

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

November 1, 2016

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, November 1, 2016 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Steve Hickok was absent.

Mayor Hawkins Butler called the meeting to order. Special recognition was given to members of Boy Scout Troop #164 of Parkway Hills Methodist Church who were in attendance at the meeting in partial fulfillment of requirements necessary to earn their Citizenship in the Community badges. Attending the meeting with them was Scout Master Chuck Dearman and Assistant Scout Master Rick Tice.

After the Pledge of Allegiance led by Scout Brian McMurtry and the invocation given by Scout Brody Watkins the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA - Approved

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no removals, and Alderman Jacobs made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Board Meeting Minutes:
 - 1. Second Regular Board Meeting – October 18, 2016
- B. Approve Claims Docket - **Exhibit A**
 - 1. Computer Checks – 11/01//2016
112627-112783
 - 2. Payroll Checks
21541-21789 – 10/28/2016
- C. Accept the following proofs of publication: - **Exhibit B**
 - 1. Notice of Intent to Divert or Withdraw-Public Waters (*Journal*)
 - 2. Public Notice – Adoption of Fiscal Year 2017 Budget (*Herald & Journal*)
 - 3. Public Notice – Variance Application, Opie Grenn Builder, LLC (*Herald & Journal*)
 - 4. Public Notice – Variance Application, Ken Primos (*Herald & Journal*)
 - 5. Public Notice – Rezoning Application, St. Catherine’s Village (*Herald & Journal*)
- D. Authorization for City Clerk/Director of Finance close out the EDI & CDBG bank accounts: projects completed
- E. Accept Trustmark National Bank’s Irrevocable Standby Letter of Credit No. 16-052-SP for Stone Lake, LLC – **Exhibit C**
- F. Authorization for Police Department to remove items/vehicle from inventory as outlined in attached memorandum – **Exhibit D**
- G. Accept the Oath of Office for Martez D. Simpson, Police Officer – **Exhibit E**

- H. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit F**
 - 1. Accept resignation of Eric Hartzog, Police Officer effective November 1, 2016
 - 2. Authorization to hire Hunter Kilpatrick as a Field Technician in the Water Department effective November 2, 2016
- I. Authorization for Fire Department to issue purchase order in the amount of \$3,250.00 for Bear Creek Water Association for the installation of a fire hydrant on North Old Canton Road (south of entrance to Eastwood Subdivision)
- J. Authorization for the Police Department to purchase annual ammunition for the department using state contract vendors and pricing – **Exhibit G**
- K. Accept Police Department’s monthly report for September 2016 – **Exhibit H**
- L. Authorization to remove from inventory and dispose of one (1) Sonim mobile phone, Inventory #W-778 – **Exhibit I**
- M. Approval of and authorization for Mayor to execute The United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination Assurances, DOT Order No. 1050-2A Report – **Exhibit J**
- N. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Madison County Economic Development Authority Business League & Foundation in the amount of \$500.00 – **Exhibit K**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

DISCUSSION AND POSSIBLE ACTION REGARDING AN ORDINANCE TO PROHIBIT HAZARDOUS AND DESTRUCTIVE CONSTRUCTION PRACTICES DURING THE INSTALLATION OF PUBLIC UTILITIES - Adopted

The Mayor initiated discussion regarding recent problems concerning destruction of public utilities during construction projects involving City right-of-way. City Attorney John Hedglin was asked to speak to the Board concerning the proposed Ordinance. Mr. Hedglin explained that this Ordinance would make contractors, utility companies, and other entities accountable for the destruction of public utilities and subject to possible penalty if they are found to be in violation of the Ordinance. In addition, it would give the Public Works Director the authority to issue a stop work order on any project necessary. Public Works Director Chad Wages confirmed that this has been an ongoing and costly problem for the City.

The motion was made by Alderman Strain to adopt this Ordinance prohibiting hazardous and destructive construction practices as presented. Alderman Bowering seconded the motion and the vote was unanimous approved by all Aldermen present. Mayor Hawkins Butler declared the motion carried. A copy of this Ordinance is attached hereto and incorporated herein as **Exhibit L**.

With no further business for discussion, Mayor Hawkins Butler declared the meeting adjourned.


 Mayor Mary Hawkins Butler

Attest:


 Susan B. Crandall, City Clerk