

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

November 7, 2023

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, November 7, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, Mike Hudgins, and Guy Bowering, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead.

Mayor Hawkins Butler called the meeting to order and after a prayer led by Alderman Bowering and the Pledge of Allegiance led by Alderman Hudgins, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no items removed and with no further discussion, Alderman Jarvis made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

A. Accept Meeting Minutes and Notices:

1. Minutes of Second Regular Board Meeting – October 17, 2023

B. Approve Claims Docket – Exhibit A

1. Computer Checks

Checks: 7339-7507

2. Manual Checks/EFTs

Checks: 7326-7338

EFTs: 186-189 (October)

Voids: 7177, 7200, 7308 (October)

3. Payroll Checks

Checks: 1698-1706; EFTs: 27308-27531 – 10/20/2023

Disbursement/Manual Checks: 1707-1712 – 10/20/23

Checks: 1713-1716; EFTs: 27532-27540 – 10/31/23

Checks: 1717-1724; EFTs: 27541-27767 – 11/03/23

Disbursement/Manual Checks: 1725-1729 – 11/03/23

C. Accept the following departmental changes/documents per terms of the

Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit B

1. Authorization to transfer Steven Brooks from Administration/Finance Department to Streets & Maintenance Department effective October 23, 2023
2. Authorization to hire Anita Gibson in Administration/Finance Department effective November 1, 2023
3. Accept the following Oaths of Office:
 1. Jacqueline Brown, Deputy City Clerk
 2. Nancy Hardy Curry, Police Dispatcher/Deputy Court Clerk
 3. Shanda Pugh, Police Officer
4. Authorization to hire William Rogers as Water Department Laborer effective November 8, 2023

5. Rescind the following action taken on October 17, 2023 (candidate declined offer of employment): *Authorization to hire Joe Bryant as Water & Sewer Department Project Inspector effective October 19, 2023*
- D. Accept the following Proofs of Publication (Madison County Journal): - **Exhibit C**
 1. Public Notice – Variance for Fence Height Increase, Frascogna
 2. Public Notice – Variance for Accessory Structures, Bates
 3. Notice of Hearing of Proposed Annexation
- E. Approve Letter of Contractual Services with Wells Graphics – **Exhibit D**
- F. Approval of and authorization to execute Collins, Barr & Hembree Engagement Letter for Audit of Fiscal Year ending September 30, 2023 – **Exhibit E**
- G. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from 2024 MS State University Diamond Girl – **Exhibit F**
- H. Accept the following monthly departmental reports: - **Exhibit G**
 1. Administration & Finance – Privilege Licenses, October 2023
 2. Police Department – September 2023
- I. Authorization for City Clerk to execute Credit Application with Roberts Distributors, LP – **Exhibit H**
- J. Accept quotes and award to Roberts Distributors, LP as lowest and best provide for camera equipment to be used for promotion of Madison the City – **Exhibit I**
- K. Approve Fire Department Training and Travel calendar for December 2023 – **Exhibit J**
- L. Authorization for Street Department to declare as surplus and send to auction one (1) 2014 Izuzu Street Sweeper (S1404, VIN # JALES5W166E7901092 – **Exhibit K**
- M. Approve Request for Proposal for Liberty Village Expansion Project – **Exhibit L**
- N. Authorization for Police Department to receive and execute documents for donation of vehicle from Sledge's Wrecker Service – **Exhibit M**
- O. Authorization for Police Department to continue extended warranty period with TCS Wares – **Exhibit N**
- P. Authorization for Police Department to renew annual software subscription with Cellebrite for the period of October 2, 2023 to October 1, 2024 – **Exhibit O**
- Q. Authorization for Police Department to renew annual software and license with Grayshift for the period of January 18, 2024 to January 18, 2025 – **Exhibit P**
- R. Approval of Public Works Department term bids for the period of January 1, 2024 through December 31, 2024 – **Exhibit Q**
- S. Accept quotes and award to lowest and best provider for the installation of the three phase conductors from the newly installed Entergy pole to the maintenance hangar at Bruce Campbell Field (costs are reimbursable by the FAA through Reconstruct North Apron Grant #3-28-0046-035-2023) – **Exhibit R**
- T. Approval of and authorization for Mayor to execute a Memorandum of Understanding (MOU) with the MS Department of Transportation (MDOT) allowing the City to mow the interstate median through the City – **Exhibit S**
- U. Adopt Adjudicating Resolutions for the following properties: - **Exhibit T**
 1. Ash Tree Lane & North Azalea Drive – Lots 13,14,16,39
 2. Galleria Parkway Parcels – 12 lots
 3. Garden Park – Lots 13,22,25,26
 4. 352 Long Cove Drive
 5. 138 Sunflower Drive
- V. Adopt Resolution Authorizing the Purchase of LifPak 15 Cardiac Monitor for the Fire Department – **Exhibit U**
- W. Adopt Resolution by the Board of Aldermen of the City of Madison, Mississippi, Adjudicating and Determining the Completion of the Assessment Roll of Special Assessment Improvements in the Wind Dance Subdivision, including Installation of Paved Public Roads, including all Necessary Rights-of-Way and Related Drainage and Utility Improvements, Providing for Delivery of Same to the Clerk, Acknowledging Notice of Meeting to Hear and Determine Any Objections of Defenses, and for Related Purposes – **Exhibit V**
- X. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from *The Northside Sun* for the Holiday Gift Guide – **Exhibit W**
- Y. Approve quote and authorize AdCamp, Inc. to furnish all labor, materials, and equipment related to the improvement project at Simmons Arboretum – **Exhibit X**

- Z.** Authorize City Attorney to proceed with legal action in furtherance of the previously adopted Resolution on 288 Geneva Boulevard, to include without limitation, Intervention in the Pending Judicial Foreclosure Proceeding – **Exhibit Y**
- AA.** Approval of and authorization for Mayor and City Clerk to execute Registration and Paying Agent Agreement and Bond Transcript Certificate for General Obligation Bonds, Series 2023 – **Exhibit Z**
- BB.** Authorize Execution of General Services Engagement Letter with Jones Walker, L.L.P. – **Exhibit AA**

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE OF GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2023, OF THE CITY OF MADISON, MISSISSIPPI, IN THE PRINCIPAL AMOUNT OF TEN MILLION DOLLARS (\$10,000,000) TO RAISE MONEY FOR APPROVED USES AND FOR RELATED PURPOSES

After brief discussion, the motion was made by Alderman Tankersley to adopt the aforementioned Resolution. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is on file in the office of the City Clerk/Director of Finance and Administration.

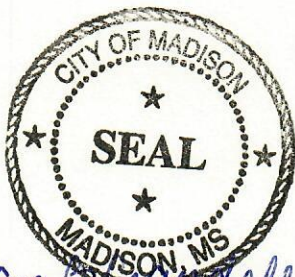
ENVIRONMENT AND DESIGN DEPARTMENT – Walmart Expansion and Updates

Environment and Design Director Alan Hoops presented the request of Walmart and BRR Architecture for approval of a proposed expansion for storage/pick up center and for exterior updates to the existing Walmart store on Grandview Boulevard. The motion was made by Alderman Strain to grant approval as requested. Alderman Peeler seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Strain made the motion, seconded by Alderman Tankersley and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.


 Mary Hawkins Butler, Mayor

Attest:




 Susan B. Crandall, City Clerk