

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**November 15, 2022**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, November 15, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead.

After a Prayer led by Alderman Tankersley and the Pledge of Allegiance led by Alderman Bowering, the meeting proceeded as follows:

**PROCLAMATION TO ALDERMEN GUY BOWERING**

Mayor Hawkins Butler presented a Proclamation to Alderman Guy Bowering in honor of his 80<sup>th</sup> birthday. Alderman Bowering serves as Ward 6 Aldermen and Mayor Pro Tempore. A copy of this Proclamation is attached hereto and incorporated herein as **Exhibit A**.

**CONSENT AGENDA - Approved**

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed for discussion and Alderman Bowering made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes and Notices:
  - 1. Minutes of First Regular Board Meeting – November 1, 2022
  - 2. Minutes of Planning and Zoning Commission – September 12, 2022 – **Exhibit B**
- B. Approve Claims Docket – **Exhibit C**
  - 1. Computer Checks  
Checks: 3471-3616
  - 2. Manual Checks/EFTs  
Checks: 3320, 3463-3470
  - 3. Payroll Checks  
Checks: 1327-1336; EFTs: 21533-21747 – 11/04/2022  
Manual/Disbursement Checks: 1337-1340 – 11/04/2022  
Manual EFTs: 21748-21751 – October 2022
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit D**
  - 1. Authorization to hire Gretchen Dimachkie as full-time Records Clerk effective November 28, 2022
  - 2. Accept the following Oaths of Office for Police Officers:
    - Ryan Kendrick
    - William R. Rogers
- D. Approve specifications and authorize City Clerk to publish Advertisement for Bids for legal advertisements for calendar year 2023 – **Exhibit E**
- E. Approve Mid State Construction Change Order Number 5 for the City Hall renovations for new water service piping and removal of old septic tank on east side of building – **Exhibit F**
- F. Authorization for Police Department to auction two vehicles as outlined in the attached Memorandum – **Exhibit G**
- G. Approval of and authorization for City Clerk to execute credit application with Dickerson Petroleum, Transportation and Services for the Fire Department – **Exhibit H**
- H. Authorization for Fire Department to remove from inventory equipment that is no longer



serviceable and properly dispose of it as outlined in the attached memorandum  
– **Exhibit I**

- I. Authorization for Fire Department to purchase firefighting gear from Sunbelt Fire at state contract pricing – **Exhibit J**
- J. Accept Monthly Departmental Reports: - **Exhibit K**
  - 1. Administration & Finance – Financial Report through 10/31/2022
  - 2. Fire Department – October 2022
- K. Accept Waste Management notice and authorize advertisement of updated rates as required – **Exhibit L**
- L. Authorization to declare water meters as scrap material and dispose of them as required by law
- M. Authorization to hire Donna Ingram as Financial Consultant – **Exhibit M**
- N. Approve Letter of Agreement with Jim and Mary Benham as Special Projects Advisors to the Mayor – **Exhibit N**
- O. Award quote to Madison Planting & Design Group for the rose garden at the Botanic Gardens – **Exhibit O**

Alderman Jarvis seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

### **PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTIES**

#### **1367 Highway 51**

Mayor Hawkins Butler opened the Public Hearing for discussion regarding cleaning of property located at 1367 Highway 51. There was no one present from the public to address the matter. Code Enforcement Officer Steve Greenough asked for adoption of a Cleaning Resolution stating that the property is vacant and not being properly maintained. After the Public Hearing was closed, a motion was made by Alderman Tatum to adopt a Resolution authorizing the City to have the property cleaned should the owner not do so. The motion was seconded by Alderman Strain and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. The Resolution is attached hereto and incorporated herein as **Exhibit P**.

#### **424 Morning Forest Lane**

Mayor Hawkins Butler opened the Public Hearing for discussion regarding cleaning of property located at 424 Morning Forest Lane. There was no one present from the public to address the matter. Code Enforcement Officer Steve Greenough asked for adoption of a Cleaning Resolution stating that the property is vacant and not being properly maintained. After the Public Hearing was closed, a motion was made by Alderman Strain to adopt a Resolution authorizing the City to have the property cleaned should the owner not do so. The motion was seconded by Alderman Tankersley and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. The Resolution is attached hereto and incorporated herein as **Exhibit Q**.

#### **138 Sunflower Road**

Mayor Hawkins Butler opened the Public Hearing for discussion regarding cleaning of property located at 138 Sunflower Road. There was no one present from the public to address the matter. Code Enforcement Officer Steve Greenough stated that he has spoken to the owner who is trying to sell the property; and, although most of the work has been done, he would like to ask for adoption of a Resolution to authorize the City to have the property cleaned should the owner not continue to do so himself. After the Public Hearing was closed, a motion was made by Alderman Bowering to adopt the Resolution as requested. The motion was seconded by Alderman Jarvis and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. The Resolution is attached hereto and incorporated herein as **Exhibit R**.

### **ENVIRONMENT AND DESIGN DEPARTMENT**

Director of Environment and Design Alan Hoops presented the architectural rendering for Revell Ace Hardware who recently acquired the old Madison Ace Hardware store. Members of the Rooks family, who own the store, and several store employees were present at the meeting. A motion was made by Alderman Jarvis to grant approval of the architectural design for renovations to the exterior of the store building and for authority to issue a building permit. The motion was seconded by Alderman Hudgins and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.



A copy of the architectural design is attached hereto and incorporated herein as **Exhibit S**.

**COMMUNITY DEVELOPMENT DEPARTMENT**

**Chipotle's at Madison, Special Exception - Approved**

Community Development Director Kianca Guyton recommended approval of the request of SOP MS Madison 1, LLC for a special exception to allow for conditional use for a Chipotle's fast-food restaurant to be located at Lot 3, Grandview East Subdivision on Grandview Boulevard. The motion was made by Alderman Hudgins to grant approval of this request. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documents relevant to this request are attached hereto and incorporated herein as **Exhibit T**.

**1280 Rice Road, Variances - Approved**

On behalf of Trey and Mamie Herron who were present at the meeting, Ms. Guyton presented the request for approval of a variance to allow for an accessory structure in the front yard of their property located at 1280 Rice Road and for a variance to allow for the building height increase from 10' to 36'. It was noted that some neighbors had opposed the structure but a compromise had been reached and is outlined in the Planning and Zoning Commission notes. The motion was made by Alderman Strain to grant approval of both variance requests. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to these variances is attached hereto and incorporated herein as **Exhibit U**.

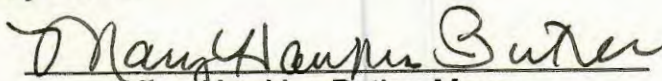
**Mannsdale Multi-Use Development, Site Plan - Approved**

Ms. Guyton presented the request of Mainland MCA Madison, LLC for site plan approval for Mannsdale Multi-Use Development to be located at the northwest corner of New Mannsdale Road and Mannsdale Park Drive. The motion was made by Alderman Bowering to grant approval of this site plan request. Alderman Tatum seconded the motion. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit V**.

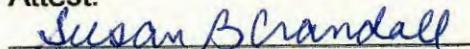
**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI, DECLARING THE INTENTION TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF THE MUNICIPALITY, ISSUE A GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND OF THE MUNICIPALITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, OR ENTER INTO A LOAN AGREEMENT WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN THE MAXIMUM PRINCIPAL AMOUNT OF TEN MILLION DOLLARS (\$10,000,000), IN ONE OR MORE SERIES, TO PROVIDE FUNDS FOR VARIOUS AUTHORIZED PURPOSES AS DETAILED HEREIN; DIRECTING PUBLICATION OF NOTICE OF SUCH INTENTION; AND RELATED PURPOSES**

Regarding approval of the aforementioned Resolution, the motion was made by Alderman Jarvis to grant approval as presented. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is on file in the office of the City Clerk/Director of Finance and Administration.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Jarvis and the vote was unanimous in favor of approval. The motion was declared carried and the meeting was adjourned.

  
Mary Hawkins Butler, Mayor

Attest:

  
Susan B. Crandall, City Clerk