

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

November 19, 2024

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, November 19, 2024 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, and Mike Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. Mayor Hawkins Butler and Alderman Paul Tankersley were absent.

Mayor Pro Tempore Bowering called the meeting to order and welcomed the following members of the Mayor's Youth Council to the meeting: Katelyn Blackard, Bennett Duncan, Sachh Kirk, and Max Sanders. After a Prayer led by Public Works Director of Operations Pete Vozzo and the Pledge of Allegiance led by Youth Council member Max Sanders, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Pro Tempore Bowering asked if there were any items which needed to be removed for discussion. There were no removals and the motion was made by Alderman Jarvis to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:**
 - 1. Minutes of First Regular Board Meeting – November 5, 2024
 - 2. Minutes of Planning & Zoning Commission – October 14, 2024 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B****
 - 1. Computer Checks
Checks: 11735-11899; EFT: 302
 - 2. Manual Checks/EFTs
Checks: 11733-1734
 - 3. Payroll Checks
Checks: 2215-2224; EFTs: 34034-34286 – November 15, 2024
Disbursement Checks: 2225-2232 – November 15, 2024
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit C****
 - 1. Accept Oath of Office for Police Officer Justice McCartha
 - 2. Declare Police Lieutenant William Chris Picou's position open due to vacancy effective November 10, 2024
 - 3. Authorization to hire Sherrye LaCour to the part-time position of Madison the City Business Network Advisor effective November 19, 2024
 - 4. Accept retirement of Freddie Edmond, Parks and Recreation Laborer effective November 30, 2024
- D. Accept the following Proofs of Publication (*Madison County Journal*): - **Exhibit D****
 - 1. Variance for Height Increase, Landscape Design Studio (Herron)
 - 2. Special Exception for Cell Tower, Property Leasing Madison, LLC
- E. Authorize City Clerk to advertise for depositories for Calendar Years 2025 and 2026**
- F. Authorize City Clerk to advertise for legal advertisers for 2025**
- G. Accept Irrevocable Standby Letter of Credit No. 24-060-SP for Madison Parkway Enterprises, LLC for Phase 2-D, Fontanelle Subdivision- **Exhibit E****

- H. Authorize the Fire Department to remove from inventory equipment that is no longer serviceable and properly dispose of it (see attached memorandum) – **Exhibit F**
- I. Adopt Resolution authorizing Fire Department to purchase Desktop Commander DSK-494K from IProject Solutions, LLC – **Exhibit G**
- J. Authorize Fire Department to purchase two MSA Altair Gas Monitors from Sunbelt Fire at MS State Contract pricing #8200076737 to be reimbursed through MS Homeland Security Grant – **Exhibit H**
- K. Accept quotes and authorize Fire Department to purchase one FLIR 65K Thermal Imager from Firstout Rescue as lowest and best quote – **Exhibit I**
- L. Approve an extension contract on the Liberty Park Roof Renovations as Change Order #1, at no additional cost – **Exhibit J**
- M. Approve Control Systems, Inc. Change Order #1 to the Cotton Hill Well Control Panel upgrade – **Exhibit K**
- N. Authorize securing bonds from the City to MDOT to secure the Highway 51 crossing points for our City Centre and Tisdale Sewer projects – **Exhibit L**
- O. Approve Request for Proposal and authorize to advertise for bids for 25 Yard Leaf Vacuum Trailer – **Exhibit M**
- P. Authorization for Lewis Electric, Inc. to complete emergency repair of a broken conduit and 550 feet of subsequently damaged wiring associated with the high-mast highway lights along Interstate 55 – **Exhibit N**
- Q. Approve Mid State Construction's Proposed Change Order No. 02A for replacing the rotten sub fascia on the Liberty Park concessions stands with treated lumber – **Exhibit O**
- R. Accept quotes and award to Murray Mud-Jacking Service, Inc. as lowest and best quote for storm drain repair at 269 Hoy Farms Drive – **Exhibit P**
- S. Approve and authorization execution of MS Department of Transportation (MDOT) Application for Permit to Construct Pipeline Along or Across State Highway and Agreement of Applicant Given in Consideration of Said Permit for Station 240+49, Station 244+94, and Station 248+09 – **Exhibit Q**
- T. Adopt Resolution authorizing B & E Communications, Inc to provide, install, and program a new security system at the new City Hall as quoted – **Exhibit R**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT

Director of Community Development Kianca Guyton presented the following requests for approval:

Variance for Height Increase, 1281 Rice Road – Approved

Landscape Design Studio, on behalf of property owners Trey and Mamie Herron requested approval of a variance for building height increase from 10 feet to 26 feet for the construction of a pergola at 1281 Rice Road. Based upon recommendation of approval by the Planning and Zoning Commission, the motion was made by Alderman Hudgins to grant approval of this variance. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit S**.

Special Exception for a Cell Tower, 5 Olympic Way – Approved

Property Leasing Madison, LLC requested a special exception for the placement of a cell tower on the property located at 5 Olympic Way behind Armstrong Relocation. Residents in the area were notified and the Planning and Zoning Commission recommended approval. Ms. Guyton recommended approval contingent upon receipt of a bond, conditions set forth in Staff Notes, and approval of a Contract per the City Attorney. The motion was made by Alderman Strain to grant approval of this request with all contingencies as stated. Alderman Hudgins seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation regarding this request is attached hereto as **Exhibit T**.

Site Plan, Parkway Church Community Center – Approved

Parkway Church requested site plan approval for the addition of a 20,000 square foot community center to be constructed on their existing property at 601 Reunion Parkway. Following the Planning and Zoning Commission's recommendation for approval, Ms. Guyton also recommended approval contingent upon conditions as set forth in the Staff Notes. Alderman Hudgins recommended approval of the site plan based on the contingency as mentioned, seconded by Alderman Tatum, and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit U**.

Preliminary and Final Plat Approval, Picnic Hill Subdivision – Approved

Ms. Fontaine Bowie, Hutchins Irrevocable Trust was present at the meeting for approval of the preliminary and final plats for Picnic Hill Subdivision at 136 Picnic Hill Road. This property is located off North Old Canton Road at Deer Ridge. The motion was made by Alderman Jarvis to grant approval of both plats. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Pro Tempore Bowering declared the motion carried. Documentation regarding this request is attached as **Exhibit V**.

With no further business for discussion, Mayor Pro Tempore Bowering asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Hudgins, and unanimously approved by all Aldermen. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.



Guy S. Bowering, Mayor Pro Tempore

Attest:



Susan B. Crandall, City Clerk

