

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

October 17, 2023

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, October 17, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Sandra Strain was absent.

Mayor Hawkins Butler called the meeting to order and after a prayer, led by Alderman Bowering and the Pledge of Allegiance led by Alderman Jarvis, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no removals and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices: - Exhibit A**
 - 1. Minutes of First Regular Board Meeting – October 3, 2023
 - 2. Notice of Special Called Meeting – October 5, 2023
 - 3. Minutes of Special Called Meeting – October 5, 2023
- B. Approve Claims Docket – Exhibit B**
 - 1. Computer Checks
Checks: 7134-7325
 - 2. Manual Checks/EFTs
Checks: 7131-7133
Voids: 4332,6524,6660,6708,6734 (September)
 - 3. Payroll Checks
Checks: 1681-1689; EFTs: 27078-27301 – 10/06/2023
Disbursement/Manual Checks: 1690-1697 – 10/06/23
Disbursement EFTs: 27302-27307 (September)
Voids: 1638 (September)
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**
 - 1. Authorization to hire Shanda Pugh as full-time Police Officer effective October 18, 2023
 - 2. Authorization to hire Nancy Susan Hardy Curry as full-time Police Dispatcher/Deputy Court Clerk effective October 30, 2023
 - 3. Authorization to hire Matthew Smith as Public Information Officer effective October 16, 2023
 - 4. Authorization to hire Joe Bryant as Water & Sewer Department Project Inspector effective October 19, 2023
 - 5. Accept resignation of Kameron Jones, Parks & Recreation Laborer effective October 6, 2023
 - 6. Authorization to hire John Morgan, Jr. as Street Department Laborer effective October 18, 2023
- D. Accept the following Proofs of Publication (Madison County Journal): - Exhibit D**
 - 1. Public Notice – Garbage Collection Fund Statement of Revenues and Expenses
- E. Approve Recommendation of Water Appeals Board – Exhibit E**

- F. Approval of and Authorization to Execute Public Depositor Annual Report for Fiscal Year Ending September 30, 2023 – **Exhibit F**
- G. Authorization for Firefighter Bradley Page to travel to Baton Rouge, Louisiana on December 4-8, 2023 for Urban Rescue Training
- H. Accept the following monthly departmental reports: - **Exhibit G**
 - 1. Administration & Finance – Financials through September 2023
 - 2. Fire Department – September 2023
- I. Approval of Police Department's unmarked vehicle list – **Exhibit H**
- J. Authorization for Police Department to purchase five (5) Dodge Durango fleet vehicles from Cannon Motors at state contract pricing – **Exhibit I**
- K. Approve Police Department Training and Travel Calendar for October – December 2023 – **Exhibit J**
- L. Authorization for Police Department to renew annual subscription with Archive Social for Social Media Archiving effective October 1, 2023 through September 30, 2024 – **Exhibit K**
- M. Approval of and authorization to execute Monthly Progress Reports for Traffic Signals Projects – **Exhibit L**
- N. Approval of and authorization to execute Monthly Progress Report for the Strawberry Patch Park Area Sidewalk Project – **Exhibit**
- O. Approval of and authorization for Police Department to execute training agreement with Hilton Gardens Inn of Madison – **Exhibit N**
- P. Authorization for Parks Department employees Damey Kelly and Richard Maddox to attend Certified Playground Safety Inspection Course in Clinton, Mississippi on December 6-8, 2023 – **Exhibit O**
- Q. Accept quotes and award to Foremost Foundations as lowest and best provider for sidewalk leveling project along Old Canton Road – **Exhibit P**
- R. Authorization for Parks Department Director to apply for the Outdoor Stewardship Grant for the Liberty Park Walking Trail – **Exhibit Q**
- S. Authorization to advertise for proposals for the Liberty Village Playground Expansion Project – **Exhibit R**
- T. Accept quotes and award to Blurton, Banks & Associates as lowest and best provider for boring of sewer line to cover two residences along North Old Canton Road – **Exhibit S**
- U. Authorization for short-term Parking for RV at 125 Brittany Way as outlined in attached letter of support from Windsor Hills Homeowners Association- **Exhibit T**
- V. Approval of and authorization for Mayor and Assistant City Clerk to execute State-Local Disaster Assistance Agreement and Federal Funding Accountability and Transparency Act for FEMA-4727-DR-MS and appoint Assistant City Clerk Nathan Hanson as Applicant Agent for project – **Exhibit U**
- W. Adopt Resolution Authorizing Emergency Purchase of Service Pump Motor Replacement for Hoy Road Well – **Exhibit V**
- X. Adopt Resolution Ratifying Expenditure for Service Call for Plumbing Services at The Home Place at 7521 Old Canton Road – **Exhibit W**
- Y. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Hometown Madison Magazine – **Exhibit X**
- Z. Approve Blue Cross/Blue Shield for group medical insurance and Principal for group life, dental, and vision; Approve Pam Files as Agent of Record for medical, life, dental, and vision

Alderman Jarvis seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT

Variance for Accessory Building Height Increase, 329 Covington Cove - Approved
Community Development Director Kianca Guyton presented the request of homeowner, Brooks Bryan for a variance of building height increase for an accessory structure at his home on Lot C-26, Reunion Subdivision. She recommended approval of this variance and stated that the Planning and Zoning Commission recommended approval as well. The motion was made by Alderman Jarvis to grant approval as requested. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor

Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit Y**.

Site Plan, Tuk Tuk Boom - Approved

Ms. Guyton presented the site plan approval request for Tuk Tuk Boom to be located at 965 Madison Avenue, and explained the approval is recommended by the Community Development department and the Planning and Zoning Commission. Owner Bridgforth Rutledge was present at the meeting. Alderman Hudgins made the motion to grant approval of this site plan, seconded by Alderman Bowering and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and **Exhibit Z**.

FINAL PLAT APPROVALS

The following final plats for Reunion Subdivision were approved as follows. Operations Manager for Public Works, Pete Vozzo explained that all final plats had been reviewed by the City's engineer.

Reunion Overbrook, Phase 2 – Block "X"

The motion to approve was made by Alderman Bowering, seconded by Alderman Tatum and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried.

Reunion Britton – Block "AA"

The motion to approve was made by Alderman Peeler, seconded by Alderman Jarvis and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried.

Reunion Winbourne – Block "BB"

The motion to approve was made by Alderman Bowering, seconded by Alderman Tankersley and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried.

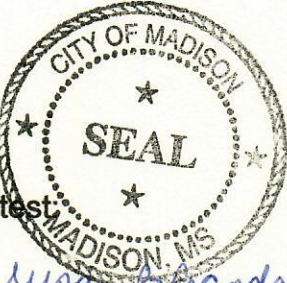
HOY FARMS SUBDIVISION DRAIN AND LEVY REHABILITATION PROJECT

Discussion was held regarding quotes received for a drain and levy rehabilitation project in Hoy Farms Subdivision. The motion was made by Alderman Peeler to approve Steve Chisholm, LLC as the lowest and best bidder for completion of the project. Alderman Jarvis seconded the motion and the vote was as follows:

Alderman Strain	<u>Absent</u>
Alderman Tatum	<u>Aye</u>
Alderman Peeler	<u>Aye</u>
Alderman Jarvis	<u>Aye</u>
Alderman Tankersley	<u>Nay</u>
Alderman Hudgins	<u>Aye</u>
Alderman Bowering	<u>Aye</u>

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Jarvis made the motion, seconded by Alderman Peeler and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.

Attest:



Susan B. Crandall
Susan B. Crandall, City Clerk

Mary Hawkins Butler
Mary Hawkins Butler, Mayor