

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

October 6, 2020

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, October 6, 2020 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Ken Jacobs, Paul Tankersley, and Guy Bowering City Clerk/Director of Finance and Administration Susan Crandall, and City Attorney Chelsea Brannon. Those present by telephonic conferencing were Aldermen Tawanna Tatum, Pat Peeler, and Mike Hudgins. Alderman Strain was absent.

Mayor Hawkins Butler called the meeting to order and welcomed everyone. She announced we did have a quorum. Alderman Jacobs gave an invocation and Alderman Bowering led the Pledge of Allegiance. The Mayor announced the aldermen that were present in the board room: Aldermen Jacobs, Tankersley and Bowering and those attending by telephonic conferencing: Aldermen Tatum, Peeler, and Hudgins. The meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

- A. Accept Meeting Minutes:
 - 1. Second Regular Board Meeting – September 15, 2020
- B. Approve Claims Docket – **Exhibit A**
 - 1. Computer Checks: 128386 - 128568
 - 2. Manual Checks: 128234 – 128235; 128379 -128385
Payroll Disbursements: 34699-34704
 - 3. Payroll Checks 34685–34698; 34705–34708
Direct Deposits: 10605-10806; 10807-10815
- C. Accept the following proofs of publication: **Exhibit B**
 - 1. Publication Notice – Rezoning Ordinance, Mike Wann
 - 2. Public Notice – Fence Variance, Lee and Mary Temple
 - 3. Public Notice – Rear Yard Variance, Gary Haygood on behalf of Tim and Michelle McCarty
 - 4. Fiscal Year 2020 Revised Budget and Fiscal Year 2021 Budget (Madison County Herald)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Reinstate Officer Robert C. Reid from Active Military Duty effective October 9, 2020
 - 2. Accept resignation of Investigator Mike Brown effective October 21, 2020
 - 3. Accept resignation of Building Inspector Troy Clark, last day October 9, 2020
 - 4. Approve Lieutenant Kevin Miller to be promoted to the position of Fire Inspector effective October 22, 2020
 - 5. Approve Firefighter David Duddleston to be promoted to the rank of Lieutenant effective October 22, 2020
 - 6. Accept resignation of Fire Fighter Blake Wyman effective October 7, 2020 -

- E. Authorize the City Clerk to accept donations submitted to the City of Madison.
- F. Adopt the following Resolutions Authorizing the Use of Municipal Funds:
 - Exhibit D**
 - 1. City of Madison Chamber of Commerce (general operating expenses)
 - 2. City of Madison Chamber of Commerce (retirement attraction)
 - 3. General Promotional Effort of City of Madison for Fiscal Year 2021
- G. Authorize petty cash accounts for Fiscal Year 2020 for Finance & Administration and the Police Department
- H. Accept monthly departmental reports: **Exhibit E**
 - 1. Police Department Monthly Report – August 2020
 - 2. Fire Department Monthly Report – August 2020
 - 3. City Clerk, Privilege License July – September 2020
- I. Authorize vacation hours carry over from Fiscal Year 2020 to Fiscal Year 2021 as outlined in the Personnel Policies – **Exhibit F**
- J. Reaffirm for lease-purchase quote to be awarded to Trustmark National Bank on September 15, 2020 after review by City Attorney; and to authorize execution of all necessary documents after review of City Attorney
- K. Accept Compliance Questionnaire for Fiscal Year 2020 – **Exhibit G**
- L. Approval of specifications as reviewed by City Attorney and authorize City Clerk to advertise for legal advertisers for calendar year 2021 – **Exhibit H**
- M. Approval of Collins Barr & Hembree, CPA's Engagement Letter for the Fiscal Year 2020 Audit – **Exhibit I**
- N. Authorize the City Clerk to advertise for depositories for calendar years 2021 and 2022 – **Exhibit J**
- O. Authorization to purchase (sole source) (1) Nighthawk_HB1 handheld portable x-ray imager (to be purchased with Drug Asset Forfeiture monies) – **Exhibit K**
- P. Authorization to approve Madison Police Department's unmarked vehicle list for Fiscal Year 2021 – **Exhibit L**
- Q. Authorize to apply and obtain all appropriate signatures for the 2020 – 2021 Mississippi Leadership Council on Aging (TRIAD) Grant - \$1,200 – **Exhibit M**
- R. Authorization to enter into and obtain appropriate signatures, a Memorandum of Understanding (MOU) between Madison Police Department and Madison County Sheriff's Department regarding Interstate Interdiction – **Exhibit N**
- S. Acknowledge receipt of 2020 Homestead Applications received from Madison County Chancery Clerk's office – **Exhibit O**
- T. Ratify repair work by Puckett Power Systems for emergency repairs needed to the Liberty Park Well generator – **Exhibit P**
- U. Approve proposal and authorize Aqua Engineering Services, Ltd. To provide engineering design plans for rehabilitating the Culley Creek channel between Madison Avenue and Main Street in the central business district of Madison per stated scope of work – **Exhibit Q**
- V. Accept quotes and award project to Ramsey's Land & Drainage Services, LLC as lowest and best quote to replace the culvert at 368 Mockingbird Lane – **Exhibit R**
- W. Authorization to utilize term bid contractor(s) for curb and gutter removal/replacement, milling and overlay for various repairs to a portion of Annandale Parkway
- X. Authorize Fire Department to remove from inventory equipment that is no longer serviceable and properly dispose of equipment – **Exhibit S**
- Y. Authorize Parks & Recreation Department to purchase (2) Exmark 71" Zero Turn Z X-Series mowers (State Contract) – Hartley Equipment Company, Inc. – **Exhibit T**
- Z. Authorization to Execute Property Damage Release in Connection with the Repair of a Storm Drain at 110 Colony Crossing, Resulting from Damaged Caused by BFI Waste Services, LLC. – **Exhibit U**
- AA. A Resolution by the Board of Aldermen of the City of Madison, Mississippi, Requesting the Department of Finance and Administration to Adopt a Resolution to Declare the Necessity for the Issuance of State General Obligation Bonds and For Related Purposes – **Exhibit V**
- BB. Authorization for the Mayor, or her designee, to execute any and all documents related to the request to issue State General Obligation Bonds for the Madison City Hall, Including a Letter of Necessity – **Exhibit W**
- CC. Authorize to complete and execute Application for Drug-Free Workplace Premium Credit Worker's Compensation – Mississippi – **Exhibit X**

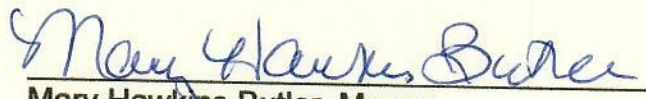
- DD.** Acknowledge Receipt of Letter from the Mississippi Wireless Communication Commission Confirming Renewal of the Memorandum of Understanding between the City of Madison and the Mississippi Wireless Communication Commission.
- **Exhibit Y**
- EE.** Accept Letter of Credit No. 16-052-Sp from Stone Lake, LLC for Stone Lake Subdivision – **Exhibit Z**
- FF.** Authorize Public Works to receive quotes for concrete services on Glenwood Drive.
- GG.** Approve an Ordinance by the Board of Aldermen of the City of Madison Amending the Ordinance Designating Approved Neighborhoods for the Operation of Golf Carts on Public Streets – **Exhibit AA**
- HH.** Adopt the Resolution to Reaffirm and Continue a Local State of Emergency –
- **Exhibit BB**

Alderman Tankersley seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

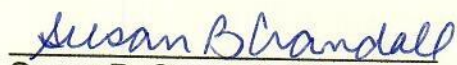
FINAL PLAT – Tisdale Farms

Mary Hawkins Butler recused herself from this item due to it involving a family member. Mayor Pro Tempore Bowering called on City Attorney Chelsea Brannon who presented the Tisdale Farms final plat. Alderman Jacobs made the motion to approve the Tisdale Farms final plat contingent on staff notes for approval. Alderman Tankersley seconded the motion which was unanimously approved.

With no further business, Alderman Jacobs moved to adjourn and was seconded by Alderman Tankersley. The vote was unanimous to adjourn. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk