

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

December 17, 2019

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, December 17, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, and Guy Bowering, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Aldermen Michael Hudgins and Warren Strain were both absent.

Mayor Hawkins Butler called the meeting to order. After the invocation led by Alderman Ken Jacobs and the pledge led by Alderman Bowering, the meeting proceeded as follows.

ADMINISTRATION – CONSENT AGENDA - *Approved*

Concerning the Consent Agenda, there were no items removed for the discussion and the motion was made by Alderman Tatum to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. First Regular Board Meeting – December 3, 2019
- B. Approve Claims Docket – **Exhibit A****
 - 1. Computer Checks
125418-125581
 - 2. Payroll Checks
Checks 34165-34187; EFTs 6169-6378 – 12/06/2019
Disbursement Checks: 34188-34193 – 12/06/2019
- C. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk:- **Exhibit B****
 - 1. Authorization to re-hire Jimmy Lee Brown as full-time Street Department Laborer effective December 18, 2019
 - 2. Accept resignation of Bowman Fisher, Firefighter effective December 17, 2019
 - 3. Accept resignation of Andrew Divine, Jr., Firefighter effective December 19, 2019
 - 4. Accept resignation of Michael Hutton, Police Officer effective December 17, 2019
- D. Accept the following proofs of publication: - **Exhibit C****
 - 1. Public Notice for Cleaning of Private Property, Lots 1-6, Ash Tree Lane (*Journal*)
 - 2. Public Notice for Special Exception, Crawford Retail II, LLC (*Journal*)
 - 3. Advertisement for Bids for legal advertising (*Herald & Journal*)
- E. Authorization for the following department travel:**
 - 1. City Attorney Chelsea Brannon and Special Projects Officer Bobby Montgomery to attend the MS Municipal Attorney's Continuing Legal Education Seminar on January 16, 2020
 - 2. Fire Department Lt. Ian Bennett to attend National Fire Academy in Emmitsburg, Maryland on January 18-25, 2020
 - 3. Parks & Recreation Director Nathan Hanson to attend MS Recreation and Parks Association Summit in Richland, MS on January 28, 2020
- F. Approval of and authorization for Mayor to execute the City of Madison Phase II Storm Water Program Implementation – 2020 Agreement with Allen Engineering and Science, Inc. – **Exhibit D****

- G. Approval of an authorization for Mayor to execute the Addendum to Extend Time, LPA Professional Services Contract by and between City of Madison and Neel-Schaffer, Inc. for the Hoy Road Project from Old Canton Road to Honeysuckle Drive, Project No. STP-6940-00(001) LPA/105508-701000 – **Exhibit E**
- H. Approval for Fire Department to purchase equipment for MS Homeland Security Grant #19HS249T (100% grant funded) – **Exhibit F**
- I. Accept the following monthly departmental reports: - **Exhibit G**
 - 1. Fire Department – November 2019
 - 2. Police Department – October 2019
- J. Approval of and authorization for Mayor or City Clerk to execute Airport Liability Renewal Application for the period of March 1, 2020 through March 1, 2021- **Exhibit H**
- K. Approval of an authorization for Mayor to execute Periodic Estimate #4 for payment to Hemphill Construction Company, Inc. for the Quail Run Subdivision Low Pressure Sewer System Project – **Exhibit I**
- L. Authorization for Police Department to renew the annual software maintenance agreement with Kologik for Copysync software for patrol and dispatch – **Exhibit J**
- M. Approval of and authorization for Mayor to execute Stantec Consulting Services, Inc. Professional Services Agreement Change Order #4 for Project # 201902216 – **Exhibit K**
- N. Authorization to modify easement located at 109 Bristol Cove
- O. Acknowledge no bids received for legal advertisers request for bids; and award bid for publication of legal notices to *Madison County Journal* and authorize supplemental publication of notices in the *Madison County Herald* to ensure widest possible dissemination of matters of public interest

Alderman Bowering seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

PRELIMINARY PLAT – REUNION, WINCHESTER, PHASE II, BLOCK Z - Approved

Community Development Director Kianca Stringfellow presented the preliminary plat for approval of 98 lots with a minimum square footage of 2,400, located in the Reunion Subdivision, Winchester Phase II, Block Z. She stated that the Planning and Zoning Commission has recommended approval of this preliminary plat. The motion was made by Alderman Bowering, seconded by Alderman Jacobs and unanimously approved by all Aldermen present. Mayor Hawkins Butler declared the motion carried.

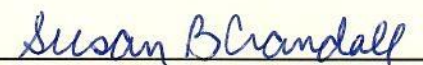
STORM WATER PROGRAM IMPLEMENTATION UPDATE

A presentation of the legally required Storm water, Phase 2 update by Paul Lanning of Allen Engineering was provided at this time. Mr. Lanning stated that all comments resulting from the audit had been addressed to the MS Department of Environmental Quality and an updated copy should be presented in the first quarter of 2020.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Bowering made the motion to adjourn, seconded by Alderman Tatum and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned and wished everyone a Merry Christmas.


 Mayor Mary Hawkins Butler

Attest:


 Susan B. Crandall, City Clerk