

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

October 19, 2021

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, October 19, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. In attendance in the Courtroom was: Mayor Pro Tempore Guy Bowering, Aldermen Tawanna Tatum, Janie Jarvis, Paul Tankersley, and Michael Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Attending by way of teleconferencing, was Alderman Pat Peeler. Mayor Hawkins Butler and Alderman Sandra Strain were both absent.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Tatum, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tatum made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:
 - 1. Minutes of First Regular Board Meeting – October 5, 2021
 - 2. Minutes of Planning & Zoning Commission – September 13, 2021- **Exhibit A**
- B. Approve Claims Docket – **Exhibit B**
 - 1. Computer Checks
 - Checks: 132414-132553
 - 2. Manual Checks
 - Checks: 132413
 - 3. Payroll Checks
 - Checks: 35280-35283; EFTs: 16098-16106, 09/30/2021
 - Checks: 35284-35292; EFTs: 16107-16308, 10/08/2021
 - Manual/Disbursement Checks: 35293-35297, 10/08/2021
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Accept the following Oaths of Office:
 - Jasmine Cullins, Police Officer
 - Matthew B. Ezzell, Police Officer
 - James Nathan Hanson, Assistant City Clerk/Director
 - Alta F. Richardson, Dispatcher/Deputy Court Clerk
 - 2. Authorization to re-hire David Potvin as full-time Police Officer effective October 25, 2021
 - 3. Authorization to hire Ajaydeep Singh as full-time Police Officer effective October 25, 2021
 - 4. Authorization to hire Kelly Folse as full-time Utility Billing Clerk effective November 1, 2021
- D. Approval of and authorization to execute Public Depositor Annual Report for Fiscal Year Ending September 30, 2021- **Exhibit D**
- E. Authorization to close Welch Farms Road bank account and transfer balance to Bond Issue Account (\$3,307.23)
- F. Approval of and authorization to execute Collins Barr & Hembree Engagement Letter for the Audit for Fiscal Year ending September 30, 2021 – **Exhibit E**

- G. Approval of and authorization to execute Compliance Questionnaire for Fiscal Year 2021 – **Exhibit F**
- H. Accept the following Affidavits of Publication: - **Exhibit G**
 - 1. Public Notice – Ordinance Adopting the 2017 Edition of National Electrical Code (NFPA 70) (*Herald*)
 - 2. Public Notice – Ordinance Rezoning Property for Veracity, LLC (Go Shine Car Wash) (*Herald & Journal*)
 - 3. Public Notice – Ordinance Rezoning Property for Lake Castle Development, LLC (Arlington at Colony Park) (*Herald & Journal*)
 - 4. Public Notice – Variance Side Yard Setback, Mike Thompson – Lot 14, The Village at Madison (*Herald & Journal*)
 - 5. Public Notice – Ordinance Amending Section 19.03 of the Zoning Ordinance (*Journal*)
- I. Accept the following monthly departmental reports: - **Exhibit H**
 - 1. Fire Department – September 2021
 - 2. Public Works Department – September 2021
- J. Adopt Resolutions Adjudicating Cost of Cleaning Certain Real Property for the following properties: - **Exhibit I**
 - Ash Tree Lane and North Azalea Drive, Lots 13-17 and 39
 - Old Walgreens Building, Highway 51 and Main Street
- K. Approve the following travel and related expenses for the Fire Department:
 - 1. Nick Brooks, Fire Safety Inspector to attend communications training in Philadelphia, MS on October 27-28, 2021
 - 2. Derrick Layton, Fire Chief to attend MS Chief's Training Conference in Oxford, MS on October 26-29, 2021
- L. Authorization for the Fire Department to purchase the following budgeted extrication equipment, firefighting gear and administrative vehicles as outlined in the attached quotes – **Exhibit J**
- M. Authorization for Police Department to renew annual agreement with Police One Academy for training software – **Exhibit K**
- N. Authorization for Police Department to proceed with order of department ammunition for Fiscal Year 2022 as outlined in the attached memorandum – **Exhibit L**
- O. Authorization for Police Department to purchase one (1) 2021 Chevrolet Tahoe and all necessary equipment for upfitting as outlined in the attached memorandum – **Exhibit M**
- P. Authorize unused holiday/vacation hours carry over from Fiscal Year 2021 to Fiscal Year 2022 as outlined in the Personnel Policies – **Exhibit N**
- Q. Accept quotes from Madison Garden Center and Callaway's Yard and Garden for the purchase of plants for Phase 1 of the Madison Station Botanical Garden for a total cost not to exceed \$25,000.00 with plants to be obtained from either nursery depending upon quality, pricing and type of plant material and availability – **Exhibit O**
- R. Accept City Clerk/Finance and Administration Department's Inventory of Records Scheduled for Destruction after September 30, 2021 and authorize expenditure for Shred-It to accomplish this service – **Exhibit P**
- S. Adopt Resolution Authorizing Submission of Request for Federal Surface Transportation Block Grant Funding for the Installation of Traffic Signal at the Intersection of Highland Colony Parkway and Madison Central Drive and for Related Purposes – **Exhibit Q**
- T. Adopt Resolution Authorizing Submission of Request for Federal Surface Transportation Block Grant Funding for the Installation of Traffic Signal at the Intersection of Highland Colony Parkway and Lake Castle Road and for Related Purposes – **Exhibit R**

Alderman Jarvis seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT – VILLAGE AT MADISON, VARIANCE FOR SIDE YARD DECREASE – Approved

Community Development Director Kianca Stringfellow presented the request of applicant Mike Thompson, on behalf of owner John Manning, for a side yard setback variance decrease from 18 feet to 15 feet in the east side courtyard area of Lot 14, Village at Madison subdivision. She noted that the variance had been properly noticed and approval was recommended by the Planning and Zoning Commission. The motion was made by Alderman Tankersley to approve the variance as requested. A second to the motion was made by Alderman Tatum and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation pertinent to this request is attached hereto and incorporated herein as **Exhibit S**.

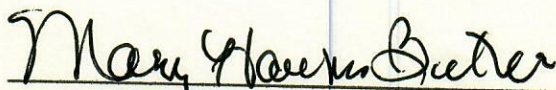
COMMUNITY DEVELOPMENT DEPARTMENT – SITE PLAN, ARCHITECTURAL APPROVAL AND BUILDING PERMIT – TECHSOURCE– Approved

Ms. Stringfellow presented the request of Ken Ivey on behalf of LK Investments, LLC for site plan, architectural approval and permission to issue a building permit for the 1,000 square foot addition to TechSource Solutions located at 1230 Highway 51 contingent upon staff notes and review by the Direct or Environment and Design, Alan Hoops. Alderman Tankersley made the motion to grant approval of this request with the contingencies as noted above. Alderman Jarvis seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this matter is attached hereto and incorporated herein as **Exhibit T**.

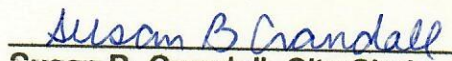
COMMUNITY DEVELOPMENT DEPARTMENT – FINAL PLAT APPROVAL, AMENDMENT OF WHITTINGTON, PHASE 2, LOTS 95-96– Approved

Ms. Stringfellow presented the request for a final plat amendment to combine Lots 95 and 96 of Whittington, Phase 2 into one lot. Both lots are owned by the same person (Wagner). The motion was made by Alderman Hudgins to grant approval of this amendment. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Hudgins made the motion to adjourn, seconded by Alderman Jarvis and unanimously approved. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk