

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

November 1, 2022

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, November 1, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Michael Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Sandra Strain was absent.

Mayor Hawkins Butler called the meeting to order and after a Prayer led by Public Works Director Dexter Shelby, and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

CONSENT AGENDA

Mayor Hawkins Butler asked if there were any items to be removed from the Consent Agenda for discussion. There were no removals requested and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:**
 - 1. Minutes of Second Regular Board Meeting – October 18, 2022
- B. Approve Claims Docket – Exhibit A**
 - 1. Computer Checks
Checks: 3321-3462
 - 2. Manual Checks/EFTs
Checks: 3316-3319
 - 3. Payroll Checks
Checks: 1311-1319; EFTs: 21308-21523 – 10/21/2022
Manual/Disbursement Checks: 1320-1322 – 10/21/2022
Checks: 1323-1326; EFTs: 21524-21532 – 10/31/2022
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit B**
 - 1. Authorization to place Police Officer Davis Gibson on active military leave beginning November 30, 2022 through December 22, 2022
 - 2. Accept resignation of Pat Thornton, Webster Shelter Kennel Worker effective October 27, 2022
 - 3. Authorization to hire William Rogers as full-time Police Officer effective November 4, 2022
 - 4. Authorization to re-hire Ryan Kendrick as full-time Police Officer effective November 4, 2022
 - 5. Authorization of schedule increase to 30-hours per week for Tona Becker, Retirement Activities Coordinator effective November 3, 2022
 - 6. Authorize to hire Pete Vozzo as Senior Director of Operations effective November 21, 2022
- D. Approve amended Public Depositor Annual Report for Fiscal Year ending September 30, 2022 – Exhibit C**
- E. Approval of and authorization for Mayor to execute Airport Coronavirus Response Grant Program/CRRSA Grant Closeout Report and SF425 for Airport Project 3-28-046-031-2021- Exhibit D**

- F. Approval of and authorization for Mayor to execute Group Supplemental Health Insurance Renewal with Gulf Guaranty Health MedPlus and United HealthCare Medical, Dental and Vision effective December 1, 2022 – **Exhibit E**
- G. Authorize services and payment to ImageTrend, Inc for new computer software for Fire Department – **Exhibit F**
- H. Approval of and authorization for Fire Department to execute Promotional Test Material Terms & Conditions of Lease with Fire & Police Selections, Inc. – **Exhibit G**
- I. Approval of and authorization for Fire Department to execute annual preventative maintenance contract with Renew Bio Medical Company – **Exhibit H**
- J. Authorization for Fire Department to auction vehicles as outlined in the attached Memorandum – **Exhibit I**
- K. Authorization for Fire Department to purchase SCBA (Self Contained Breathing Apparatus) equipment from Sunbelt Fire at state contract pricing as outlined in the attached documentation – **Exhibit J**
- L. Accept Monthly Departmental Reports: - **Exhibit K**
 - 1. Administration & Finance – Financial Report through 09/30/2022
 - 2. Fire Department – September 2022
 - 3. Police Department – September 2022
- M. Approval of and authorization for Police Department to renew and execute annual agreement with Grayshift, LLC – **Exhibit L**
- N. Approval of and authorization for Police Department to execute user agreement with Cloud Gavel for software program – **Exhibit M**
- O. Accept quotes and authorize Police Department to purchase a 2022 Ford seven (7) passenger van from Mack Haik Ford as authorized by Resolution adopted on June 21, 2022 – **Exhibit N**
- P. Approval of Supplemental Agreement No. 1 with Hemphill Construction Company, Inc. for the Hoy Road Improvements and Rice Road Multi-Use Path Project – **Exhibit O**
- Q. Accept Quotes and Award Bid to Lewis Electric, Inc. in the amount of \$10,710.00 for Improvements to the Crossing on Madison Avenue – **Exhibit P**
- R. Authorization to Advertise for Term Bids for Public Works
- S. Authorize the Submission of a Revised Consultant Selection Letter for the New Traffic Signal and Geometric Improvements on Highland Colony Parkway at Lake Castle Drive (Project: STP-7354-00(006) LPA/109219/701000) – **Exhibit Q**
- T. Authorize the Submission of a Revised Consultant Selection Letter for the New Traffic Signal at Highland Colony Parkway at Madison Central Drive (Project: STP-7354-00(006) LPA/109219/702000) – **Exhibit R**
- U. Authorize execution of an Agreement with the Pickering Firm, Inc. for Services Related to the Traffic Signal Projects at Highland Colony Parkway at Madison Central Drive and Highland Colony Parkway at Lake Castle Drive – **Exhibit S**
- V. Authorize Submission of Letter to Mississippi Department of Transportation Requesting Qualification Proposals Related to the Crawford Farms Extension – **Exhibit T**

The motion to approve the Consent Agenda was seconded by Alderman Tatum and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried.

FINAL PLAT APPROVAL, FONTANELLE, PHASE 2-C


Community Development Director Kianca Guyton presented a request for final plat approval for Fontanelle, Phase 2-C contingent upon conditions as set forth in the staff notes. The motion was made by Alderman Tatum to grant approval of this request. Alderman Jarvis seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY – 303 COLONIAL DRIVE

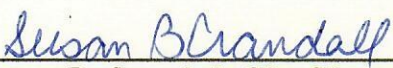
Mayor Hawkins Butler declared the Public Hearing open for discussion of the condition of private property located at 303 Colonial Drive. Code Enforcement Officer Steve Greenough stated that he had spoken to the property owners who currently reside in California and that the property has recently been mowed and cleaned. However, he

asked the Board to adopt a cleaning Resolution to provide authority for the City to clean in the future if the owners do not keep it maintained. Mr. Wendell Henderson of Century 21 was present at the meeting on behalf of the property owners. Alderman Jarvis made the motion to adopt the Resolution, seconded by Alderman Tankersley and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. A copy of that Resolution is attached here to and incorporated herein as **Exhibit U**.

With no further business for discussion, the Mayor asked for a motion to declare the meeting adjourned. Alderman Bowering made the motion, seconded by Alderman Peeler and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk