

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**November 19, 2019**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, November 19, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, Guy Bowering and Warren Strain, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Tawanna Tatum was absent.

Mayor Hawkins Butler called the meeting to order. After the invocation led by Alderman Ken Jacobs and the pledge led by Alderman Bowering, the meeting proceeded as follows.

**ADMINISTRATION – CONSENT AGENDA - *Approved***

Concerning the Consent Agenda, there were no items removed for the discussion and the motion was made by Alderman Hickok to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes:**
  - 1. First Regular Board Meeting – November 5, 2019
  - 2. Special Called Board Meeting – November 8, 2019
  - 3. Planning & Zoning Commission – October 14, 2019 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B****
  - 1. Computer Checks  
125123-125273
  - 2. Manual Checks  
125121; 34132 – *November 2019*
  - 3. Payroll Checks  
Checks 34104-34123; EFTs 5746-5949 – *11/08/19*  
Disbursement Checks: 34124-34131 – *11/08/19*
- C. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C****
  - 1. Authorization to hire Andrew Divine, Jr. as full-time Firefighter effective November 6, 2019
  - 2. Authorization to re-hire Ronald A. Bell as full-time Police Officer effective November 21, 2019
  - 3. Authorization to re-hire Gregory Jones as full-time Police Officer effective November 20, 2019
  - 4. Accept the following Oaths of Office for Municipal Officer:
    - 1. Michael A. Campbell, Police Dispatcher/Deputy Court Clerk
    - 2. Felicia S. Hamilton, Police Dispatcher/Deputy Court Clerk
    - 3. Bryce A. McCarra, Police Officer
    - 4. Raven N. Terry, Police Dispatcher/Deputy Court Clerk
  - 5. Authorize pay adjustment for Robert Montgomery, Mayor's Office effective November 21, 2019 based on the re-evaluation of job duties
  - 6. Authorize pay adjustment for James Streetman, Municipal Court effective November 21 2019 based on the re-evaluation of job duties
  - 7. Authorize transfer of Ricky Gray from Public Works Department to Parks & Recreation Department effective November 13, 2019



8. Accept letter of resignation from Andrea Lacy, Police Officer effective November 19, 2019
- D. Authorization to remove mobile equipment from Police Department inventory as outlined in the attached memorandum – **Exhibit D**
  - E. Authorization for Building Inspector Shayne Perry to attend the 2019 Winter Building Officials of Mississippi (BOAM) Conference in Oxford, Mississippi on December 4-6, 2019
  - F. Authorization for Alderman Guy Bowering to attend the Mississippi Municipal League (MML) 2020 Mid-Winter Legislative Conference in Jackson, Mississippi on January 14-16, 2020 – **Exhibit E**
  - G. Authorization for Fire Department employees, Kevin Miller and Lisa Valadie to attend the MS Office of Homeland Security seminar in Starkville, MS on December 17-19, 2019
  - H. Approval of and authorization for Mayor to execute proposal from Ramsey's Land & Drainage Services, LLC to regrade, add topsoil, seed and add temporary irrigation to the hillside on the southeast corner of Madison Avenue and Cotten Hill Road. St. Catherine's Village will contribute \$2,000 to this project and provide long-term maintenance of the grass and monitor the temporary irrigation system – **Exhibit F**
  - I. Approval of and authorization for the Fire Chief to execute a Memorandum of Understanding between the Fire Department and Mississippi Office of Homeland Security/Task Force – **Exhibit G**
  - J. Approval of and authorization for the Police Chief to execute a Memorandum of Understanding between the Police Department and Mississippi Office of Homeland Security/Task Force – **Exhibit G**
  - K. Approval of and authorization for the Fire Chief to execute the annual service contract with Stryker for maintenance of cardiac medical equipment
  - L. Approval of and authorization for the Mayor to execute the Hemphill Construction Company's Periodic Estimate No. #3 for the Quail Run Low Pressure Sewer System project – **Exhibit H**
  - M. Authorization for City Clerk Susan Crandall to execute the Priority One Bank documents for the Cafeteria Plan as administered by Southern Administrators and Benefit Consultants – **Exhibit I**
  - N. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from *The Mississippi Magazine* – **Exhibit J**
  - O. Approval of and authorization for Mayor to execute Employer Application and Agreement with Blue Cross & Blue Shield of Mississippi for the plan year beginning December 1, 2019 through November 30, 2020 – **Exhibit K**
  - P. Approval of and authorization for Mayor to execute letter to the Federal Aviation Administration (FAA) to Request Grant Amendment for AIP Project No. 3-28-0046-025-2018 – **Exhibit L**
  - Q. Approval of four (4) Temporary Storage Unit Permits for Walgreens, 1100 Highway 51 for the period of November 1, 2019 – November 25, 2019 – **Exhibit M**
  - R. Approval of and authorization for Mayor to execute a Resolution by the Board of Alderman of the City of Madison, Mississippi to Authorize Repair and Replacement of a Portion of the Madison Avenue Bridge and for Related Purposes – **Exhibit N**
  - S. Authorization for the City of Madison to enter into an Agreement with Neel-Schaffer for Professional Site/Civil Engineering Services – **Exhibit O**
  - T. Authorization for the Mayor to issue a letter to Mark Castleberry in connection with the Madison Fire Department conducting training on his property – **Exhibit P**

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MADISON, MISSISSIPPI, AUTHORIZING AND DIRECTING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019, OF THE MUNICIPALITY IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF EIGHT MILLION DOLLARS (\$8,000,000) TO PROVIDE FUNDS FOR THE PURPOSE OF REFUNDING ALL OR A PORTION OF THE MUNICIPALITY'S OUTSTANDING MISSISSIPPI DEVELOPMENT BANK SPECIAL OBLIGATION BONDS (MADISON, MISSISSIPPI, SEWER SYSTEM PROJECT), DATED SEPTEMBER 1, 2007, AND**



**ISSUED SEPTEMBER 6, 2007, AND THE MUNICIPALITY'S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES 2009, DATED AND ISSUED OCTOBER 1, 2009, AND PAYING THE RELATED COSTS OF THE AUTHORIZATION, ISSUANCE, SALE, VALIDATION, AND DELIVERY OF SAID REFUNDING BONDS AND OF THE REDEMPTION OF SAID OUTSTANDING BONDS; PRESCRIBING THE FORM AND INCIDENTS OF SAID REFUNDING BONDS; PROVIDING FOR THE LEVY OF A SUFFICIENT AMOUNT OF TAXES FOR THE PAYMENT OF SAID REFUNDING BONDS; MAKING PROVISION FOR MAINTAINING THE TAX-EXEMPT STATUS OF SAID REFUNDING BONDS; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A PLACEMENT AGREEMENT AND A COMMITMENT TO FINANCE WITH RESPECT TO SAID REFUNDING BONDS; AUTHORIZING THE OBTAINING OF A RATING OR RATINGS IN CONNECTION WITH THE SALE OF SAID REFUNDING BONDS; ACKNOWLEDGING AND AUTHORIZING THE EXECUTION OF POST ISSUANCE COMPLIANCE PROCEDURES WITH RESPECT TO SAID REFUNDING BONDS; AND FOR RELATED PURPOSES**

With regard to the aforementioned Resolution, it was noted that two bonds would be reissued and refunded into one at a decrease in interest rate from 4.65% to 2.24% which is a savings of \$676,000.00, and without extension of terms. The motion was made by Alderman Bowering to adopt this Resolution. Alderman Jacobs seconded the motion which was unanimously approved and Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is attached hereto and incorporated herein as **Exhibit Q**.

**SPECIAL EXCEPTION, CRAWFORD RETAIL RESTAURANT DRIVE-THRU, Approved**

Community Development Director Kianca Stringfellow presented the request of Duplantis Design Group for a special exception to allow for a fast food restaurant on the lot next to the southwest corner lot of Main Street and Crawford Farms Boulevard, next door to the Sleep Number store. She indicated that the Planning and Zoning Commission had recommended approval of the request and the developer stated that he anticipates opening in approximately five months. Alderman Hudgins made the motion to grant approval of the special exception request as presented by Ms. Stringfellow. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit R**.

**SPECIAL EXCEPTION, TELECOMMUNICATIONS TOWER, MADISON COUNTY SCHOOL DISTRICT, Approved**

Ms. Stringfellow presented the request of Madison County School District for placement of a telecommunication tower to the right of the bus entrance at the Madison Avenue Upper Elementary School. The Planning and Zoning Commission recommended approval of this request. Alderman Strain made the motion to approve this special exception request, seconded by Alderman Hickok and unanimously approved. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit S**.

**VARIANCE, LEONARD HOLLINS, Jr., 501 POST OAK ROAD – Approved**

Regarding the request of Mr. Leonard Hollins, Jr for a variance in rear yard depth from 25' to 20' for the extension of his roof line and construction of an open porch, Ms. Stringfellow and the Planning and Zoning Commission recommended approval of this variance contingent upon staff notes. Alderman Hudgins made the motion to grant approval of this variance contingent upon staff notes, seconded by Alderman Strain and unanimously approved. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit T**.

**FINAL PLAT APPROVAL – FONTANELLE, PHASE 2-B**

Public Works Director Jim Marler presented the final plat for Fontanelle, Phase 2-B stating that all conditions had been met and all fees paid. Mayor Hawkins Butler requested that the subdivision covenants reflecting the minimum 2,400 square foot requirement be attached to the plat. Alderman Strain made the motion to grant

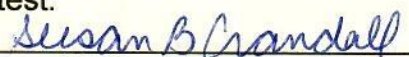


approval of this final plat with the attachment as requested by the Mayor. Alderman Bowering seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion to adjourn, seconded by Alderman Hickok and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.

  
Mayor Mary Hawkins Butler

Attest:

  
Susan B. Crandall, City Clerk