

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**October 5, 2021**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, October 5, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Tawanna Tatum, Pat Peeler (by telephone), Janie Jarvis, Paul Tankersley, Michael Hudgins, and Sandra Strain, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler was absent.

Mayor Pro Tempore Bowering called the meeting to order and after a prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Jarvis, the meeting proceeded as follows:

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Strain made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:**
  - 1. Minutes of Second Regular Board Meeting – September 21, 2021
  - 2. Special Called Board Meeting Notice – September 23, 2021 – **Exhibit A**
  - 3. Minutes of Special Called Board Meeting – September 23, 2021
- B. Approve Claims Docket – **Exhibit B****
  - 1. Computer Checks  
Checks: 132278-132412
  - 2. Manual Checks  
Checks: 132274-132277
  - 3. Payroll Checks  
Checks: 35267-35275; EFTs: 15899-16097, 09/24/2021  
Manual/Disbursement Checks: 35276-35279, 09/24/2021
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C****
  - 1. Accept Oath of Office for Police Officer Wendell Watts
  - 2. Authorization to purge inactive part-time/seasonal employees for the Parks Department payroll as outlined in the attached list
  - 3. Authorization to hire Jasmine Cullins as full-time Police Officer effective October 11, 2021
  - 4. Authorization to hire Mary Frances Durrett as full-time Kennel Worker effective October 19, 2021
  - 5. Authorization to hire Matthew B. Ezzell as full-time Police Officer effective October 6, 2021
  - 6. Authorization to hire Alta Richardson as full-time Police Dispatcher/Deputy Court Clerk effective October 11, 2021
  - 7. Authorization to hire Cord Evans as full-time Firefighter effective October 6, 2021
  - 8. Authorization to hire Andrew Taylor to the position of full-time Firefighter effective October 6, 2021
  - 9. Accept resignation of Police Officer Kelly Jones effective October 14, 2021



- D. Accept quotes for Money Market Account for City of Madison Local Project and award to Origin Bank as lowest and best quote – **Exhibit D**
- E. Approve Close-Out Documents for FAA Grant 3-28-0046-027-2020 (Replace AWOS, Rehabilitation of North Apron Design) – **Exhibit E**
- F. Approve Close-Out Report for CARES Act Airport Grant 3-28-0046-028-2020 - \$30,000 – **Exhibit F**
- G. Accept the following Affidavits of Publication: - **Exhibit G**
  - 1. Public Notice-Lake Castle Development Variances 1-10 (*Journal*)
  - 2. Public Notice – Street Trenching and Right-of-Management Ordinance (*Journal*)
  - 3. Public Notice – Ordinance Amending Zoning, Section 22.02 (*Journal*)
  - 4. Public Notice – Everett White, Rear Yard Setback Variance (*Journal*)
  - 5. Public Notice – Wind Dance Subdivision Project (*Journal*)
  - 6. Public Notice – Adoption of 2018 Edition of International Building and Inspection Codes (*Journal*)
  - 7. Public Notice – Public Hearing for Proposed Budget, FY2022 (*Herald*)
  - 8. Public Notice – Adoption of Ad Valorem Tax Resolution, Fiscal Year 2022 (*Herald & Journal*)
  - 9. Public Notice – Cleaning of Private Property, 412 Post Oak Cove (*Herald*)
  - 10. Advertisement for Bids – Contract Waste Hauler Services (*Herald*)
- H. Accept the following monthly departmental reports: - **Exhibit H**
  - 1. Administration & Finance, Privilege Licenses – August/September 2021
  - 2. Police Department – August 2021
- I. Accept Certificate of Liability Insurance for Stantec Consulting Services, Inc. for the period of October 1, 2021 through October 1, 2022 – **Exhibit I**
- J. Approval of and authorization for Mayor to execute Exhibition Request Form for the November 18, 2021 screening of the movie, “The Grinch” – **Exhibit J**
- K. Adopt Resolution Authorizing the Use of Municipal Funds for General Promotional Effort of City of Madison for Fiscal Year 2022 – **Exhibit K**
- L. Authorize petty cash accounts for Fiscal Year 2022 for Finance & Administration and the Police Department
- M. Approval of Madison Police Department’s unmarked vehicle list for Fiscal Year 2022 – **Exhibit L**
- N. Adopt Resolutions Adjudicating Cost of Cleaning Certain Real Property for the following properties: - **Exhibit M**
  - 123 Meadowdale Drive
  - 233 Pecan Creek Drive
  - 412 Post Oak Cove
  - Galleria Parkway Parcels (13 parcels)
  - Old Walgreens Building, Highway 51 and Main Street
- O. Authorization for Fire Department to remove from inventory equipment that is no longer serviceable and properly dispose of it as outlined in the attached memorandum – **Exhibit N**
- P. Authorization for the Fire Department to purchase one (1) E-ONE HR100 Quint mounted on an E-ONE Typhoon Custom Chassis with associated equipment – **Exhibit O**
- Q. Authorization to Enter into a Professional Services Agreement with Marcus Sanders for Inspection Services – **Exhibit P**
- R. Authorization for Police Department to apply for and obtain all necessary signatures for a 100% grant from Firehouse Sub Grant – **Exhibit Q**
- S. Approval of and authorization for Economic Development Director Brittany Mayfield to execute Contract for Appearances for Miss Mississippi for the 2021 Madison Christmas Parade – **Exhibit R**
- T. Approval of Police Department Training and Travel Calendar for September 21, 2021 – December 15, 2021 – **Exhibit S**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.



**PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY LOCATED AT ASH TREE LANE, NORTH PLACE RESERVE, LOTS 13, 14, 15, 16, 17 AND 39 – Resolutions Adopted**

Mayor Pro Tempore Bowering declared the Public Hearing open regarding the condition of the property located Ash Tree Lane, North Place Reserve, Lots 13, 14, 15, 16, 17 and 29. Code Enforcement Officer Miriam Ethridge addressed the Board stating that these notices were properly posted and letters were mailed to the property owners advising of the need for cleaning, but none of the properties have been cleaned. There was no property owner(s) nor anyone from the public present to address the matter and Ms. Ethridge asked for adoption of a cleaning resolution. After brief discussion, the motion was made by Alderman Jarvis to adopt a Resolution to provide authority for the City to clean the properties should the owners not do so themselves. The motion was seconded by Alderman Tankersley and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Copies of these Resolutions are attached hereto and incorporated herein as **Exhibit T**.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Strain made the motion to adjourn, seconded by Alderman Tankersley and unanimously approved. The Mayor Pro Tempore declared the motion carried and the meeting was adjourned.

  
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Mary Hawkins Butler, Mayor

Attest:

  
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Susan B. Crandall, City Clerk