

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

October 4, 2016

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, October 4, 2016 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Pro Tempore Steve Hickok, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler and Alderman Mike Hudgins were both absent.

Mayor Pro Tempore Hickok called the meeting to order. After the invocation led by Alderman Ken Jacobs and the Pledge of Allegiance led by Alderman Guy Bowering, the meeting proceeded as follows:

RECOGNITION OF JULIA HODGES AND DIANE PURVIS – COUNTY ELECTION COMMISSIONER CANDIDATES

Julia Hodges, District 2 candidate and Diane Purvis, District 4 candidate, introduced themselves as candidates for members of the Madison County Election Commission in their respective districts. Each one expressed her desire to clean up the county voter rolls by purging the names of those voters who may be deceased and/or who have moved outside of Madison County. Both indicated a desire to assist in overseeing efficient, legal and fair elections in the County and asked for the Board's support as they seek to win election to these offices.

ADMINISTRATION – CONSENT AGENDA - *Approved*

Concerning the Consent Agenda, the Mayor Pro Tempore asked if there were any items which needed to be removed for discussion. There were no removals, and Alderman Jacobs made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Board Meeting Minutes:**
 - 1. Second Regular Board Meeting – September 20, 2016
- B. Approve Claims Docket – **Exhibit A****
 - 1. Computer Checks – 10/04/2016
112298-112467
 - 2. Payroll Checks
21057-21302 – 09/30/2016
- C. Accept the following proofs of publication: - **Exhibit B****
 - 1. Resolution Fixing Ad Valorem Tax Levies (Herald & Journal)
 - 2. Fiscal Year 2017 Budget (Herald & Journal)
 - 3. Public Notice – Naser Jaber Variance (Herald & Journal)
 - 4. Public Notice – Pro Building System, LLC (Herald & Journal)
 - 5. Notice for Bids – Tisdale Rd. Improvements (Herald & Journal)
 - 6. Public Notice – Trend Consultants, LLC (Herald & Journal)
- D. Accept the following monthly departmental reports: - **Exhibit C****
 - 1. Administration & Finance Department – Privilege Licenses Report, August 1, 2016 – October 1, 2016
 - 2. Police Department – August 2016
- E. Approve Inventory of Records Scheduled for Destruction after September 30, 2016 – City Clerk/Finance and Administration Department – **Exhibit D****
- F. Adopt the following Resolutions Authorizing the Use of Municipal Funds to Buy Advertising/Sponsorship: - **Exhibit E****
 - 1. Mississippi Classic Cruisers, 2016 13th Annual Scarecrow Cruise & Car Show – \$5,000.00

2. St. Joseph Catholic School, 2017 Jeans, Jazz and Bruin Blue Draw Down Fundraiser - \$500.00
3. St. Anthony Catholic School in the amount of \$500.00 for sponsorship of the Starry Night Gala - \$500.00
4. City of Madison Chamber of Commerce (general operating expenses)
5. City of Madison Chamber of Commerce (retirement attraction)
6. General Promotional Efforts of City of Madison for Fiscal Year 2017
- G. Approval of 2016 Scarecrow Festival on Thursday, October 20, 2016 and authorization for Mayor to execute contract with Frasco Entertainment – **Exhibit F**
- H. Authorization for City Clerk to advertise for bids for legal advertisers for calendar year 2017
- I. Authorization for City Clerk to advertise for depositories for calendar years 2017 and 2018
- J. Authorize vacation carry over from Fiscal Year 2016 to Fiscal Year 2017 as outlined in the Personnel Policies – **Exhibit G**
- K. Authorize Petty Cash account for Fiscal Year 2017 for Finance & Administration Department and Police Department
- L. Accept the Municipal Compliance Questionnaire for Fiscal Year 2016 – **Exhibit H**
- M. Authorization for City Clerk to execute the Discrimination Testing Information Requirement for a Section 125 Cafeteria Plan form with Southern Administrators Benefits Consultants for Plan Year 2017 – **Exhibit I**
- N. Authorization for City Clerk to execute credit application with Greenville Turf & Tractor, Inc. (Parks Department) - **Exhibit J**
- O. Authorization for Police Department to reimburse FY2015-2016 TRIAD Grant (Council on Aging) – **Exhibit K**
- P. Authorization for George Ellmore and Harvey Luby to travel to Gulfport, Mississippi on October 12-14, 2016 to attend the MS Association of Code Enforcement (MACE) Officers Conference
- Q. Approve Temporary Storage Unit Permit for location of one (1) POD at 30 Deerfield Drive (David Hardy residence) for the period of September 26, 2016 – October 26, 2016 – **Exhibit L**
- R. Accept proposal of Don McLemore, P.C. for title services in connection with Hoy Road improvement project and authorize negotiation of separate Right-of-Way acquisition service agreement with Don McLemore, P.C., for said project (acquisition service agreement being subject to final approval by Board of Aldermen and approval by Mississippi Department of Transportation). – **Exhibit M**
- S. Approve Water Appeals Board recommendation for 2019 Strawberry Hill – **Exhibit N**
- T. Approval of and authorization for Mayor to execute Community Rating System Annual Recertification form – **Exhibit O**
- U. Approval of and authorization for the Mayor to execute the Mississippi Transportation Commission, Airport Federal Matching Grant Agreement, Project No. AIP-3-28-0046024-2016 for Bruce Campbell Field – **Exhibit P**
- V. Authorization for Public Works Department to advertise for six-month bids

Alderman Strain seconded the motion approving the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Hickok declared the motion carried

With no further business for discussion, the Mayor Pro Tempore declared the meeting adjourned.


 Mayor Mary Hawkins Butler

Attest:


 Susan B. Crandall, City Clerk