

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

November 15, 2016

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, November 15, 2016 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering, and Warren Strain, City Attorney John Hedglin, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order. After the invocation led Alderman Jacobs and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA - Approved

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Strain made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A.** Accept Board Meeting Minutes:
 - 1. First Regular Board Meeting – November 1, 2016
- B.** Approve Claims Docket - **Exhibit A**
 - 1. Computer Checks – 11/15/2016
112784-112925
 - 2. Manual Checks – October 2016
249-255; 17142-17183
 - 3. Payroll Checks
21790-22024 – 11/10/2016
- C.** Accept the following proofs of publication: - **Exhibit B**
 - 1. Public Notice – Garbage Collection Fund (*Journal*)
 - 2. Public Hearing – Proposed Budget & Tax Levies (*Herald & Journal*)
- D.** Approval of and authorization for Mayor to execute “Establishment of Just Compensation” documents for various parcels on the Rice/Tisdale Road Multi-Use Path Project – **Exhibit C**
- E.** Approval to remove the following items/vehicles from inventory: - **Exhibit D**
 - 1. Public Works Bucket Truck #612 – send to auction for sale
 - 2. Water Dept. coffee pot, W-789, S#VPR0739207 – inoperable
 - 3. Fire Department items (see attached memorandum)
- F.** Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit E**
 - 1. Accept resignation of John G. (Trae) Sims, III City Prosecutor effective November 11, 2016
 - 2. Appoint City Attorney John Hedglin as Interim City Prosecutor effective November 11, 2016
 - 3. Authorization to hire Justin Elliot as full-time Police Dispatcher/Deputy Court Clerk effective November 16, 2016
 - 4. Accept resignation of Stephen Markert, Police Officer effective November 17, 2016


5. Accept resignation of Stephon Spann, Water Dept. Laborer effective November 12, 2016
6. Accept resignation of Michael Hutton, Police Dispatcher/Deputy Court Clerk effective November 12, 2016
- G. Accept the following monthly departmental reports: - **Exhibit F**
 1. Administration & Finance – Privilege Licenses, October 2016
 2. Fire Department – October 2016
 3. Parks & Recreation Department – October 2016
- H. Accept quote and authorize Public Works Department to purchase one (1) used 2011 Ford F550 bucket truck from Altec NUECO - \$42,900.00 – **Exhibit G**
- I. Authorization for Public Works Department to purchase ESRI software (9,405.00) and two-year maintenance contract (\$3,000.00) for mapping purposes – **Exhibit H**
- J. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from the Junior Auxiliary of Madison County in the amount of \$1,000.00 – **Exhibit I**
- K. Approval of and authorization for Mayor to execute the Hemphill Construction Company, Inc. Periodic Estimate No. 4(\$337,033.73) for Old Canton Roadway Improvements, STP-6926-00(004)105507701- **Exhibit J**
- L. Approval of and authorization for Mayor to execute the Coleman Hammons Construction Company, LLC Change Order No. 1 (\$17,082.43) for Liberty Park Expansion electrical changes – **Exhibit K**
- M. Approve Temporary Storage Unit Permit for location of one (1) POD at 808 Aberdeen Cove for the period of November 17, 2016 – December 2, 2016 – **Exhibit L**
- N. Accept proposal of Don McLemore, P.C. for appraisal and acquisition service for Hoy Road Improvements Project and authorization for Mayor and appropriate City personnel to enter into standard MDOT format services contract, subject to MDOT approval as to specific terms and conditions – **Exhibit M**
- O. Authorization for Fire Department to apply for and execute associated documents for a Firehouse Subs grant – **Exhibit N**
- P. Approval of Authorization for Excess Waste Disposal Release and authorization for Public Works Director to sign on behalf of the City – **Exhibit O**
- Q. Authorization to engage Pickering Engineering Firm for services in connection with the extension of Welch Farms Road – **Exhibit P**

Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler declared the meeting adjourned.


 Mayor Mary Hawkins Butler

Attest:


 Susan B. Crandall, City Clerk