for manhole rehabilitation project on St. Augustine Drive and award to Mitchell Contracting, Inc. – **Exhibit R**
 - T. Approval of special event and associated expenditures for Tractors, Trucks & Big Stuff to be held on November 10, 2018 – **Exhibit S**
 - U. Authorization for Special Events Coordinator Brittany Mayfield to attend the 2019 Municipal Special Events Summit in Raleigh, North Carolina on January 30 – February 1, 2019
 - V. Adopt Resolution Authorizing Termination of Existing Adcamp, Inc. Purchase Orders Previously issued Under the Contract Ending June 30, 2018 – **Exhibit T**
 - W. Adopt Resolution Finding Emergency Circumstances, Ordering the Closure of the Bridge Located at Tidewater Lane over Culley Creek, and Authorizing Immediate Remedial Action, Without Necessity of Competitive Bids, Pursuant to Mississippi Code Section 21-35-19 and Mississippi Code Section 31-7-13(k) – **Exhibit U**

- X. Adopt Resolution Authorizing Director of Public Works to Proceed With Certain Street Improvements Pursuant to the Interlocal Cooperation Agreement Between Madison County, Mississippi, and the City of Madison, Mississippi Regarding the Funding of Certain Street Improvements in the City of Madison – **Exhibit V**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

DEPARTMENT OF COMMUNITY DEVELOPMENT – SITE PLAN, CHICK-FIL-A EXTERIOR MODIFICATIONS - *Approved*

Community Development Director Kianca Stringfellow and Director of Environment and Design Alan Hoops presented the request of Chick-fil-A for site plan and elevations approval for exterior modifications to their existing restaurant to include a 123 square foot addition on the south side of the building. Ms. Stringfellow indicated that this request had been recommended for approval by the Planning and Zoning Commission. Alderman Strain made the motion to grant approval contingent upon review and approval by Mr. Hoops. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit W**.

DEPARTMENT OF COMMUNITY DEVELOPMENT – SITE PLAN, EASTWOOD POOL & PAVILION - *Approved*

Community Development Director Kianca Stringfellow presented the request Eastwood Subdivision for site plan approval for their neighborhood pool and pavilion. It was noted that the Planning and Zoning Commission had recommended approval of the request, that the residents are in favor of the plan, and that no one currently lives next door to the site. Alderman Hickok made the motion to grant approval, seconded by Alderman Jacobs, and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit X**.

DEPARTMENT OF COMMUNITY DEVELOPMENT – SITE PLAN, LA GRANGE (EVENT BARN) - *Approved*

Community Development Director Kianca Stringfellow presented the request McCrory and Associates on behalf of Karla Collins for site plan approval for the La Grange Event Barn to be located on Crawford Street across from the Rosa Scott Middle School. It was noted that this plan will include construction of a 3,128 square foot events facility and that the Planning and Zoning Commission recommend approval of the site plan.

Ms. Sandra Taylor, a resident of the neighboring Rosa Scott Subdivision asked if the proposed hours of operation of the events facility are known at this time. Mayor Hawkins Butler stated that this information is not yet available. She advised Ms. Taylor that if she would like to view the plan, she would be welcome to do so by contacting Ms. Stringfellow.

With no further discussion, Alderman Strain made the motion to approve the site plan as presented, seconded by Alderman Tatum and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit Y**.

COMMUNITY DEVELOPMENT DEPARTMENT – AMENDMENT TO ZONING ORDINANCE SECTION 15.01 – PLANNED UNIT DEVELOPMENTS – *Approved*

Ms. Stringfellow explained that this proposed amendment to Section 15.01 of the zoning ordinance would include a provision to allow for segregation for development of new Planned Unit Developments (PUD). She stated that the Planning and Zoning Commission had recommended approval of the amendment. Alderman Bowering made the motion to grant approval as presented, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried. A copy of this amendment is attached hereto and incorporated herein as **Exhibit Z**.

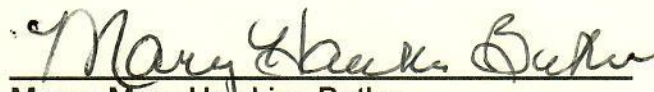
PUBLIC WORKS DEPARTMENT – Approved

Public Works Director Jim Marler presented the final plats for Madison Baptist Campus, Phase 1 and Phase 2 and asked for Mayor and Board approval. Alderman Hickok made the motion to grant approval, seconded by Alderman Strain. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried.

Before adjourning the meeting, Mayor Hawkins Butler welcomed Troop 15 Scout member, Pranay Yerra, who was attending the meeting in partial fulfillment of the requirements to earn his Citizenship in the Community merit badge.

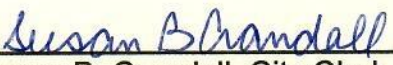
Also welcomed to the meeting were Mississippi College social work students, Madeline Beard and Courtney Touchton, who were working on a project concerning goals and value of the community.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the Board meeting adjourned. Alderman Jacobs made the motion, seconded by Alderman Strain and unanimously approved by all Board members. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.



Mayor Mary Hawkins Butler

Attest:



Susan B. Crandall, City Clerk