

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

November 16, 2021

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, November 16, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Pat Peeler, Janie Jarvis, Paul Tankersley, Michael Hudgins, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Alderman Tawanna Tatum and Sandra Strain were both absent.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Peeler, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Tankersley made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

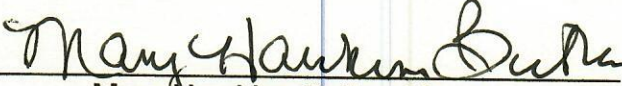
- A. Accept Meeting Minutes and Notices: - **Exhibit A**
 - 1. Minutes of First Regular Board Meeting – November 2, 2021
 - 2. Planning and Zoning Commission Minutes – October 11, 2021
 - 3. Notice of Special Called Board Meeting – November 14, 2021
 - 4. Notice of Work Session Cancellation – November 16, 2021
- B. Approve Claims Docket – **Exhibit B**
 - 1. Computer Checks
Checks: 132714-132841
 - 2. Manual Checks
Checks: 132712-132713
 - 3. Payroll Checks
Checks: 35315-35323; EFTs: 16525-16734, 11/05/2021
Manual/Disbursement Checks: 35324-35327, 11/05/2021
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C**
 - 1. Accept the followings Oath of Office:
 - Police Officer, Tristan Ainsworth
 - Police Officer, Cole McGinnis
 - Police Officer, Jeremy Vanlandingham
 - 2. Authorization to hire re-hire Pedro Galloway as full-time Tractor Operator for the Public Works Street Department effective November 29, 2021
 - 3. Authorization to hire Jerry Washington as full-time Litter Control employee for the Public Works Street Department effective November 29, 2021
- D. Accept the following Affidavits of Publication: - **Exhibit D**
 - 1. Public Notice – Variance for Accessory Structure, James Perry (*Journal*)
- E. Accept the following monthly departmental reports: - **Exhibit E**
 - 1. Administration & Finance – October 2021 Financials
 - 2. Fire Department – October 2021
- F. Approve Interlocal Cooperation Agreement Between the City of Madison, Mississippi and Madison County, Mississippi Relating to the Collection of

Ad Valorem, Special Assessment Taxes and Public Property Assessments
- **Exhibit F**


- G. Approve the removal of equipment from inventory as outlined in the attached list and authorize Think Anew to dispose of it – **Exhibit G**
- H. Approval of and authorization for City Clerk or Assistant City Clerk to execute Standard Agreement with Stericycle, Inc. for Select Purge Service – **Exhibit H**
- I. Approval of and authorization for Mayor to execute Work Authorization #14 with Neel-Schaffer, Inc. in the amount of \$35,000 for Project Number MM-0046-0821 titled "RWY 35 Obstruction Removal and Mitigation, Phase 2" – **Exhibit I**
- J. Accept quotes and award to Bank First for the lease-purchase financing of Fire and Police Department vehicles and equipment – **Exhibit J**
- K. Accept Change Order and Invoice from R&R Roofing and Sheet Metal for roof replacement services at the Denson Robinson Public Service Complex, Project No. 20035 – **Exhibit K**
- L. Authorization for Police Department to finalize the procurement, transport and all appropriate signatures for the purchase of a vehicle from Lenco Armored Vehicles as outlined in the attached memorandum – **Exhibit L**
- M. Authorization for Police Department to remove items and vehicles from inventory as outlined in the attached memoranda – **Exhibit M**
- N. Approval of and authorization for Police Department to execute and submit the Annual Equitable Sharing Agreement and Certification report to the Department of Justice – **Exhibit N**
- O. Authorization for Fire Department to execute annual renewal of maintenance and support from ESO Solutions, Inc. for Firehouse software – **Exhibit O**
- P. Authorization for Fire Department to apply for Firehouse Subs grant
- Q. Authorization for Fire Department to apply for the 2021 Assistance to Firefighter grants
- R. Approval for Tona Becker to travel to McLean, Virginia on February 26-27, 2022 for Hometown Retirement Conference Ideal Living Real Estate Show – **Exhibit P**
- S. Authorization for City Clerk to execute credit application for renewal of account with Clark Beverage Group, Inc. as requested by Economic Development Department
- T. Approve correction to the October 19, 2021 Minutes to reflect the Vendor for shredding services as A Shred of Hope and authorize the Execution of an Agreement for the services – **Exhibit Q**
- U. Approval of Amendment of Villages of Madison plat – **Exhibit R**
- V. Ordinance Amending the Ordinance of the City of Madison, Mississippi Establishing Regulation to License, Inventory, Inspect, and Repair Rental Properties for the Health, Safety, and Welfare of the Citizens of Madison and for related purposes – **Exhibit S**
- W. Ordinance Amending the Ordinance Prohibiting the Discharge of Firearms, Airguns, and BB Guns Within the Corporate Boundaries – **Exhibit T**
- X. Authorize Retention of Barnes Surveying, LLC to assist with preparation of Legal Descriptions for the Depot District Parking Lot Improvements Project - **Exhibit U**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Hudgins made the motion, seconded by Alderman Jarvis and unanimously approved. The motion was declared carried and the meeting adjourned.


Mary Hawkins Butler, Mayor

Attest:


Susan B. Crandall, City Clerk